

RWU ESL Teacher Certification Program  
APPLICATION INSTRUCTIONS  
2019-2020 Cohort

**Program Eligibility Requirements** - To apply, candidates must:

- Be employed by a partnering school district
- Have access to working with ELLs during the 2019-2020 school year
- Have a valid R.I. Teaching Certificate
- Have attained an overall GPA of 3.0 or higher from an undergraduate **or** graduate degree

**Required Application Documents**

- Copy of a valid RI teaching certificate
- Copy of Transcript from an Undergraduate or Graduate institution, demonstrating a minimum 3.0 GPA
- Two letters of recommendation attesting to your commitment to the profession, your professionalism, and your anticipated success in a self-paced program. Letters used previously for employment purposes will not be accepted.
- An application essay: 200-300 words, 12pt font, double-spaced indicating why you would like to become certified in ESL and acknowledge the initiative required for participating in a competency-based, self-paced program.

**Application Process**

1. Prepare all the required application documents. Documents should be saved using this format:

**Last name First Initial\_Title of Document**

For example: WilliamsR\_RICertification

WilliamsR\_Transcript

WilliamsR\_LetterofRecommendation1

WilliamsR\_LetterofRecommendation2

WilliamsR\_Essay

2. Begin the online application process. Go to <https://scs.rwu.edu/esl> . Click on the application link.
3. Upload all the required application documents listed above.
4. Submit your complete application online. Please make sure you have attached all five required application documents. Only complete applications will be considered for acceptance.
5. When a decision has been made, you will receive an email from RWU. Please be patient. There may be some time between when you submit your complete application and a when you receive the decision regarding acceptance.