

Request for Academic Accommodations / 2014-15 Academic Year

Student Accessibility Services

Roger Williams University

Student Name: _____ Student ID # _____

Student email _____@g.rwu.edu Request Date: _____

Please check the accommodation you are requesting for the academic year. Your current documentation on file in Student Accessibility Services must support your request. This completed form **MUST** be emailed to sas@rwu.edu for processing. Paper requests will not be accepted.

☐ **Extended time for assessments in the SAS Testing Center**

(MUST complete an EXAM COVER SHEET for each exam)

☐ **Note-Taker support service**

(MUST submit separate request form in SAS)

☐ **Audio recordings of class sessions**

(Recordings for individual study purposes only)

☐ **Learning Ally / audio books**

(MUST submit separate request form in SAS)

☐ **Individualized Testing**

(questions read and/or scribed – MUST schedule appointment)

☐ **Your Personal Laptop for Note-Taking**

(for in-class notes / near front of class seat)

As a student registered with Student Accessibility Services for the 2014-15 year, **I understand that:**

- Some accommodations above require a separate request form which must be completed and submitted to the Student Accessibility Services office.
- The *Academic Accommodation Authorization* form I will receive electronically from SAS must be forwarded and/or hand-delivered by me to my faculty.
- EACH exam requires an EXAM COVER SHEET which can be picked up in the Student Accessibility Services office.
- A breach of Academic Integrity in the SAS Testing Center will result in loss of use of the Testing Center and that I will need to seek the accommodation of extended time directly with my faculty.
- Authorization and all other SAS forms are for my use only and that manipulating or sharing with non-SAS students will result in termination of SAS accommodation privileges.
- If there are additional accommodations I need not listed above that I must meet with SAS to review for guidance and/or a referral to another department on campus.

☐ **I have read and understand/agree to the above statements and conditions.**

Student's e-signature: _____

The policies/procedures of **Student Accessibility Services** are guided by the *Americans with Disabilities Act of 1990* and *Section 504 of the Rehabilitation Act of 1973* both national laws that protect qualified individuals from discrimination based on their disability. The goal and mission of SAS: to provide equal access to educational and co-curricular programs and campus activities to qualified individuals with disabilities

Student Accessibility Services

Main University Library, 2nd Floor

Please contact: Patsie Almonte for general questions

palmonte@rwu.edu / 401-254-3841