

Roger Williams University  
 School of Continuing Studies' Center for Workforce & Professional Development  
 Friday, July 15 - Friday, October 21  
**CVS Health Executive Learning Series for Diverse Suppliers**

**All suppliers participate in Module #1**

| <b>Module # 1 - Leadership, Management and Technology</b>   |                   |              |                        |                              |                                    |
|---|-------------------|--------------|------------------------|------------------------------|------------------------------------|
| <b>Course Title</b>   | <b>Instructor</b> | <b>Hours</b> | <b>Classroom Dates</b> | <b>Time</b>                  | <b>Online Dates - Asynchronous</b> |
| <b>Opening Kick Off (All Instructors &amp; CVS)</b>         |                   |              | <b>Friday, 7/15</b>    | <b>4:00 - 6:00pm</b>         |                                    |
| Leadership, Teambuilding, and Leading Change                | Michael Manning   | 9            | <b>Saturday, 7/16</b>  | <b>8:30 a.m. - 6:00 p.m.</b> |                                    |
| Supply Chain Management                                     | Ecem Elci         | 16           |                        |                              | 7/18-7/29                          |
| Writing Business Proposals                                  | Ecem Elci         | 6            |                        |                              | 8/1-8/5                            |
| Process Improvement & Strategic Planning                    | Michael Manning   | 6            |                        |                              | 8/8-8/12                           |
| General Sustainability Training for Executives and Managers | Blige Celik       | 12           |                        |                              | 8/15-8/22                          |
| Production Planning   | Dennis Rebelo     | 16           |                        |                              | 8/22-9/2                           |

**Suppliers will participate in either Module #2 or #3**

| <b>Module # 2 –Financing and Budget</b>                           |                 |              |                        |                               |                                    |
|---|-----------------|--------------|------------------------|-------------------------------|------------------------------------|
| <b>Course Title</b>   |                 | <b>Hours</b> | <b>Classroom Dates</b> | <b>Time</b>                   | <b>Online Dates - Asynchronous</b> |
| Budget Preparation  | Cindy Brown     | 9            |                        |                               | 9/12-9/16                          |
| Finance Accounting Basics/Resource Monitoring                     | Cindy Brown     | 9            |                        |                               | 9/19-9/23                          |
| Capital Budget  | Pablo Cabrera   | 9            |                        |                               | 9/26-9/30                          |
| Purchasing and Contracting  | Jerome Moynihan | 9            |                        |                               | 10/3-10/7                          |
| RFP/RFQ/RFI Development and Evaluation                            | Jerome Moynihan | 9            |                        |                               | 10/10-10/17                        |
| Final In-Person Program Activity                                  |                 |              | <b>Thursday, 10/20</b> | <b>8:30 a.m. - 12:30 p.m.</b> | N/A                                |
| <b>Closing &amp; Graduation (Students, Instructors, CVS, RWU)</b> |                 |              | <b>Thursday, 10/20</b> | <b>4:00 - 6:00pm</b>          |                                    |

| <b>Module # 3 - Human Resources and Communications</b>            |                 |              |                        |                               |                                    |
|---|-----------------|--------------|------------------------|-------------------------------|------------------------------------|
| <b>Course Title</b>   |                 | <b>Hours</b> | <b>Classroom Dates</b> | <b>Time</b>                   | <b>Online Dates - Asynchronous</b> |
| Employee Performance Management                                   | Jennifer Pierce | 9            |                        |                               | 9/12-9/16                          |
| Interviewing and Selecting the Right Candidate                    | Jennifer Pierce | 6            |                        |                               | 9/19-9/23                          |
| Marketing & Workplace Communication for All Generations           | Matt Paknis     | 6            |                        |                               | 9/26-9/30                          |
| Social Media Marketing  | Sharmin Attaran | 9            |                        |                               | 10/3-10/7                          |
| Building Strong Communications                                    | Matt Paknis     | 9            |                        |                               | 10/10-10/17                        |
| Final In-Person Program Activity                                  |                 |              | <b>Thursday, 10/20</b> | <b>8:30 a.m. - 12:30 p.m.</b> | N/A                                |
| <b>Closing &amp; Graduation (Students, Instructors, CVS, RWU)</b> |                 |              | <b>Thursday, 10/20</b> | <b>4:00 - 6:00pm</b>          |                                    |

Common schedule related FAQ's

**How do your online classes work?**

Our online classes are very flexible – and referred to as asynchronous. We do not require you log in live for your sessions. You will receive an introduction at the beginning of each course and you will be given a set of deadlines on when to complete your assignments. You are free to complete the course materials within the timeline of your schedule and the class expectations.

CVS Health: Executive Learning Series for Diverse Suppliers program schedule is above. Please note that the hours are an estimation of how much reading content and work content will be given. We understand the program will be a part of your priorities while trying to balance achieving work goals, family/significant other time, and also personal needs! The aim is for this educational series to be flexible, compliment your lifestyle and enhance your knowledge.