

AUDITS

To ensure the continued success of this program and to meet audit requirements of the University, periodic and random audits will be performed on cardholder's accounts to ensure that items billed to the card have been received and policies are being followed. During the course of the fiscal year, EVERYONE will be audited. Failure to meet standards may result in revocation of card.

If you are unsure that what you are purchasing is an appropriate use of the card, or have any questions / issues concerning the use of the RWU P-Card, you should contact the Purchasing Department for clarification.