

RWU Sustainability Policy Proposal Form

V. 4/2018

Title:

Sponsoring Sub-Committee:

Primary contact(s) (name, email):

1. Brief summary of the proposed policy (~100 words):

2. Sustainability Justification: How will this policy advance larger sustainability goals? Describe specific outcomes that will be achieved and how they will make the University more sustainable (i.e., in context of the University's Sustainability Mission, see here). (Up to 400 words)

3. University Mission Relevance & Synergy: Would this project advance other aspects of the University's vision, values and goals ([listed here](#))? Describe connections with other University goals and projects. As relevant, include connections to courses, student and community projects, etc. (Up to 400 words)

4. Proposed Policy Language: Provide summative text that describes the desired actions that this policy would guide/foster that could be circulated to relevant parties, included in relevant documents and/or placed on the University website.

5. Community Context: Provide brief responses (lists are fine) to these questions.

- What stakeholders will the policy affect?
- What are potential sources of conflict and resistance associated with implementing the policy?
- What are possible responses to anticipated sources of conflict and resistance?
- Are there other community issues that will need to be considered before this policy is implemented?

6. Financial and Other Resource Considerations:

- What is the projected total financial need for implementing the policy?
(Provide a number or range with high and low end points here.)
- What University personnel will be need to be involved to properly implement the policy?
- Provide an estimated breakdown of costs and brief justification for each item.
(List or If desired, paste a table)
- List, what, if any, funding and other resources are already available to implement the policy, both internal and external to the University.

- If possible, list possible sources of funding to pursue and/or strategies to generate funds to support this policy.
- What is the return on investment (ROI) for this policy (if applicable)? Provide an estimate and summarize calculations and their justifications (providing support as relevant).

7. Implementation Plan: How will this policy be implemented? Who will be involved in implementing it and ensuring its long-term success? How long will it take? Summarize the “plan of attack” (in ≤ 1 page), including supporting references as appropriate.

For Committee use only:

Subcommittee’s priority level: (Delete 4, Leave 1) Highest High Medium Low Lowest

Preliminary Vetting: Identify key interested and impacted parties (e.g., general counsel, environmental health and safety, facilities) and invite them to review this proposal before submission to the Steering Committee. List those who reviewed it here and append any feedback they provide to this form.

Approval Signatures: Subcommittee chair _____ Date ____/____/____

Steering Committee chair _____ Date ____/____/____

President approves or declines implementation _____ Date ____/____/____