



State of Rhode Island and Providence Plantations

Department of Elementary and Secondary Education

Educator Certification

Student Teacher Permit: Application Form and Instructions

Ensure Educator Excellence:

Every student must have highly effective teachers.
Every school must have highly effective leaders and support professionals.
We must support educators throughout their careers.

Educator Certification in Rhode Island:

Educator certification is the process through which Rhode Island educators demonstrate that they are prepared to enter the profession as new educators and then continue to demonstrate currency and competency within their specific area(s) of certification. Educator certification is required for all educators in all Rhode Island public schools, state approved special education programs and state funded pre-kindergarten programs.

1. Use of this application:

- This application should be used ONLY by Educator Preparation Programs seeking a Student Teacher Permit on behalf of an applicant for a Student Teacher Permit. Note: a Student Teacher Permit is awarded only to an individual who is enrolled in an approved Rhode Island or approved out-of-state educator preparation program.
- Both the Educator Preparation Program and applicant are required to complete portions of the Student Teacher Permit application.
- Student Teacher Permits are issued for one year. Educator Preparation Programs may seek a subsequent Student Teacher Permit on behalf of an applicant if the applicant did not complete program requirements during the term of their initial Student Teacher Permit.
- Note: there is no cost to the Educator Preparation program or the applicant to request a Student Teacher Permit.

2. How to complete this application:

- Provide the required information in Sections A, B, C, and D.
- Use the certification area codes on page 2 to identify in Section B the specific student teaching certification areas. If the application is for a Student Teacher Permit in Career and Technical Education or World Languages, write in the specific Career and Technical Education area or World Language that you are requesting (e.g. Drafting, Quantity Foods, French, Spanish) in section B-4.
- Mail the completed application to the address on page 5 of this application.

3. When to apply for Certification:

- Educator Preparation Programs must submit requests for Student Teacher Permits at least 30 days prior to the start of the student teaching placement. Note: Student Teacher Permit applications must be completed, signed, and dated no more than 90 days prior to the start of the student teaching placement.

4. For more information consult the Office of Educator Quality and Certification website

at: <http://www.ride.ri.gov/EducatorQuality/Certification/default.aspx> or at eqac@ride.ri.gov.

Certification Codes:

Teacher Certificate Areas			
11101	Early Childhood Education Teacher, Grades PK-2	11191	Early Childhood Bilingual and Dual Language Education Teacher, Grades PK-2*
11181	Early Childhood Special Education Teacher, Birth through Grade 2*	11192	Early Childhood English as a Second Language Education Teacher, Grades PK-2*
11201	Elementary Education Teacher, Grades 1-6	11292	Elementary English as a Second Language Education Teacher, Grades 1-6*
11291	Elementary Bilingual and Dual Language Education Teacher, Grades 1-6*	11681	Elementary/Middle Special Education Teacher, grades K-8
11301	Middle Grades English Teacher, Grades 5-8	11334	Middle Grades Social Studies Teacher Elementary Extension, Grades 5-8*
11331	Middle Grades English Teacher Elementary Extension, Grades 5-8*	11344	Middle Grades Social Studies Teacher Secondary Extension, Grades 5-8*
11341	Middle Grades English Teacher Secondary Extension, Grades 5-8*	11305	Middle Grades World Language Teacher, Grades 5-8*
11302	Middle Grades Mathematics Teacher, Grades 5-8	11335	Middle Grades World Language Teacher Elementary Extension
11332	Middle Grades Mathematics Teacher Elementary Extension, Grades 5-8*	11345	Middle Grades World Language Teacher Secondary Extension
11342	Middle Grades Mathematics Teacher Secondary Extension, Grades 5-8*	11391	Middle Grades Bilingual and Dual Language Education Teacher, Grades 5-8*
11303	Middle Grades Science Teacher, Grades 5-8	11392	Middle Grades English as a Second Language Education Teacher, Grades 5-8*
11333	Middle Grades Science Teacher Elementary Extension, Grades 5-8*	11681	Elementary/Middle Special Education Teacher, grades K-8
11343	Middle Grades Science Teacher Secondary Extension, Grades 5-8*	11781	Middle/Secondary Special Education Teacher, Grades 7-12
11304	Middle Grades Social Studies Teacher, Grades 5-8		
11401	Secondary Grades Agriculture Teacher, Grades 7-12	11408	Secondary Grades Mathematics Teacher, Grades 7-12
11402	Secondary Grades Biology Teacher, Grades 7-12	11409	Secondary Grades Physics Teacher, Grades 7-12
11403	Secondary Grades Business Education Teacher, Grades 7-12	11410	Secondary Grades Social Studies Teacher, Grades 7-12
11404	Secondary Grades Career and Technical Education Teacher, Grades 7-12	11491	Secondary Grades Bilingual and Dual Language Education Teacher, Grades 7-12*
11405	Secondary Grades Chemistry Teacher, Grades 7-12	11492	Secondary Grades English as a Second Language Teacher, Grades 7-12*
11406	Secondary Grades English Teacher, Grades 7-12	11781	Middle/Secondary Special Education Teacher, Grades 7-12
11407	Secondary Grades General Science Teacher, Grades 7-12	11411	Secondary Grades World Language Teacher, Grades 7-12
11585	All Grades Adapted Physical Education Teacher, Grades PK-12*	11509	All Grades Technology Education Teacher, Grades PK-12
11501	All Grades Art Teacher, Grades PK-12	11510	All Grades Theatre Teacher, Grades PK-12
11502	All Grades Dance Teacher, Grades PK-12	11582	All Grades Special Education – Deaf and Hard of Hearing, Grades PK-12*
11503	All Grades Family and Consumer Science Teacher, Grades PK-12	11583	All Grades Special Education – Visually Impaired, Grades PK-12*
11504	All Grades Health Teacher, Grades PK-12	11584	All Grades Special Education – Severe Intellectual Disability, Grades PK-12
11505	All Grades Library Media Teacher, Grades PK-12	11591	All Grades Bilingual and Dual Language Education Teacher, Grades PK-12*
11506	All Grades Music Teacher, Grades PK-12	11592	All Grades English as a Second Language Education Teacher, Grades PK-12*
11507	All Grades Physical Education Teacher, Grades PK-12	11593	All Grades English as a Second Language Specialist, Grades PK-12
11508	All Grades School Nurse Teacher, Grades PK-12		

*Any Certificate Area with an asterisk is a Dependent Certificate. To obtain this certificate, the applicant must hold the required Independent Certificate Area. The list of Independent and their Dependent Certificates can be viewed at <http://www.ride.ri.gov/EducatorQuality/Certification/default.aspx>

Section A: Applicant Information (To be completed by the Applicant)

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Primary												
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State _____ Zip _____

Zip

☐ Hispanic/Latino

☐ Not Hispanic/Latino

☐ American Indian/Alaska Native

☐ Asian

☐ Black/African American

☐ Native Hawaiian/Other Pacific Islander

☐ White

☐ Two or More Races

☐ Female
☐ Male

Student Teacher Permit: First Issuance	Student Teacher Permit: Second or Subsequent Issuance
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Notes

Section B: Student Teacher Permit Information (To be completed by the Educator Preparation Program)
Section B-1
Educator Preparation Program - Check Only One

<input type="checkbox"/>	Brown University	<input type="checkbox"/>	Providence College	<input type="checkbox"/>	Roger Williams University
<input type="checkbox"/>	Bryant University	<input type="checkbox"/>	Rhode Island College	<input type="checkbox"/>	Salve Regina University
<input type="checkbox"/>	Johnson & Wales University	<input type="checkbox"/>	Rhode Island School of Design	<input type="checkbox"/>	The University of Rhode Island
<input type="checkbox"/>	Other - please specify				

Section B-2
Educator Preparation Program Degree Type - Check Only One

<input type="checkbox"/>	Undergraduate Degree	<input type="checkbox"/>	Graduate Degree	<input type="checkbox"/>	Non-degree Certification
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Section B-3
Student Teaching Occurrence - Check All That Apply (Student Teaching Placements only)

<input type="checkbox"/>	Fall 20____ (year)	<input type="checkbox"/>	Spring 20____ (year)
<input type="checkbox"/>	Winter 20____ (year)	<input type="checkbox"/>	Summer 20____ (year)

Section B-4
Student Teaching Certification Area - Identify each Certification Area requested using the Certification Area Codes from page 2.

Example: 11101	

For World Language, Bilingual and Bicultural, or CTE certification requests, please state the language or CTE area(s).

Section B-5
Educator Preparation Program Authorization

Note: Preparation programs are required to report to the Office of Educator Quality and Certification any felony or misdemeanor charges that are brought against the applicant during the term of the Student Teacher permit.

Program Supervisor (Please Print)

Program Supervisor Signature

Date

Section C: Required Information and Authorization (To be completed by the Applicant)

Instructions: Read the statements in the box below, provide answers to the following questions by placing a ✓ in the appropriate box, and sign and date the authorization line attesting to the accuracy of the information in this application.

Teachers and other school personnel certified by the State of Rhode Island must be of good moral character. Rhode Island General Law 16-12-3 states that "Every teacher shall aim to implant and cultivate in the minds of all children committed to his care the principles of morality and virtue." Your answers to the following questions regarding your employment, criminal, and certification history are important. Any criminal matter covered by a question must be disclosed regardless of how long ago it occurred or how unimportant it may seem. Criminal matters do not necessarily preclude certification, but the failure to answer a question truthfully may result in disqualification. Furthermore, Rhode Island General Law 11-18-1 prohibits the submission of a document containing a false and misleading statement to a public agency, and Rhode Island General Law 11-58-1 prohibits the use of a falsified educational record of a postsecondary institution.

Disclosure of the Social Security Number on page 1 is mandatory. It will be furnished to the Rhode Island Division of Taxation pursuant to Chapter 76 of Title 5 of the Rhode Island General Laws, which states that any person applying for or renewing a license to conduct a profession within Rhode Island must have filed all required state tax returns and paid all taxes due the state. The statute also requires the following certification: "I hereby certify, under penalty of perjury, that I have filed all required state tax returns and have either paid all taxes due the state, entered into a written time payment agreement with the Rhode Island Division of Taxation, or am pursuing administrative or appellate review of unpaid taxes."

1. Have you ever been dismissed from any employment or have you ever resigned from any employment following the initiation of disciplinary action? If yes, attach an explanation.	Yes	No
2. Are you the subject of disciplinary action in your present employment? If yes, attach an explanation.		
3. Have you ever been convicted of a felony or a misdemeanor? If yes, attach a copy of the conviction record(s). Expunged convictions must be disclosed under Rhode Island General Law 12-1.3-4 Attach an explanation stating the date, location and nature of the offense(s) involved in the expunged conviction(s).		
4. Have you ever entered a plea of nolo contendere to a felony or misdemeanor charge? If yes, attach a copy of the conviction and/or probation record(s).		
5. Are any felony or misdemeanor charges currently pending against you? If yes, attach an explanation.		
6. Do you hold a valid teaching certificate in any other state? State _____ Area(s) _____ Certificate No.(_____)		
7. Has your educator's certificate or license in another state ever been suspended, revoked, or surrendered? If yes, attach an explanation.		
8. Are you currently the subject of any action to revoke or suspend your educator's certificate or license? If yes, attach an explanation.		

AUTHORIZATION AND TAX CONFIRMATION:

I certify the accuracy of the information provided in this application and in any supporting documentation that I may submit. I have included all supporting documentation. I have read and understand the notice regarding Rhode Island laws above. I hereby authorize the release of information to the Department of Education for the purpose of investigating or verifying any information in my application.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> (Signature of Applicant)	<div style="border-bottom: 1px solid black; margin-bottom: 5px; text-align: center;"> ____/____/____ </div> (Date)
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Please mail only pages 3-5 of the application to:
 RHODE ISLAND DEPARTMENT OF EDUCATION
 OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
 255 WESTMINSTER STREET, 4TH FLOOR
 Providence, Rhode Island 02903-3400