



Reopening Roger

Roger Williams University
Reopening Plan

June 2020

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INTRODUCTION

In preparation for meeting the guidelines established for Reopening Plans for Rhode Island Higher Education Institutions, Roger Williams University established a *Reopening Roger Steering Committee* overseeing six working groups. The Steering Committee, comprised of working group co-chairs, representatives from University College and the School of Law, and faculty and administrators with subject expertise, was charged with developing the plan and related recommendations for review by the President/Cabinet and the Chief Operating Officer/Emergency Response Team.

The University spans locations in Bristol, Providence, and Portsmouth, Rhode Island and includes undergraduate and graduate course delivery through the main Bristol campus, University College in Providence, and the School of Law in Bristol and Providence. The recommendations contained within this plan apply to all locations unless otherwise specified or adapted as necessary based on operating procedures put in place at University College or the School of Law by the lease holder, Berkeley Property Management, or additional customized procedures developed by the School of Law. The working groups focused on specific areas informing this plan draft and involved over 125 community members representing students, faculty and staff.

The *How to Learn* working group investigated adaptive practices in courses including modifying classroom layouts and scheduling to support social distancing, technology enabling livestream and recording for synchronous and asynchronous learning, classroom cleaning procedures, and collaborated with the *Academic Planning Committee* and Faculty Governance.

The *How to Live* working group focused on residence life, dining, related cleaning policies, move-in scheduling, student guest policies, travel guidelines, and identifying isolation and quarantine space. Importantly, this working group also addressed the importance of centering student health, well-being and resiliency as well as the development of a COVID-19 specific honor code emphasizing individual commitment to community public health during a pandemic.

The *How to Engage* working group focused on community engagement and experiential learning, service, athletics, study abroad, student programs, events, clubs and organizations, and student employment and service on and off campus.

The *How to Respond* working group developed protocols for COVID-19 EMT and Public Safety emergency response, health services, quarantine and isolation, health education, and collaborated with our *Testing and Contact Tracing Committee*.

The *How to Work* working group focused on employment practices, office cleaning procedures, reducing density in offices, policy development for employees, or those they live with, who have underlying health conditions, employee wellness and family responsibilities.

Our Reopening Roger plan draft addresses, to the fullest extent currently possible, the Rhode Island Guidelines for Colleges and Universities issued by the Governor's office on May 13, 2020. The plan will be shared with the University community, including the Board of Trustees, and will be subject to continual feedback and improvement through the Fall semester.

I. SUMMARY OF COLLEGE AND UNIVERSITY OPERATIONS

Roger Williams is preparing to reopen our campuses in coordination with RI Reopening Phases 2 and 3. A new academic calendar has been developed that includes starting classes one week earlier and an extended, phased check-in and move-in process earlier in August.

For the fall semester, we adjusted our Academic Calendar (Appendix E) and will end in-person course delivery at Thanksgiving with no days off for other traditional holidays. This decision is made to end before the U.S. typically enters peak flu season and our community may be most susceptible to a resurgence of the virus. For the Spring semester, we will start classes a few days later to provide time for our phased move-in approach. We will not observe a traditional spring break during second semester in order to reduce travel and possible exposure of students to the virus. We propose to test all students for COVID-19 at check-in prior to the start of classes each semester (undergraduate, graduate); promote clear expectations and practices supporting daily self-monitoring and symptom screening and staff structured screening locations in high traffic locations. In addition, the University is planning to test employees at the start of each semester and certain employee categories regularly throughout each semester.

In addition, we are committed to providing institutional support and systems for contact tracing and isolation quarantine; limit group sizes and communicate social distancing guidelines, supply all students and employees with washable cloth masks; and enhance cleaning procedures in all facilities.

The University will place priority emphasis on social distancing - the practice of maintaining at least 6 feet between all individuals and decreasing the frequency of contact to reduce the risk of spreading COVID-19 and other respiratory diseases. Social distancing strategies will be applied on an individual level (e.g., avoiding physical contact), a group level (e.g., reconceptualizing or cancelling group activities where individuals will be in close contact), and an operational level (e.g., rearranging chairs in the dining halls, common area lounges and classrooms to increase distance between individuals).

The University will, until advised otherwise by the CDC and or the RI DOH, require face coverings in public spaces whenever social distancing is not possible or when the activity requires, as determined by additional University precautions.

University administration will follow state guidelines and recommendations for minimizing and reducing personnel in offices by having as many non-essential employees, especially those within higher health risk categories, continue to work remotely to the extent practicable; beginning with no more than 33% occupancy of any office suite on site at any given time during Phase 2. As conditions allow, additional employees will be phased in incrementally.

Additionally, to reduce office density, the University administration will support implementation of rotating and/or staggered schedules for employees to limit the physical presence of employees in the same area at one time. Managers are encouraged to divide staff into teams/pods where possible and coordinate schedules to reduce contacts while meeting our business operation needs.

As recommended by the CDC, the University will continue to encourage virtual interaction practices (online or by telephone) for as many meetings as possible, even for employees in the same units/workspaces. To the extent possible, this policy will apply also to student services, including academic advising, study abroad information sessions, registration, counseling, health services, club and organization advising, student conduct hearings, resolution of roommate conflicts, and career development.

II. PHYSICAL SPACE AND OCCUPANCY LIMITS

Academic Buildings

Roger Williams University is committed to upholding State social distancing recommendations in all academic contexts. All classes will have flexibility built in to facilitate changes needed in the event of a resurgence of the pandemic or to accommodate students who require remote learning access, such as when social distancing measures require staggered attendance or when individuals are in quarantine or isolation. This means that classes will be able to deliver learning resources to students in multiple locations in some form or another (livestream/class capture/simulcasting or flipped asynchronous among other modalities). The University (through CSALT2) will provide additional pedagogical training to faculty as needed.

For in-person class meetings, three overlapping strategies will help mitigate the risk of transmission among individuals using academic facilities: physical spacing, face masks, and frequent cleaning of high touch surfaces. Policies for classroom prevention will adjust to emerging public health recommendations as scientific understanding of SARS-CoV-2 develops in the coming months.

For example, new epidemiological evidence of risks associated with small respiratory droplets released during loud speaking is incorporated into our plans. Teaching in a mask, particularly when students are spread out across the classroom poses a challenge for mitigating this risk. To reduce the need for sustained loud talking, the university will equip faculty with the means to teach while also minimizing the risk to others. The preferred solution under consideration is equipping faculty with a wearable Bluetooth microphone (perhaps ear buds to also pick up the questions from those who might be participating remotely) to push through the room's speakers or to use as a "public address" system.

Gathering Size Restrictions

General Classroom and Lab Space Considerations

All classroom, lab (science or engineering), clinic (School of Law (LAW)), computer lab, or arts spaces (dance, music, theater, or visual arts) will adhere to the state-mandated size limitations for gatherings based on the level of reopening specified and will be limited in occupancy based on the need for social distancing. In a normal semester, very few courses are larger than 40, thus making compliance easier. Even in the few larger classrooms, such as in the School of Law, Marine and Natural Science (MNS) building, or the College of Arts and Sciences (CAS) building, the social distancing requirements will limit in-person occupancy to below 50.

Our Architecture Studio is another large space with significant group size. The School of Architecture, Art and Historic Preservation (SAAHP) has established additional studio space and is working on a cohort model that limits students in either studio space to roughly 100 students at a time (while maintaining social distancing requirements). For returning students, architecture studio access will be split into two different days (one on-line and one in person) while the first-year students will have access to two in-person days. The same cohort of students would be able to be in the building the night before their in-person studio day. Additional studio time on Wednesday evening, Friday evening, all day Saturday and Sunday could be broken up into 4-hour time blocks with signup access and appropriate size limitations (100 or fewer) for the building. There will also be limitations on the number of time-blocks any one student could sign up for to assure equal access to everyone.

The University will also encourage faculty to make regular use of outdoor space for classes, weather permitting. Several locations have been identified that would allow classes with social distancing measures in place. Potential locations include the North Residence Hall Courtyard, Global Heritage Hall (GHH), lower level courtyard off the atrium, the concrete platform behind MNS, and the CAS courtyard near the shuttered Café Express. All locations are dependent on the need to manage building ingress/egress.

Longer class sessions (over 2 hours) pose greater risks due to prolonged exposure. Increased air circulation and increased filtration (see below) will help to mitigate the risks. At the same time, the Faculty teaching these longer classes should plan to include an extended break in the middle while incorporating appropriate social distancing guidelines.

Exam spaces to accommodate larger groups might be needed so that all students can take a single common exam (required for some courses for accreditation).

Social Distancing Measures

All classroom capacities have been estimated as a percentage of its normal occupancy (Appendix A). This was refined using several classrooms that have already been reconfigured for social distancing needs (Appendix B). Some classroom spaces effectively become unusable for classes because the capacities shrink so low and will be designated for other academic purposes by Dean's.

Some special use classroom spaces (i.e., GHH Editing Bays GHH G09, G10, and G11 plus more to be identified by faculty) will still need to be used but by fewer students so intensive scheduling will be necessary in addition to enhanced cleaning/disinfecting.

Individual meetings with students (i.e. advising, office hours, or personalized instruction) will be either remote or in person (only if required social distancing is maintained).

Ingress/Egress and Hallway Congestion

Buildings will have designated entrances and exits and, to the extent possible, a building flow plan. The flow plan will either be unidirectional or bi-directional denoted by signs with clear markings on wall or floor to indicate flow (example - *stay to the right*).

Entrances to classroom spaces will be marked to allow sufficient space for entry/exit with appropriate social distancing for those waiting to get in.

As a strategy to maintain appropriate social distancing entering and exiting classrooms, we are considering extending transition times between classes to 15-20 minutes (meaning extend the transition by 5-10 minutes). The School of Law (LAW) already has 15-minute transitions so may not need further changes. The detailed plan for this strategy will be developed once the academic calendar for 2020-2021 is finalized.

Staggering classroom schedule times (i.e. classes in odd number rooms begin/end 2 to 3 minutes later than even number rooms to reduce congestion in hallways and ingress/egress points) is likely. This will be a building by building plan because the classrooms are numbered differently in each.

Dismissal from within classes will also need to be ordered (by row or column) so that all students are not going to the doorway at once. This will be up to individual faculty to implement. Student participation in adhering to minimum social distancing requirements (in classrooms and academic buildings) will be linked to an RWU COVID-19 Honor Code (Appendix D).

Student Services Offices

All departments delivering student services are reassessing their operational procedures and will be limiting the number of workers in a suite to satisfy social distancing guidelines. All reception desks will have Plexiglass screens installed. Every office, lounge and all common spaces will have revised occupancy limits posted. Face-to-face meetings will be avoided unless the space/facility allows adequate social distancing space. Staff occupancy in offices will follow the guidelines listed above. All staff members will assess how to maximize social distancing space in their offices and reconfigure furniture as necessary.

Any club or organization meetings or activities will be conducted via Zoom whenever possible, and if they are in person, attendance will be restricted to the group size limits in place for the meeting location. An event sponsor will be identified and charged with the responsibility of maintaining limits of 10, 25, 50, and over 100 as phases increase or decrease.

Social distancing measures will be applied across all indoor facilities with signs explaining expectations and requirements pertaining to minimum distance of 6 feet, face masks when the minimum distance is not possible or the University otherwise requires, and personal cleaning and surface cleaning practices and materials.

III. BUSINESS PROCESSES, PROCEDURES, AND ACTIVITIES

COVID-19 requires enhanced cleaning and disinfecting procedures, training, and designation of specific employees for strategic and focused oversight and assessment of efforts including but not limited to classrooms, residence halls, bathrooms, dining facilities, recreation and fitness spaces, and all surfaces. The University will designate existing staff for enhanced training and responsibility for sanitizing standards in the above areas.

Roger Williams will utilize several educational messaging platforms to ensure that employees and students understand and embrace their role in cleaning and disinfecting procedures and protocols in classrooms, libraries, residence halls, dining and recreational facilities.

The messaging platforms include, but are not limited to, the COVID-19 Honor Code, the RI Crush COVID app, our CIVITAS student success engagement system, peer education programs designed by our student health & wellness educators, residence life acknowledgement language in the housing agreement, specific employee communication from human resources and incorporation into our employee Simply Wellness health incentive program.

Campus signage consistent with CDC and RI DOH guidelines will be designed, affixed, and updated for indoor and outdoor facilities by employees in facilities, environmental health and safety, and marketing.

Academic Spaces

Enhanced Cleaning and/or Disinfecting Procedures for Classroom and Lab Spaces

Each classroom space (including computer labs and science/engineering labs) will get a fixed disinfecting station with hand sanitizer, gloves, disinfecting spray, paper towels, a trash can, and specialized cleaning supplies for the electronic equipment in the room.



Guidance

1. Up-to-date CDC guidance for all cleaning stations will be monitored regularly
 - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-ihe-response.html>
 - b. <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>
 - c. <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
2. EPA List of Disinfectants
 - a. <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
3. Procedures will be implemented so that all users are following all requirements from product Safety Data Sheets.
 - a. Current product SDS is available here and discussions are ongoing about the procedures
http://fastweb.caseyemi.com/myfile.aspx?doc=WAVEG33_Wavelength+33+Neutral+Disinfectant+SDS.pdf%7c2

The RWU Classroom cleaning plan will adhere to the following standards:

- Classes
 - Faculty will clean teaching station
 - Outgoing students from a classroom will clean their desks and leave to air dry (contact time) and incoming students for the next class will wipe if needed (after 10 minutes)
- Nightly
 - Deep clean by Facilities staff
- Weekly
 - Electrostatic Sanitization by Facilities staff

Student participation in Cleaning/Disinfecting procedures in academic spaces will be linked to COVID-19 Honor Code with additional guidance outlined in faculty syllabi as part of the syllabus guidelines provided at the start of each semester.

Academic Space Air Quality

Every effort to limit airflow particularly in spaces with identified concerns (GSB, CAS, LAW, and GHH ground floor). Guidance from ASHRAE (<https://www.ashrae.org/technical-resources/resources>) will be followed. Specific changes that RWU is making include:

1. Changing all air filters from MERV 8 to MERV 13 to improve air quality. MERV 13 filters are typically used in clean spaces such as hospital waiting areas.
2. Maximizing outside unique challenges e airflow in all building air handling units coupled with increased dehumidification to improve air circulation and air quality.
3. Considering (and currently testing) the use of High Ceiling Air Decontamination using UV light. This may be installed in highly trafficked or high-risk areas including the dining commons, rec center, health services and the library.

Academic Classes Screening Procedures

As part of the screening process, faculty will conduct regular general screening for symptoms with their students at the start of each class: *“Please remember that you should not come to or stay in class if you show any COVID-19 symptoms (citing most recent list) and will be allowed remote options without penalty if you need them. As always, contact Health Services at 401-254- 3156 if you show any symptoms.”* This messaging will be displayed on the Cleaning/Disinfecting signage displayed in classrooms and will be part of the syllabus guidelines for faculty.

Attendance policies will be revamped to include remote instruction as an option for any student that might need it at any time during the semester. Policies that may incentivize students to come to class when sick or caring for an ill individual at home will be eliminated. Academic Affairs will strongly encourage faculty to implement a no-penalty approach for students needing to remain home for illness, isolation/quarantine, or caring for a family member.

Facemasks and other Personal Protective Equipment

Facemasks will be required for all participants in classes. To encourage compliance, all members of the campus community (faculty, staff, and students) will get RWU “branded” masks to build community. The only exceptions to mask wearing will be for health conditions meeting CDC exception language and accommodations approved by RWU Accessibility Services (for students) for medical reasons. Community members granted exceptions will be expected to utilize a face shield provided by the University on an as available basis or personally provided.

Other Processes and Activities

Students will be reminded that sharing computers, writing instruments, textbooks, and other supplies should be avoided to minimize risk. This will also be part of syllabus guidelines.

Classes involving field experiences or off-campus collaboration will be transitioned, to the greatest extent possible, to on-line and virtual forums. Where in-person transactions continue to be necessary to fulfill obligations, students, faculty and staff will adhere to social-distancing, face mask use and other recommended health and safety measures. The University will communicate with internship and externship sites in order to assure that any students at those sites are protected by health and safety measures consistent with this plan and with the guideline’s issues by the RIDOH.

Student Life

Residence Life and Housing will collaborate with Student Programs, Leadership, and Orientation to ensure that fall orientation plans are coordinated in concert with a phased move-in plan and that appropriate support is provided to ensure students transition to campus in the safest way possible. As stated previously and below, all students will participate in screening and testing for COVID-19 in advance of starting classes. In addition, for residential undergraduates on the Bristol campus, the phased move-in plan will spread new student arrivals (1000) out over a four-day period beginning August 16th, returning student move-ins (1720) will occur during a 5-day period beginning August 20th and earlier days in August will be designated for athletes and student leaders. Testing procedures, including procurement and staffing solutions, are being developed by a dedicated Test & Tracing Team comprised of Natural and Social Science Faculty and senior administrators.

Residence Life and Housing will create additional training, guidelines, and expectations for Resident Assistants on how to perform their responsibilities effectively and appropriately during the pandemic and staff will document all cleaning activities daily. Some of these expectations include, but are not limited to:

- Community Meetings will be facilitated via Zoom and recorded for students to view on their own.
- Residence Life and Housing is researching alternate methods of providing community-wide educational/developmental opportunities. Initial plans include virtual engagement and requiring residents to sign up for in-person programs in advance by limiting the reservations based on community/event spacing capacity.
- RAs will facilitate intentional conversations on *How to Live During a Pandemic* virtually via Zoom, Google Chat, or similar platform.
- Health and Safety Inspections will be conducted in a manner that reduces exposure for staff and students. The department is developing self-assessments/quizzes for students to take regarding health and safety policies.

Residence Life and Housing will collaborate with Facilities Management to incorporate CDC and RI DOH state guidelines in some of the following ways:

- Develop/enhance rubrics and expectations for custodial staff cleaning procedures accompanied by training modules.
- Identify ways to increase social distancing within community bathrooms, i.e. if there are three sinks in a bathroom, turning off the water to the middle sink so that there is distance between two students. Sink and stall assignments are also under consideration.
- Establish common area and bathroom capacities in support of social distancing practices.

Residence Life will implement a “no outside guest” policy for the 20/21 academic year and will investigate, in collaboration with the Vice President of Student Life and Student Senate, additional limitations on inter-visitation of residents between different residence areas.

Residence hall room density across campus will be reduced wherever possible with a firm commitment to not use double rooms as triples or single rooms as doubles. Standard capacity triples and quads in traditional corridor style buildings will have reduced capacity and when possible will be converted to study rooms.

To support isolation and quarantine space needs, Residence Life has committed 70 single occupancy units with private bathrooms and will deliver food as needed. In addition, Student Life is investigating additional off-campus facilities solutions in the local areas for reserve capacity.

Community walkthroughs will need to ensure that capacity and social distancing guidelines in common area spaces are being maintained. Resident Assistants and Community Directors will be essential in these additional walkthroughs.

The University will designate existing staff for enhanced training and responsibility for sanitizing standards for all residence areas and require documentation of completion of daily cleaning assignments. Evaluation and continual feedback to custodial staff will be provided by managers in Residence Life and Facilities.

Residence Life and Housing will fully develop a building breakdown of common areas for internal use for staffing needs, and post cleaning expectations and occupancy capacities for these spaces within every residential community: i.e. students will be expected to perform safe, regular cleaning and disinfecting of these spaces before/after use. This will be ingrained into the culture before and during the beginning of the semester through Orientation and our on-going residential education program. In addition, Residence Life will include a resource list of CDC approved cleaning agents in the packing lists for students and families.

General Screening and Testing Procedures

In order to minimize the risk of COVID outbreaks in a congregate setting such as the RWU campus, SARS-CoV-2 testing must serve as a critical component of our reopening and ongoing strategies to ensure continued total university operations. As such, the intended COVID testing strategies at RWU will necessarily involve 1) diagnostic testing of symptomatic students through the RWU Health Center; 2) diagnostic testing of symptomatic employees through their primary care physician or nearest state testing facilities; and 3) required testing of all students at all locations prior to move-in (residential students) or start of classes (commuting students); and 4) a robust surveillance testing strategy of students, faculty and staff, which is frequent, repeated testing of individuals through a separate testing framework. The exact strategies and partnerships are still being developed but are guided by the belief that testing is essential for early detection and isolation of a positive case in order to mitigate any community spreading to the extent possible.

Guiding our testing strategies at RWU are the following concepts and types of testing we will be implementing:

- 1. Diagnostic Testing:** Faculty and staff who exhibit flu-like or other COVID-19 associated symptoms (i.e., loss of smell, conjunctivitis, sore throat, etc.) must contact their healthcare provider, seek testing as directed, and adhere to RWU policy (guided by current CDC and RI-DOH guidelines) regarding return to work. Employees will be referred to their primary health care provider or nearest state-approved testing facility. Diagnostic testing of symptomatic students will be conducted by Registered Nurse or Nurse Practitioner staff on campus in our Health Services center.
- 2. Surveillance Testing:** Until a SARS-CoV2 vaccine is widely available, the safest approach for promoting community health in a congregate setting is early identification and isolation of active cases through community-level sampling. Surveillance testing involves routine, repeat testing of all members of a community on a frequency that is less than the incubation time for the disease. As McClellan et al.¹ write, surveillance testing is “a critical tool for identifying asymptomatic or mildly symptomatic spread that may evade symptom-based surveillance but that could be an early indicator of – or prelude to – larger outbreaks.” The incidence of asymptomatic disease is logistically challenging to document without a comprehensive testing program in place, but it was estimated conservatively to be between 15 and 20% of all positive cases on the Diamond Princess cruise ship in February 2020² and other studies³ have revealed similar asymptomatic infection rates. This, combined with the reality that younger populations tend to be less symptomatic than older populations, argues strongly for frequent, repeat testing of asymptomatic individuals, not only for RWU, but for the larger community in which RWU is situated.

¹ McClellan, M., Gottlieb, S., Mostashari, F., Rivers, C. & Silvis, L. 2020. A National COVID-19 Surveillance System: Achieving Containment. Duke University, Robert J. Margolis, MD Center for Health Policy, 16 p.

² Mizumoto, K., Kagaya, K., Zarebski, A. & Chowell, G. 2020. Estimating the asymptomatic proportion of coronavirus disease 2019 (COVID-19) cases on board the Diamond Princess cruise ship, Yokohama, Japan, 2020. *Euro Surveill.* 25:1-5.

³ Heneghan, C., Brasse, J. and Jefferson, T. 2020. COVID-19: What proportion are asymptomatic? <https://www.cebm.net/covid-19/covid-19-what-proportion-are-asymptomatic/>. The Centre for Evidence-Based Medicine. Accessed 11 June 2020.

Based on the latest data about SARS-CoV-2 infection dynamics and COVID-19 symptoms, an optimal surveillance testing program would test all members of the community every 4-6 days⁴. Less frequent sampling, on the order of every 7-10 days, has also been modeled, and also appears promising for limiting community spread. When combined with diagnostic testing and strict adherence to social distancing measures, surveillance testing offers the prospect of reducing R_0 ⁵ in a population to less than 1, and driving down disease spread⁶.

3. Testing Method: The RWU Testing Task Force continues to evaluate various COVID-19 testing technologies and will be selecting the appropriate third-party partners for our various testing needs. The various types of testing that will arise may allow a different partner or different type of test being administered. But regardless of the partners we select, the following criteria will be utilized for all our considerations:

- a. Sensitivity. We must be sure that the testing method can reliably detect very low viral loads (in other words, the incidence of false negatives must be low, and the test should be able to detect early infections).
- b. Specificity. We must be sure that the testing method reliably detects SARS-CoV-2 and not other related viruses.
- c. Efficacy of sample collection. We must be sure that the sampling collection method provides a specimen in which virus particles are detectable.
- d. The frequency of testing. We must ensure that false negatives become detected through subsequent testing, by ensuring the availability of repeat testing on a frequency that approaches the incubation time.
- e. Cost. The cost per test must be low enough to afford an approach that involves high frequency and repeat testing.
- f. Reagent Availability. We need a testing platform that can withstand the pressures of diminishing supply chains that will likely emerge as the nation and world strives to ramp up to normal operations in Fall 2020.
- g. Priority/Turn-around. We need a test that will provide reliable results rapidly to minimize disruption to campus activity and minimize the time between test administration and communication of results.

4. Prior to returning to campus. In preparation for the start of the semester (all) and for move-in (residential) students will receive frequent onboarding communications advising adoption of social distancing practices before coming to campus. These communications will also advise students that there will be mandatory testing upon arrival and that students who test positive will not be allowed to move in, and in most circumstances, will be sent home. Student Life will be finalizing guidance to families over the next few weeks and one approach under consideration is providing a strong recommendation encouraging students to obtain testing 14 days prior to departing, and practice strict social distancing, risk mitigation and limit close contact interaction during the 10 days before arriving to campus.

⁴Lauer SA, Grantz KH, Bi Q, et al. 2020. The Incubation Period of Coronavirus Disease 2019 (COVID-19) From Publicly Reported Confirmed Cases: Estimation and Application. *Ann Intern Med.* 2020;172(9):577D582. [Doi:10.7326/M20-0504](https://doi.org/10.7326/M20-0504).

⁵Bates Ramirez, V. 2020. What Is R0? Gauging Contagious Infections. Healthline.com 2020. <https://www.healthline.com/health/r-nought-reproduction-number>, Accessed 5 June 2020.

⁶Taipale, J., Romer, P., & Linnarsson, S. 2020. Population-scale testing can suppress the spread of COVID-19. *Medrxiv* 2020.04.27.20078329; doi: <https://doi.org/10.1101/2020.04.27.20078329>.

- a. **14 Days out.** All students may be encouraged to obtain a high sensitivity antibody test to establish whether they have antibodies against SARS-CoV-2. Antibody tests will be an important element of disease management if it is established that individuals with antibodies are not vulnerable to re-infection. The availability of antibody data will allow for nimble re-configuration of our semester-based sampling strategy and effort, should it become known that immunity is conferred.
 - b. **10 Days Out.** For the 10 days leading up to their return to campus, all students will be encouraged to self-quarantine or limit interactions outside of their home. Students are strongly encouraged to plan end-of-summer get-togethers and good-byes no later than 10 days prior to their planned return to campus. If possible, students also should curtail jobs that are people-facing (i.e., cashier, EMT, etc.) to limit exposure risk.
 - c. **4 Days Out.** We are strongly recommending that all students obtain a viral test establishing that an active infection has not been detected within 4 days of their arrival to campus. Students testing positive should contact RWU for guidance and then self-isolate and delay their move-in process. Student will be cleared and allowed to return to campus following the RI-DOH and CDC guidance in effect at that time.
5. **Move-in.** RWU is currently pursuing an onsite, rapid, point of care (POC) detection test for students upon arrival to campus for move-in. Students receiving a confirmatory negative test will be permitted to enter buildings and complete move-in.

Students testing positive will not be allowed to stay on campus. They will be required to return home and self-isolate (unless personal circumstances necessitate an alternative solution), managing conditions in consultation with their physician. Students will need to meet all criteria established by RI-DOH and the CDC in order to re-initiate their return to campus, which may involve the continued social distancing recommendations outlined above, and a confirmatory negative test upon arrival to campus.

6. **Surveillance Testing.** RWU is finalizing plans now for our strategies for asymptomatic testing. The exact frequency and scope of our testing will be determined by factors such as test availability, cost of testing, and our total budget availability. However our goal is to establish a cycle of population testing within a target frequency range of 4-10 days⁷ that will sample 80% of the residential RWU community (faculty, students and staff).

Individuals testing positive for COVID-19 through any of the adopted testing strategies will be immediately contacted by the RWU Tracing team and placed into isolation housing or will return home for self-isolation. Return to in-person responsibilities on campus will be guided by the testing outcomes identified above.

Taipale, J., Romer, P., & Linnarsson, S. 2020. Population-scale testing can suppress the spread of COVID-19. Medrxiv 2020.04.27.20078329; doi: <https://doi.org/10.1101/2020.04.27.20078329>.

Color 2020. SARS-CoV-2 LAMP Diagnostic Assay, Version 1.2. pp. 1-7.

This concept is borrowed from the concept of ring vaccination, which was an effective mitigation strategy for the containment of Small Pox (CDC, <https://www.cdc.gov/smallpox/bioterrorism-response-planning/public-health/ring-vaccination.html>)

7. **High priority testing.** Several populations within the RWU community will be provided access to increased testing frequency depending on their exposure risk and/or their risk to exposing others. High frequency groups include the following:

- a. Dining staff
- b. Custodial Staff
- c. Public Safety
- d. Health Center Staff
- e. Students, faculty and staff considered vulnerable/at-risk
(compromised immune system or other complicating conditions)
- f. Contacts of positive cases

Screening and Testing Protocols and Procedures

On Campus Screening Protocols

This section provides guiding principles for how to respond during an outbreak of COVID-19 to ensure continuation of all on-campus activities and the safety and protection of the campus and surrounding community. Consistent application of specific preparation, prevention, and management measures will help reduce the risk of transmission from COVID-19. This guidance is based on what is currently known about the transmission and severity of COVID-19.

RWU Operational Definitions:

- **Isolation** refers to confining a confirmed or suspected COVID-19 case in a single room to prevent contact with others and to reduce the risk of transmission. Isolation ends when the individual meets pre-established clinical and/or testing criteria for release from isolation, in consultation with health care providers and public health officials (see detailed in guidance below).
- **Quarantine** refers to the practice of confining individuals who have had close contact with a COVID-19 case or recent travel to an area with high prevalence of COVID-19 to determine whether they develop symptoms from the disease. The individual would be quarantined in a single room for a period of 14 days following their last contact with a COVID-positive person or a population with a high prevalence of COVID-19. If symptoms develop, or a test result is positive during the 14-day period, the individual would be placed in isolation and evaluated for COVID-19. If symptoms do not develop during the 14 days post-exposure, the individual can return to their previous residency status and all movement restrictions are lifted (see detailed guidance below).
- **Social Distancing** is the practice of maintaining at least 6 feet between all individuals and decreasing the frequency of contact to reduce the risk of spreading COVID-19 and other respiratory diseases. Social distancing strategies can be applied on an individual level (e.g., avoiding physical contact), a group level (e.g., canceling group activities where individuals will be in close contact), and an operational level (e.g., rearranging chairs in the dining hall and classrooms to increase distance between individuals).
- **Self-Monitoring** is the practice of people monitoring themselves for fever by taking their temperature twice a day and remaining alert for symptoms of cough, shortness of breath, or other symptoms.

Campus-wide screening practices will begin prior to fall check-in for both commuter and residential students. All staff and faculty will be tested for COVID-19 before students arrive on campus. All resident students will be tested for COVID-19 before they are given access to their residential living space. Anyone who tests positive will not be allowed to move-in or begin courses on campus and will be directed to isolate at their home and contact their health care provider. Students commuting or living in off-campus apartments will be expected to isolate at home or at a friend or relatives home unless the University has capacity to assist. Communication of positive test results to the Rhode Island Department of Health will occur, following state and federal recommendations and regulations.

Throughout the year, students and employees will conduct daily self-screening for symptoms and risk factors of COVID-19 using an evidence-based public health screening tool. Self-screening reminders and requirements will be posted at the campus entrances and in campus building entrances. Screenings will also be routinely conducted in high-traffic areas such as the dining facilities, the recreational/fitness center, and the learning commons (University Library). For faculty, staff, and commuter students, daily check-ins regarding symptoms must be reported prior to returning to campus each day. Additionally, all campus visitors will be required to conduct self-screening before entering the campus.

Presently, the university has requested proposals and has demonstrations scheduled with private companies specializing in thermal temperature scanning devices. This approach is under consideration for our high-use areas and for rotating use across all academic buildings.

Individuals who answer yes to any of the symptoms or risk factor questions will be required to return to their residence (on or off campus) and contact a health care professional. Students will call Health Services to report symptoms and/or risk factors. A nurse will triage the student and schedule an appointment for testing if the student consents. Employees will be instructed to call their health care provider to report symptoms and/or risk factors and arrange for testing. Employees will be required to notify their supervisor who will notify Human Resources of the potential COVID-19 case.

Contact Tracing

Contact Tracing identifies individuals potentially exposed to a communicable disease, systematically monitors their symptoms, and recommends quarantine and/or isolation to prevent further contagion. Public health experts (cite the CDC and others) emphasize the importance of Contact Tracing for mitigating the COVID-19 pandemic and preventing and mitigating outbreaks. As a member of the RI higher education consortium on Contact Tracing, RWU commits to collaborating with RIDOH and other colleges and universities to define and enforce best practices in light of the specialized needs for Screening, Testing, and Tracing individuals for COVID-19 within higher education learning communities and congregate living situations.

Efficient and effective Contact Tracing is especially critical to containing outbreaks in congregate living settings, such as our residential campus community in Bristol, Rhode Island. Teams of tracers, serving as supplements to the RI-DOH tracing efforts, are widely recommended in such settings, to enhance efficient and effective tracing of identified and suspected cases, and to prevent and mitigate outbreaks. Having a localized campus strategy will ensure that potential contacts are notified, screened, and monitored for potential symptoms, and referred for quarantine and/or testing, as early and as appropriate as possible.

The *RWU Contact Tracing Protocol* intends to prevent and mitigate potential outbreaks within our congregate campus living and learning environment by: (1) reducing the time between the identification of a confirmed or suspected case and the initiation of campus Contact Tracing through Campus Person Interviews, (2) supplementing person interviews of case contacts with information from the University Data Warehouse, and (3) synthesizing RWU COVID Screening, Testing, and Tracing Databases to prevent further outbreaks and minimize exposure of suspected cases/symptomatic individuals through monitoring, testing, quarantine, and/or isolation.

Training & Curriculum

RWU intends to establish teams of individuals designated for Testing and Tracing positions. For employees (staff and university faculty), special Tracing Teams will contact individuals regarding their campus contacts. Our proposed Student Campus Contact Tracing Program aligns with the Center for Disease Control (CDC) recommendations for preparing teams of health professionals and volunteers. These recommendations provide opportunities for secondary contact tracing to individuals with limited background and experience in the health professions, and to those not yet completing a bachelor's degree. train students in skills uniquely aligned with their major and in the service of the global Public Health pandemic. The University will be utilizing the Johns Hopkins COVID Contact Tracing Course, a 6-hour training program which includes modules covering the following approaches:

University Systems: Tracking of Contacts

RWU's *Contact Tracing Protocol* aligns with RIDOH guidelines for colleges and universities by referring all confirmed positive cases to RIDOH for Contact Tracing. RWU will also encourage employees and students to utilize the state's Crush COVID mobile application to maximize the information available to the RIDOH, in the event of a newly identified positive case. Although many RWU students retain a permanent residential address outside of Rhode Island, students and their families will be encouraged to embrace the application as citizens and/or residents of the RWU Bristol and Providence campus living and learning communities.

Person Tracing

To maximize Tracing efforts in a congregate living setting, universities must implement contact tracing immediately following the identification of a suspected or confirmed positive case of COVID-19. This two-step process requires (1) interviewing and advising the individual who has tested positive for or presents symptoms of the disease, and (2) reaching out to the individuals who have recently been in contact with the identified person to advise them on requirements for daily symptom reporting and quarantine and refer them for testing, if warranted.

RWU will reach out to the individual via telephone, text, and email. Individuals will be asked to contact a member of the RWU Tracing Team to initiate a Campus Case Interview, focused on the individual's campus locations and contacts within the university. For positive cases, the Tracing Team will also contact RI-DOH to trigger additional Tracing of off-campus contacts.

Dedicated staffing for tracing leadership

RWU possesses the expertise and resources to support contact tracing at the university. In addition to our staff in the University Health Services Center, the university maintains faculty and staff with expertise in College Wellness and Mental Health Counseling [health center, counseling center], Cybersecurity, Computer Science, Health Psychology, and Public Health.

To further support our Testing and Tracing program, the RR Steering Committee has strongly recommended the creation of a newly dedicated position for a COVID Prevention and Response Coordinator with experience and expertise in public health and infectious diseases. The coordinator's responsibilities will include:

- Developing and maintaining RWU Testing and Tracing protocols for employees and students, in coordination with RIDOH
- Serving as the point for reporting RWU COVID-19 Testing, and for internal and external communications regarding positive and symptomatic cases of employees and students
- Overseeing the university's quarantine and isolation procedures
- Guiding the university's responses for emergency outbreak containment
- Designing and implementing evaluation measures of the university's Testing and Tracing protocols
- (Pending) Supervising student teams for Screening, Contact Tracing, and COVID Support Services
- Pursuing ongoing professional development and education regarding public health science and policy on COVID-19
- Coordinating educational trainings for employees and students regarding COVID-19
- Providing additional support for the university's COVID-19 response through RWU Health Services, as needed

To be effective, communities must implement contact tracing immediately following the identification of a positive case of a communicable disease. This two-step process requires (1) interviewing and advising the individual who has tested positive for or presents symptoms of COVID-19, and (2) reaching out to the individuals who have recently been in contact with the identified person to advise them on requirements for daily symptom reporting and quarantine.

Guidelines Related to Travel

The University intends to allow domestic or international travel of faculty, staff, or students in compliance with federal and state guidelines and orders when such travel is deemed essential for university and role-specific needs. Any incoming international traveler must immediately self-quarantine for 14 days upon arrival to the state or campus. Individual students and employees participating in study abroad programs or returning from study abroad will be pre-advised to factor in a 14-day quarantine to their arrival schedule. Undergraduate students assigned to live on campus will immediately self-quarantine in their dorm rooms prior to roommate arrival and will have meals delivered to them through dining services staff, practicing COVID-19 informed safe handling and interface practices. All other individuals will self-quarantine in their off-campus housing. Individuals will be required to self-monitor during this time and report any changes in their status to Health Services.

Facemasks and other Personal Protective Equipment

Facemasks will be required for all participants in classes as well as in all public spaces and at all activities where individuals are closer than six feet away. To encourage compliance, all members of the campus community (faculty, staff, and students) will be provided RWU “branded” masks to build community. The only exceptions to mask wearing will be for health conditions meeting CDC exception language and accommodations approved by RWU Accessibility Services (for students) for medical reasons. Community members granted exceptions will be expected to utilize a face shield provided by the University on an as available basis or personally provided. As outlined above, employees will be mandated to wear masks unless medically unable. If an employee is unable to wear a mask for a medical reason, the employee must contact HR for an exception. The University will continue to monitor the recommendations of the CDC. While failure to comply with these expectations may be actionable behaviors, the University will utilize public health educational approaches, social norms marketing, and motivational interviewing techniques to positively encourage full compliance by all community members.

Procedures to Safely Respond, Quarantine & Isolate Symptomatic or Confirmed COVID-19 Individuals

Testing Protocols and Procedures

On Campus Screening Protocols

This section provides guiding principles for how to respond during an outbreak of COVID-19 to ensure continuation of all on-campus activities and the safety and protection of the campus and surrounding community. Consistent application of specific preparation, prevention, and management measures will help reduce the risk of transmission from COVID-19. This guidance is based on what is currently known about the transmission and severity of COVID-19. Adaptations and contingency plans may be necessary based on individual facilities, physical space, staffing, population, operations, and emerging evidence-based resources and pandemic conditions.

Operational Definitions:

- **Isolation** refers to confining a confirmed or suspected COVID-19 case in a single room to prevent contact with others and to reduce the risk of transmission. Isolation ends when the individual meets pre-established clinical and/or testing criteria for release from isolation, in consultation with health care providers and public health officials (see detailed in guidance below).
- **Quarantine** refers to the practice of confining individuals who have had close contact with a COVID-19 case or recent travel to an area with high prevalence of COVID-19 to determine whether they develop symptoms from the disease. The individual would be quarantined in a single room for a period of 14 days following their last contact with a COVID-positive person or a population with a high prevalence of COVID-19. If symptoms develop, or a test result is positive during the 14-day period, the individual would be placed in isolation and evaluated for COVID-19. If symptoms do not develop during the 14 days post-exposure, the individual can return to their previous residency status and all movement restrictions are lifted (see detailed guidance below).

- **Social Distancing** is the practice of maintaining at least 6 feet between all individuals and decreasing the frequency of contact to reduce the risk of spreading COVID-19 and other respiratory diseases. Social distancing strategies can be applied on an individual level (e.g., avoiding physical contact), a group level (e.g., canceling group activities where individuals will be in close contact), and an operational level (e.g., rearranging chairs in the dining hall and classrooms to increase distance between individuals).
- **Self-Monitoring** is the practice of people monitoring themselves for fever by taking their temperature twice a day and remaining alert for symptoms of cough, shortness of breath, or other symptoms.

Health Services and Public Safety Physical Space and Occupancy Limits

Health Services will operate with strict social distancing guidelines in place. To limit the number of face-to-face interactions, there will be no more than 50% of the staff in the office at any time. Half the staff will work remotely from home while the other half works in the office. There will be a limit of one staff member per office, exam room, and common space areas within the clinic. All departmental meetings and huddles will be conducted virtually. The patient waiting room will not be utilized.

Public Safety will operate with strict social distancing in place whenever possible. Due to the nature of the work, having staff work remotely is not possible. There will be a five-person limit maintained inside the office and a one-person limit per Public Safety vehicle. When social distancing is not possible in the office, wearing face coverings and frequent hand washing will be required.

Changes to Health Services Operations

Clinic appointments will be scheduled by calling Health Services or by online self-scheduling using the patient portal. Walk-in appointments will not be available. All clinic visits will be conducted remotely via telemedicine. When an in-person visit is necessary, well and sick visits will be scheduled at different times of the day to reduce the risk of well students being exposed to sick students. All well and non-respiratory visits will be scheduled during morning sessions and sick visits that include symptoms of fever, cough, diarrhea, and upper respiratory illness will be scheduled during afternoon sessions. To limit student contact with computers and keypads, students will complete and submit all clinic forms in the patient portal prior to their visit.

Health Services doors will be locked to prevent patient walk-ins and students congregating in the waiting room. Students will check-in using a mobile self-check-in app and will call Health Services when they arrive for their appointment. Students will be advised to proceed to the entrance where a staff member will screen them for symptoms and check their temperature before they enter the clinic. Staff will escort the student to an exam room. Visitors will not be allowed to accompany a student during the clinic visit. Appointments will be lengthened to 30-minute appointments to allow for appropriate pre-screening and enhanced cleaning and disinfecting procedures after each patient visit.

All patients and staff will be required to wear surgical masks or cloth face coverings in Health Services. Staff will be required to wear full personal protective equipment (PPE) to include N-95 or an equivalent respirator, gloves, eye shield, and a gown when obtaining a saliva specimen or a nasopharyngeal, nasal, or pharyngeal swab for testing or when administering a nebulizer treatment which can generate additional aerosols. Students with confirmed or presumed COVID-19 illness will exit through the back door of the clinic to reduce exposure to staff and other patients.

Enhanced Clinic Cleaning and Disinfecting Procedures

Health Services staff will frequently clean and disinfect patient exam rooms and equipment using an EPA approved cleaning and disinfecting solution for use against SARS-CoV-2 at the beginning of the day, after each patient visit, and at the end of the day. This will include cleaning frequently touched objects/surfaces (e.g., doorknobs, light switches, sink handles, workspace countertops, bathroom). Disposable wipes will be available to staff so that commonly used surfaces (e.g., computer keyboards, desks, chairs) can be wiped down throughout the day.

Screening Requirements

To limit the spread of COVID-19, screening is essential to promptly identify and separate individuals who are experiencing COVID-19 symptoms. Screening will be conducted verbally, electronically, or by phone before students, employees and visitors enter a building or workplace.

Campus Screening Protocol

During check-in, all students will be tested for COVID-19 before they are given access to their residence hall. Commuters will also be tested for Covid-19 at the beginning of the semester. Any residential student who tests positive will need to isolate and contact their health care provider. Students who live within a 200-mile radius of the campus and can drive home will be required to return home to isolate, provided they are not experiencing symptoms and there is not an individual with underlying health or high risk conditions at their home. Students that live farther away will be required to isolate in a designated area on campus. Communication of positive test results to the Rhode Island Department of Health will be provided by the RWU Director of Health Services or designee and will comply with state and federal recommendations and regulations.

All students and employees will be required to conduct daily self-screening for symptoms and risk factors of COVID-19 using an evidence-based public health screening tool. All visitors will be required to conduct self-screening before entering the campus. Additionally, self-screening requirements will be posted at the campus entrances and all campus buildings and structured, staffed screening stations will operate in high-use areas, such as the Commons, Library and Recreation and Fitness Center. Individuals who answer yes to any of the symptoms or risk factor questions will be required to return to their residence (on or off campus) and contact a health care professional. Students will call Health Services to report symptoms and/or risk factors. A nurse will triage the student and schedule an appointment for testing if the student consents. Employees will call their health care provider to report symptoms and/or risk factors and arrange for testing. Employees will be required to notify their supervisor who will notify Human Resources of the potential COVID-19 Case.

Health Services Screening Protocol

All students who schedule a clinic appointment will be screened by clinic staff for COVID-19 symptoms using the RIDOH COVID-19 screening tool or an approved alternate evidence-based tool. To keep students out of public/ clinic settings during this pandemic, Health Services will be utilizing telephone-based triage and telemedicine-based medical management. All clinic appointments will be conducted virtually via telemedicine. There will be no walk-in appointments available. During a telemedicine visit, if a health care provider determines that an in-person visit is necessary, the student will be scheduled an appointment. All students will be rescreened and have their temperature checked before entering the clinic.

Students with COVID-19 symptoms will be advised to get tested for COVID-19. Testing will be available in Health Services for symptomatic students or at a local testing site off campus. Students will be required to isolate while awaiting test results.

All clinic staff will be screened daily for COVID-19 symptoms before entering the clinic. If any COVID-19 symptoms are identified, the staff member will be sent home to isolate and advised to contact their health care provider and arrange for COVID-19 testing.

Quarantine and Isolation Procedures for Symptomatic or Confirmed COVID-19 Individuals

Inevitably, an individual will be exposed to or contract COVID-19 and will require quarantine. When an employee is identified as having COVID-like symptoms, the employee will be sent home and directed to call their health care provider to report symptoms. The employee is required to get tested for COVID-19 and follow quarantine or isolation recommendations from their provider. Our current practice (subject to change with RIDOCH guidance) will be that any employee sent home may not return to the workplace until they provide evidence to Human Resources demonstrating that:

- Employee tested negative for COVID-19; OR
- Employee tested positive for COVID-19 but has since met RIDOCH guidelines for ending isolation; AND
- Employee provides a note from health care provider stating he or she can return to work.

Designated rooms in Baypoint Residence Hall will be used for student quarantine and isolation. These rooms will be physically separated from other residential student rooms. If a student is in quarantine because of an exposure OR in isolation because of a positive COVID-19 test (with or without symptoms), they will have dedicated bathrooms and living spaces. When necessary, students who have tested positive can be isolated together with a shared bathroom. There may be times and settings where we may decide it prudent to quarantine an entire residence hall floor, suite or apartment, at which time it would be necessary to quarantine the students in place and escalate cleaning and disinfecting procedures to that particular living space. Quarantine and isolation rooms will be stocked with a thermometer, sanitizing wipes, tissues, soap, hand sanitizer, and toiletries and information regarding resources and support services.

Quarantine and Isolation spaces will be labeled externally with appropriate signage that states restricted access (e.g., “Private Quarters” or “Authorized Personnel Only”) but does not state the reason for the restricted access due to HIPAA confidentiality laws and concerns about potential for stigma. A select group of individuals from housing/residence life, public safety, and facilities will be aware of the rooms used for isolation.

For residential students, dining services will arrange for meal delivery in collaboration with Residence Life staff. Counseling, Health Services, Academic Advising, and the Office of Student and Family Assistance will be available remotely to students in quarantine and isolation.

When a confirmed COVID-19 case is identified, Health Services will notify RIDOCH and the RWU Contact Tracing Team who will begin contact tracing in coordination with RIDOCH.

During the quarantine or isolation period, individuals are restricted from leaving their room until quarantine or isolation is discontinued. See separate 're-entry' requirements below. Academic activities will continue remotely. Residence Life and Housing staff will be appropriately trained and on call to assist students with delivery of necessary health and hygiene supplies. Facilities and custodial staff will be provided with and required to wear appropriate PPE (as per CDC guidelines) when required to enter quarantine and isolation rooms. Custodial staff will clean and disinfect quarantine and isolation rooms after each use according to CDC guidelines.

Quarantine Protocol

Asymptomatic individuals who recently had close contact with someone with COVID-19 or who recently traveled from a place with ongoing community spread of COVID-19 will be required to quarantine for 14 days from the last day of exposure to the case/symptomatic close contact. Individuals who live off campus will quarantine in their homes. When University quarantine space is at capacity, residential students who do not have roommates may quarantine in their room, provided they do not need to share a bathroom with other students. Residential students who have roommates will quarantine in the designated area on campus that is separated from other residential student rooms. The Associate Director for Residence Life and Housing will coordinate room assignments.

While in quarantine, individuals are required to take their temperature and self-monitor for fever (100.4°F, cough, shortness of breath, or other COVID-like symptoms) twice a day. Individuals will be responsible for documenting their temperature and presence or absence of symptoms on the COVID-19 Daily Symptoms and Temperature Log provided to them. If a fever, cough, shortness of breath, or other COVID-19 symptoms develop, students will call Health Services. All employees will call their health care provider to report symptoms and for recommended actions.

Individuals who do not develop symptoms during the quarantine period will be cleared by Health Services or their health care provider before returning to routine campus activities. Individuals who develop symptoms of COVID-19 during the quarantine period will be required to inform the RWU contact tracing team and notify Health Services or their health care provider to report symptoms and arrange for testing. When feasible, students will be asked to isolate in their off-campus home. Continued communication with the student for symptom screening and support will occur until transfer of these responsibilities to a separate health care provider and/or state health department. If students are not able to return home to isolate, they will be required to isolate in the designated areas on campus (see isolation protocol below). The Associate Director of Residence Life and Housing will coordinate room assignments.

Isolation Protocol

Symptomatic individuals – those who become ill with COVID-19 symptoms (fever, cough, shortness of breath, chills, sore throat, muscle aches, headache, nausea, vomiting, diarrhea, runny nose, nasal congestion, recent loss of taste or smell) will be required to isolate, preferably off-campus, but if that is not feasible or deemed appropriate, in a designated area on campus for at least 10 days until:

1. Fever free for three full days without use of fever reducing medication -AND-
2. Respiratory symptoms improved -AND-
3. At least 10 days from symptom onset

For immunocompromised individuals, will consider test-based strategy:

1. Fever free for three full days without use of fever reducing medication –AND-
2. Respiratory symptoms improved –AND-
3. Two negative test results 24 hours apart

Asymptomatic individuals – those who tested positive but never developed symptoms will be required to isolate preferably off-campus, but if that is not feasible, in a designated area on campus until:

1. At least 10 days from date of positive test -AND-
2. After 10 days of isolation, for three days must wear cloth mask and maintain six feet distancing. -OR-
3. Following a test-based strategy:
 - Test every 3-4 days until two negative test results 24 hours apart.
 - Once negative, if the individual continues to have no symptoms, may return to work or class.
 - The individual must always continue to wear a face covering for 14 days from initial positive test.

While in isolation, individuals will be required to check their temperature twice a day and closely monitor their symptoms. Individuals will be responsible for documenting their temperature and presence or absence of symptoms on the COVID-19 Daily Symptoms and Temperature Log that will be provided to them. Health Services staff will remotely monitor students in isolation daily via telemedicine. If symptoms worsen, Public Safety will be called to provide onsite assessment of the individual and transfer to a local emergency room if deemed appropriate for clinical evaluation.

COVID-19 Outbreak Response:

This plan is addressed in Section VI.

Public Safety/COVID-19 Emergency Response Plan:

Public Safety's COVID-19 emergency response plan complies with the Rules and Regulations Relating to Emergency Medical Services of the State of Rhode Island and Providence Plantations Advisory 2020.01-2020.12. All Public Safety personnel are required to wear a face mask/cloth face covering on all calls. When alone in a vehicle, a mask/face covering is not required.

Emergency Medical Services (EMS):

Dispatch and Communications

Upon receiving a call for medical assistance, the dispatcher at Public Safety Headquarters will attempt to obtain the information listed in the RI EMS COVID-19 Dispatch Screening Form and dispatch EMS to assess and care for individuals who may have symptoms or history indicating potential COVID-19 risk. If any screening question is answered "yes," an Emergency Medical Technician (EMT) will be dispatched for a Code 4 Response and be advised to use personal protection equipment (PPE). The Shift Commander will be advised, and in their absence the Director of Public Safety will be advised.

EMS Response

When dispatched to a medical call for service, Public Safety will utilize a two-person response. One EMT will evaluate the patient while the other records information and contacts RI Medical Control. Having two EMT's on site will save time by not having to decontaminate clipboards and phones after the call. If two EMT's are not available, a Public Safety Officer will serve as the second person.

Full, medical-grade PPE to include N-95 masks, gloves, eye shields, and gowns will be worn by all EMT's in direct contact with suspected or confirmed COVID-19 patients. Unless the patient requires immediate airway attention, a surgical mask or face covering will be placed on the patient. The patient will be assessed, and the RI EMS Flow Chart completed to determine COVID RED, COVID Potential or COVID GREEN status.

- COVID GREEN – indicates no symptoms or known exposure. The EMT will continue routine patient care following the appropriate protocol.
- COVID Potential- indicates mild symptoms. A student with mild symptoms would be advised to isolate in a designated quarantine/isolation area on campus. When feasible, it is preferred that students go home to isolate. Transportation to a hospital emergency room is not indicated.
- COVID RED – indicates symptoms that include fever >100.4 degrees, shortness of breath, chest pain, cyanosis, confusion, or difficulty arousing. A student categorized as COVID RED status would require transportation to a local emergency room for evaluation and treatment.

Transportation

After permission from RI Medical Control for the student to isolate, they will be transported by University Transportation to the student's room or a designated quarantine/isolation area. The transporting vehicle will have a barrier isolating the driver from the patient.

For patients showing severe signs of COVID-19 illness (COVID RED status), RI Medical Control will be notified, and the patient will be transported by Bristol Rescue or private ambulance to a local emergency room. The EMT will inform Bristol Rescue or private ambulance of the patient's COVID RED status.

Decontamination

EMT vehicles and equipment will be cleaned and disinfected after each use with an EPA approved disinfectant for use against SARS-CoV-2. All reusable patient care equipment will be cleaned and disinfected before use on another patient according to CDC guidelines and manufacturer's instructions. Standard operating procedures will be followed for the containment and disposal of used PPE and regulated medical waste.

Staff Training

All EMS providers will complete RI DOH mandatory training on Patient Evaluation and No Transport Required training module. All EMS providers will be trained on putting on and removing PPE to include eye protection/ face shield, gloves, gown and N-95 masks. Information on Environmental Health and Safety topics specific to COVID-19 illness will be made available to all Public Safety staff.

Communication Plans

The Marketing team will work closely with the Reopening Roger Steering Committee, Emergency Response Team, Environmental Health & Safety, Health Services and Human Resources to develop a comprehensive communications plan for disseminating information across campus, including:

- Maintaining operational guidelines, policies and FAQs on a new dedicated Reopening Roger website launched once the state provides feedback on our reopening plan.
- Accessibility: A centralized hub of information enables all community members to access information with the ability to translate for the visually impaired as well as translate webpages to other languages. In addition, sending printed materials to homes raises awareness and communication within family or living units.
- Cross-posting information on relevant sites, i.e. Human Resources, Health Services, Visit RWU;
- Distributing information to students, faculty and staff prior to returning to campus via email and printed materials (specific to Reopening Roger plans) mailed to homes;
- Distribution of Posters
 - The R.I. Department of Health recommended posters will be posted across campus in a variety of locations targeting specific audiences, noted below. These posters can be found at: <https://health.ri.gov/covid/for/business/>
 - Posters informing the campus community about safety measures will be posted in all common areas of campus, including hallways, dining areas, study areas, restrooms, residence halls. These will include: Advisory that face masks must be worn, advisory to stay home when feeling sick, and personal hygiene information.
 - Posters informing employees about safety measures will additionally be posted in common workspaces, including those referenced above as well as the COVID Employee poster and COVID Employee Screening Tool.
- Signage Directing Safe Ways of Operation on Campus
 - In coordination with the Reopening Roger Steering committee, the Marketing team will develop wayfinding signage that directs the campus community to safely navigate around campus, and in and out of buildings while maintaining proper social distancing and public health measures.
- Accessibility: University College and the Law School on the Providence campus will also hang posters translated into Spanish.

We have developed a comprehensive communications plan for announcing and providing all the necessary details of our Reopening Roger plan for Phase II and III to all our audiences.

The hub of the communication will be a web presence, to be located at rwu.edu/go/reopeningroger. This website will be linked to from all outbound communication efforts. It will also be highlighted on our websites (rwu.edu and law.rwu.edu) in the yellow announcement banner located at the top of every webpage. Our website can be viewed in 14 different languages.

In addition, using content from the Reopening Roger website, two online guidebook documents (pdf file formats) are being created – one version with information specifically for students and one version for staff and faculty use.

The information to be included on the Reopening Roger website and the online guidebook pdfs include:

- Students, staff and faculty health and well-being
 - Overall Health practices (social distancing, hand washing, masks)
 - Screening for symptoms
 - What to do if you are not feeling well
 - COVID symptom policy
- RWU Testing and Contact Tracing protocols
 - Screening tools and locations at RWU
 - RWU COVID protocols
 - Communicating a positive test result
 - Isolation / Quarantine protocols
 - Return to work
- Work access / policies for staff and faculty
 - Scheduling and employee accommodations
 - Use of Common Spaces / Meetings
 - Cleaning practices
 - Food and meals
- Vendor and visitor policies
- Travel policies
- Student Living protocols
- Student Dining Services protocols
- Course and classroom changes
- Procedures and protocols for Athletics, student programs and events
- Extensive FAQ web page

We will promote this website through the following channels and communication vehicles:

- Link to Reopening Roger webpages and guidebook online pdf document in yellow announcement banner at the top of every webpage on rwu.edu and law.rwu.edu
- Email and text communication to each segment of RWU Community
 - Students and their families
 - Faculty
 - Staff
- University social channels (myRWU) posts: Facebook, Instagram, Twitter
- University virtual town hall meetings (one for students and families; one for staff and faculty)
- Posters and signage throughout buildings on both campuses, in English and Spanish
- Utilization of all electronic signage throughout campus

Constructive and critical feedback regarding campus COVID-19 prevention approaches, community expectations, and assessment of university provided communication will be an essential element of our overall communication and implementation strategy. This also includes regular consultation and dialogue with Student Senate and other student leaders.

Communication Protocols for Confirmed/Suspected COVID Cases on Campus

The university will utilize the state's contact tracing app, Crush COVID RI (<https://health.ri.gov/covid/crush/>), in order to encourage screening and contact tracing measures in our community. Additionally, the university will make participation in the State of Rhode Island approved mobile app, or another comparable app, a required expectation articulated in the COVID-19 Honor Code for all students and employees. The university will include a provision in student housing contracts making participation in the app mandatory.

The university will make participation in the State of Rhode Island approved mobile app, or another comparable app, a required expectation articulated in the COVID-19 Honor Code for all students and employees. The university will include a provision in student housing contracts making participation in the app mandatory. The university will work with union representatives to make this agreeable to staff members. The University will set expectations for all community members to utilize a daily self-screening report feature on the Crush COVID RI app (via My Symptom Checker), or other RWU approved mobile app, to monitor and proactively safeguard against virus spread. The university will make the daily self-screening report expectation mandatory for participation in class or work on campus.

The University is in the process of developing templated communications for notifying campus community members of contact potential or confirmed cases, to be distributed via the contact tracing app when individuals are identified by the app as at risk for exposure.

Communication will include notice of potential exposure, recommendation to monitor, quarantine, or isolate along with instructions on how to be tested for COVID-19.

Other Processes and Activities

Students will be reminded that sharing computers, writing instruments, textbooks, and other supplies should be avoided to minimize risk. This will also be part of syllabus guidelines.

In offices, all employees and students using shared workspace items such as copy machines, front desk items (such as pens, telephones, etc.), shared refrigerators and microwaves will be required to complete posted cleaning procedures after each use.

Per CDC guidelines and to limit congestion and contact with large numbers of students in the residential dining halls, the University recommends that employees bring meals from home and eat in their own workspace. Employees will be assigned designated retail dining locations and will not have access to residential dining locations for at least the first semester. If possible, employees should try to bring perishable items in insulated containers to minimize the need to utilize shared refrigerators and microwaves.

The University has issued an RFP for plexiglass barrier installation for all high-volume service transaction areas and multiple workspaces including reception desks. Facilities is also currently exploring the installation of custom plexiglass barriers on lecture podiums used by faculty in classrooms.

The Mailroom

The Mailroom will implement a new zero contact mail delivery system for all university departments by August 1. Additionally, the mailroom will use a schedule or text system, whenever possible, for mail and package pick-up for both students and departments to avoid long waiting lines. We have scheduled an on-site consultation visit with RI DOH Health Inspector Andrew Vitagliano for June 15, 2020.

The Purchasing Department

The Purchasing Department will have COVID-19 prevention screening and operations protocols for vendors who enter any space on campus, such as WB Mason, Barnes and Noble, suppliers, vending machine or food delivery personnel.

Shuttle Operating Procedures

Campus Shuttle Transportation Protocols: The following protocols are designed to provide safe transportation to students and employees.

- While on the shuttle, all passengers are required to wear face masks or face coverings;
- Those who feel sick should not ride the shuttle due to the risk of infecting others;
- Shuttles will operate at passenger levels indicated by RIPTA standards;
- All drivers will be provided with appropriate PPE to perform their job safely. N95 masks will be worn by shuttle drivers when transporting people; and gloves will be available for use as needed.

At the end of each shift, the shuttles will be cleaned and disinfected with an EPA approved disinfectant for use against SARS-CoV-2. Additionally, the shuttle driver will clean and disinfect seats and grab rails every 3 hours. The solution will remain on the surface for the required time, then will be wiped dry. Shuttle schedules will be adjusted to allow time for these cleaning procedures to take place.

Dining Plan

The University typically operates two residential dining halls (one in Bristol, one in Portsmouth at our Baypoint Residence & Conference Center), and several retail locations servicing the main campus in Bristol. Dining Services will continue to refine a plan that follows RI DOH guidelines and is informed by a Reopening Guide developed by Bon Appetit, our dining management services provider.

Dining management will be prepared for all contingencies and operating levels. To accommodate our residential meal plan students while reducing density we have the following preliminary plan in place:

- Baypoint Dining will transition from entirely self-service to line service provided by dining employees. Seating will be expanded into adjacent common areas and an outdoor enclosed courtyard and spaced out to provide social distancing.
- A large retail facility on the main campus will be converted to residential mobile app pre-order and pick-up service for lunch and dinner and then convert back to retail purchases after 8:30 in the evening.
- A third residential dining facility will be created for the main campus under a tent adjacent to extensive outdoor and lawn seating. This venue will operate into early October and will then be replaced by equivalent service operating from within our Fieldhouse in the Campus Recreation Center for the remainder of the semester.
- All three residential dining areas on the main campus will place emphasis on “take-out” service.

- Dining is currently investigating crowd mitigation approaches including assigning living areas to one of the three residential dining areas on a rotating schedule and/or ticketed reservation through an app with a bar code.
- All residential and retail settings will provide contactless meal plan validation or purchase payment as standard operating procedure at points of sale/entrance.
- Employees will not be able to access the residential dining facilities and will be encouraged to bring meals from home or access a designated retail facility on campus.
- The School of Law retail facility, The Bistro, will be reserved for RWU Law students and employees as well as University employees for lunch. Additional seating will be provided outdoors and appropriate capacities for the dining room will be established and posted.

The Dining Reopening plan includes extensive employee training with a focus on personal health screening, workplace safety, facility management and cleaning procedures, mask and glove wearing, and COVID-19 operating appropriate production and handling standards. Regular scheduled temperature checks of employees by managers during shifts and periodic testing will be integral to our virus mitigation planning.

Each residential and retail facility will have clear directional flow plans and signage to minimize contacts.

Athletics Specific Planning

(Subject to continuing discussions and planning in concert with the NCAA and our Athletic Conferences)

IV. HUMAN RESOURCES

The policies below are in place as of 5/28/2020. In prior policies, employees reported symptoms and test results to Health Services. At present, employees report to Human Resources.

These protocols are under revision by the Testing and Tracing group and will be superseded by the results of their work upon its adoption.

For Employees (faculty, staff, and Administration) who meet the following parameters:

1. *Employees have been tested and results are pending*

- Employees should notify Office of Human Resources as soon as possible (pre-testing).
- Employees should participate in contact tracing and notify their supervisor and Human Resources of any campus locations they have visited and any contacts they had with faculty, staff or students on campus starting from 48 hours prior to the onset of symptoms.
- Employee will be advised to self-isolate until the test results are available. During self-isolation, they are not to come to campus. If the test results are positive the employee should follow the guidelines below.
- An “All RWU” communication will be sent to provide notification that there is a case pending with the location of buildings in which there may have been contact made.

2. *Employees notified as positive for COVID -19*

- Employee is to notify Office of Human Resources of positive tests.
- Employee is to notify OHR of the contacts they had with faculty, staff or students on campus within the last 14 days.
- Employee will be need to self-isolate for the 10 days. Employees can end isolation when symptom free for three full days without use of fever reducing medicines and at least 10 days from symptoms onset and one negative test. Employees are not allowed on campus nor should they attempt to work from home while recovering. Employees will be provided a copy of the COVID-19 return to work protocols.
- A communication will be sent to faculty and staff who may have been in contact with the affected individual by the Dean or manager of the unit.
- An “All RWU” communication will be sent to provide notification that there is a confirmed case with the location of buildings in which there may have been contact made.
- In the event of a negative test result where a prior campus communication had been issued, an “all clear” communication will also be sent.

3. *Employees required to self-isolate (including quarantine due to family members who tested positive)*

- Employee is to notify Human Resources
- Employee is to notify Human Resources of the contacts they had with faculty, staff or students on campus within the last 2 days.
- A communication will be sent to faculty, staff or students who may have been in contact with the affected individual by the Dean or manager of the unit.
- An “All RWU” communication will be sent to provide notification that there is an employee who has been asked to self-isolate with notification of the location of buildings in which there may have been contact made.

4. *Employees who call in sick or leave work with respiratory symptoms, are self-quarantining but have not been ordered into isolation, have not yet been COVID-19 tested, or have not received a positive test result for COVID -19.*

- Employee is to notify their supervisor of their sick leave request and will be reminded to contact Human Resources should symptoms require isolation or COVID-19 testing.
- Symptoms alone without testing being performed is not sufficient to warrant campus communications. No wider communications will be made unless the employee circumstances fall into one of the three categories above.
- In the case of a reported positive COVID incident on campus, the University will engage in deep cleaning decontamination practices as outlined by the CDC and RIDOH.
(<https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>)

COVID-19 Specific Sick Leave Policy

RWU is committed to taking care of our employees and ensuring the safety and well-being of our campus community. For the safety of our families and campus community, we want our employees who have fallen ill from the coronavirus to take the time to heal and return to full health before resuming work. When showing any symptoms or awaiting testing results, we want to support employees taking the time to prioritize their own health and the health and well-being of their families and our communities. In order to support employees with these efforts, the University has enacted a coronavirus emergency sick leave policy, granting employees up to 10 additional days of paid sick leave before being required to utilize sick leave under certain circumstances related to COVID-19.

<https://www.rwu.edu/rwu-coronavirus-emergency-sick-leave-policy>

Requests for Accommodation to Work from Home

The University has developed and circulated policies and procedures for employees who require accommodations to work from home for medical reasons, including being in a high-risk category as determined by CDC and RIDOH guidelines. The University is also aware that there may be faculty and staff who have non-medical COVID-related reasons to work from home such as cohabitation with a front-line medical worker or childcare responsibilities. The Office of Human Resources is developing policies for those instances.

Employee Training

The University Administration has identified recommended training modules for all employees, including student employees, subject to applicability, to complete prior to returning to work on campus. The specific training will be determined by which area the employee reports to and will be completed online in Bridges learning platform. Employees who need special accommodations will be asked to contact Human Resources.

Recommended training topics

- For All University Employees:
 - Daily Wellness Screening Protocols, before, during and after work hours
 - Return to Work Guidelines, symptoms or positive test
 - How and when to wear a mask
 - Vendor notice (possible)
 - Visitors to campus
 - Basic Cleaning of your area (shared items / copy machines etc.)
 - Sick Leave Policy

- Regarding Facilities:
 - Cleaning
 - Disinfection and sanitation
 - How to remove and dispose of gloves and cleaning supplies

- Dining:
 - Contactless clock in
 - Glove wearing/removing/disposing
 - Face coverings
 - Employee check-in /Wellness check
 - Cleaning
 - Disinfection and sanitation

- Public Safety:
 - First Responder precautions
 - Glove wearing/removal/disposal
 - Dispatcher training for questions regarding calls for illness

- Tracing Team Training:
 - CDC recommended training module

V. SUPPLIES

Close communication between Reopening Roger working groups, the Director of Purchasing, AVP/Director of Facilities Management, and the Chief Operating Officer has and will continue to identify all supplies necessary for addressing COVID-19 conditions on campus. Appropriate campus signage including directional flow, screening instructions, and room capacity limits will be designed by Marketing in collaboration with the Steering Committee Chair and appropriate Working Group Chairs in the next 45 days.

Cleaning stations are being assembled across campus, plexiglass barriers are being designed and in some cases installation bids have already been awarded, 2 cloth masks have been ordered for every employee at every site, 1 cloth mask has been ordered for every student and will be distributed prior to the start of classes or upon move-in.

VI. SUBMISSION, FEEDBACK, AND ENFORCEMENT

The University hereby submits our Reopening Plan Working Draft, on June 12, 2020, and will schedule a time to discuss with designated RI state authorities in late June or early July.

Compliance monitoring of community members pertaining to our social distancing and face coverings policy will be the joint responsibility of the Vice President of Student Life and designated student life personnel, the Provost and Senior Vice President for Academic Affairs, Academic Deans, the Deans of the School of Law and University College and their designated personnel, the AVP for Human Resources, the AVP/Director of Facilities Management, the Director of Environmental Health and Safety, the Director of Public Safety and Transportation, the Assistant Dean/Director of Residence Life, the General Manager for Dining, all accountable to the President as well as to the Executive Vice President/Chief Operating Officer.

The Reopening Steering Committee and working groups recognize that the proposed policies and strategies will introduce significant changes to campus social dynamics and institutional culture. We are committed to working with the community of students, faculty, and staff to incorporate their feedback, fine-tune these strategies, and improve their effectiveness through voluntary compliance.

The Reopening Roger Steering Committee recognize that the proposed policies and strategies will introduce significant changes to campus social dynamics and institutional culture. We are committed to working with our community of students, faculty and staff to incorporate their feedback, continually assess and improve their effectiveness emphasizing the importance of voluntary compliance in support of public health and well-being.

VII. OTHER CONSIDERATIONS

COVID-19 Outbreak Response

In the event of a COVID-19 outbreak on campus, the Director of Health Services will consult with RIDOH for guidance. Based on RIDOH recommendations, the CERT (Critical Emergency Response Team), consisting of the President, Executive Vice President/Chief Operating Officer, Provost and Senior Vice President, Vice President for Student Life, Dean of the School of Law, and Vice President/Chief of Staff will determine if it is necessary to partially or entirely close the campus and send students and employees home. During or immediately after CERT deliberations, the FERT (Full Emergency Response Team) will be assembled by the EVP/COO to assist with operational and response planning. If the decision is to maintain campus operations, the guidelines outlined in the “How to Respond” plan will be followed. The ERT will send out an all hands communication to inform the campus community of the outbreak and the University’s response plan.

The primary contact regarding the Reopening Roger Williams University plan is Dr. John J. King, Vice President for Student Life and Chair of the Reopening Roger Steering Committee. Contact information jjking@rwu.edu and 401-254-3093.

The administrator coordinating testing and tracing planning is Dr. Brian Williams, Vice President and Chief of Staff in the Office of the President. Contact information bwilliams@rwu.edu and 401-254-3540.

The administrator serving as the liaison to the Department of Health regarding positive cases of COVID-19 is Anne Mitchell, NP, Director of Health Services. Contact information amitchell@rwu.edu and 401-254-3207.

APPENDIX A: CLASSROOM CAPACITY ESTIMATES BASED ON CLASSROOM MODELS

Location Name	Location Formal Name	Max Capacity (in use capacity may be different)	Default Layout	Reconfigured Model Classroom (% of in use capacity)	37.5% Capacity	40% Capacity	45% Capacity
ADMISSIONS MEDIA ROOM	Bristol Admissions & Alumni Center - Media Room	50	As is		18	20	22
ARCH 131	Bristol - School of Architecture, Art, and Historic Preservation - 131 review space	20	As is		7	8	9
ARCH 140	Bristol - School of Architecture, Art, and Historic Preservation - 140 review space	10	As is		3	4	4
ARCH 239A CONFERENCE ROOM	Bristol - School of Architecture, Art, and Historic Preservation - 239A	18	Conf Room		6	7	8
ARCH EXHIBIT HALL ARCH 121	Bristol - School of Architecture, Art, and Historic Preservation - 121	45	Open		16	18	20
ARCH*100	Bristol - School of Architecture, Art, and Historic Preservation - 100 STU space	300	Studio		112	120	135
ARCH*101 NOT BOOKABLE	Bristol - School of Architecture, Art, and Historic Preservation - 101	20	As is		7	8	9
ARCH *102	Bristol - School of Architecture, Art, and Historic Preservation - 102 review space	25	Open		9	10	11

ARCH*103	Bristol - School of Architecture, Art, and Historic Preservation - 103	25	Open		9	10	11
ARCH*104	Bristol - School of Architecture, Art, and Historic Preservation - 104	25	Open		9	10	11
ARCH*105	Bristol - School of Architecture, Art, and Historic Preservation - 105	25	Open		9	10	11
ARCH*106	Bristol - School of Architecture, Art, and Historic Preservation - 106	25	Open		9	10	11
ARCH*107	Bristol - School of Architecture, Art, and Historic Preservation - 107 review space	25	Open		9	10	11
ARCH*108	Bristol - School of Architecture, Art, and Historic Preservation - 108	20	As is		7	8	9
ARCH*118	Bristol - School of Architecture, Art, and Historic Preservation - 118 photo lab	15	As is		5	6	6
ARCH *132	Bristol - School of Architecture, Art, and Historic Preservation - 132	80	As is		30	32	36
ARCH *142	Bristol - School of Architecture, Art, and Historic Preservation - 142 Studio	40	As is		15	16	18
ARCH *143	Bristol - School of Architecture, Art, and Historic Preservation - 143	20	As is		7	8	9

ARCH*202	Bristol - School of Architecture, Art, and Historic Preservation - 202	15	As is		5	6	6
ARCH*205	Bristol - School of Architecture, Art, and Historic Preservation - 205 Computer Lab	20	As is		7	8	9
ARCH*206	Bristol - School of Architecture, Art, and Historic Preservation - 206	14	As is		5	5	6
ART*101	Bristol - Fine Arts Center - 101	20	As is		7	8	9
ART*102	Bristol - Fine Arts Center - 102	20	As is		7	8	9
ART*201	Bristol - Fine Arts Center - 201	20	As is		7	8	9
ART*202	Bristol - Fine Arts Center - 202	20	As is		7	8	9
BAYPOINT INN BRIDGES LOUNGE	Bristol - Baypoint Residence & Conference Center - Bridges Lounge	83	Variable		31	33	37
BAYPOINT INN COCKTAIL LOUNGE	Bristol - Baypoint Residence & Conference Center - Cocktail Lounge	73	Highboys		27	29	32
BAYPOINT INN MIDDLETOWN ROOM	Bristol - Baypoint Residence & Conference Center - Middletown Room	87	Conf Room		32	34	39
BAYPOINT INN NEWPORT ROOM	Bristol - Baypoint Residence & Conference Center - Newport Room	66	Tables - Round (8)		24	26	29
BAYPOINT INN PORTSMOUTH ROOM	Bristol - Baypoint Residence & Conference Center - Portsmouth Room	84	Conf Room		31	33	27

BAYPOINT LIGHTHOUSE LOUNGE	Bristol - Baypoint Residence & Conference Center - Lighthouse Room	450	Banquet		168	180	202
CAS*120	Bristol - Feinstein College of Arts and Sciences - 120	30	As is		11	12	13
CAS*121	Bristol - Feinstein College of Arts and Sciences - 121	35	As is		13	14	15
CAS*122	Bristol - Feinstein College of Arts and Sciences - 122	30	As is		11	12	13
CAS*123	Bristol - Feinstein College of Arts and Sciences - 123	30	As is		11	12	13
CAS*125	Bristol - Feinstein College of Arts and Sciences - 125	30	As is		11	12	13
CAS*126	Bristol - Feinstein College of Arts and Sciences - 126	21	Rows		7	8	9
CAS*127	Bristol - Feinstein College of Arts and Sciences - 127	30	Rows		11	12	13
CAS*128	Bristol - Feinstein College of Arts and Sciences - 128 NOT BOOKABLE SPACE	12	As is		4	4	5
CAS*152	Bristol - Feinstein College of Arts and Sciences - 152	40	Tiered		15	16	18
CAS*157	Bristol - Feinstein College of Arts and Sciences - 157	199	Tiered		74	79	89
CAS*162	Bristol - Feinstein College of Arts and Sciences - 162	62	Tiered		23	24	27
CAS*220	Bristol - Feinstein College of Arts and Sciences - 220	39	Rows		14	15	17
CAS*221	Bristol - Feinstein College of Arts and Sciences - 221	40	Rows		15	16	18

CAS*222	Bristol - Feinstein College of Arts and Sciences - 222	39	Rows		14	15	17
CAS*223	Bristol - Feinstein College of Arts and Sciences - 223	35	Rows		13	14	15
CAS*224	Bristol - Feinstein College of Arts and Sciences - 224	20	Variable		7	8	9
CAS*225	Bristol - Feinstein College of Arts and Sciences - 225	35	Rows		13	14	15
CAS*227	Bristol - Feinstein College of Arts and Sciences - 227	40	Rows		15	16	18
CAS*228	Bristol - Feinstein College of Arts and Sciences - 228	50	Rows		18	20	22
ED*009	Bristol - School of Education - Lower Level Classroom 09	24	As is		9	9	10
ED*030	Bristol - School of Education - Lower Level Classroom 30	24	As is		9	9	10
ED*059	Bristol - School of Education - Lower Level Classroom 59	22	As is		8	8	9
ELS*110	E.L.S. - Room 110	20	As is		7	8	9
ELS*111	E.L.S. - Room 111	17	As is		6	6	7
ELS*112	E.L.S. - Room 112	19	As is		7	7	8
ELS*113	E.L.S. - Room 113	20	As is		7	8	9
GHH 107	Bristol - Global Heritage Hall - 107	8	As is		3	3	3
GHH 109	Bristol - Global Heritage Hall - 109	8	As is		3	3	3
GHH*101	Bristol - Global Heritage Hall - 101	27	As is		10	10	12
GHH*102	Bristol - Global Heritage Hall - 102	4	As is		1	1	1

GHH*103	Bristol - Global Heritage Hall - 103 NOT BOOKABLE		Computer Lab		6	6	7
GHH*105	Bristol - Global Heritage Hall - 105		As is		15	16	18
GHH*106	Bristol - Global Heritage Hall - 106		As is		15	16	18
GHH*108	Bristol - Global Heritage Hall - 108		As is		15	16	18
GHH*200	Bristol - Global Heritage Hall - 200		As is		5	6	6
GHH*205	Bristol - Global Heritage Hall - 205		As is		12	12	14
GHH*206	Bristol - Global Heritage Hall - 206		As is		11	12	13
GHH*207	Bristol - Global Heritage Hall - 207		As is		3	3	3
GHH*208	Bristol - Global Heritage Hall - 208		As is		15	16	18
GHH*300	Bristol - Global Heritage Hall - 300		As is		5	6	6
GHH*301	Bristol - Global Heritage Hall - 301		As is		7	8	9
GHH*G01	Bristol - Global Heritage Hall - G01		As is		22	24	27
GHH*G05	Bristol - Global Heritage Hall - G05		As is		11	12	13
GHH*G06	Bristol - Global Heritage Hall - G06		Computer Lab		8	9	10
GHH*G07	Bristol - Global Heritage Hall - G07		As is		3	3	3
GHH*G12	Bristol - Global Heritage Hall - G12 NOT BOOKABLE		Computer Lab		6	7	8
GHH*G13	Bristol - Global Heritage Hall - G13 NOT BOOKABLE		Computer Lab		7	8	9

LB LIL NOT BOOKABLE SPACE	Bristol - University Library - Instructional Lab	30	Computer Lab		11	12	13
LIBRARY - MARY TEFT WHITE CENTER	Bristol - University Library - Mary Teft White Cultural Center	70	Variable		26	28	31
MNS*102	Bristol - Marine and Natural Sciences Center - 102 LAB	20	Lab Tables		7	8	9
MNS*103	Bristol - Marine and Natural Sciences Center - 103 LAB	20	Lab Tables		7	8	9
MNS*106	Bristol - Marine and Natural Sciences Center - 106 LAB	24	Lab Tables		9	9	10
MNS*107	Bristol - Marine and Natural Sciences Center - 107 LAB	20	Tiered		7	8	9
MNS*200	Bristol - Marine and Natural Sciences Center - 200	80	Lab Tables		30	32	36
MNS*202	Bristol - Marine and Natural Sciences Center - 202 LAB	24	Lab Tables		9	9	10
MNS*202A	Bristol - Marine and Natural Sciences Center - 202A LAB	18	Lab Tables		6	7	8
MNS*203	Bristol - Marine and Natural Sciences Center - 203 LAB	24	Lab Tables		9	9	10
MNS*203A	Bristol - Marine and Natural Sciences Center - 203A LAB	1	Work Station		0	0	0
MNS*204	Bristol - Marine and Natural Sciences Center - 204 LAB	1	Lab Tables		0	0	0

MNS*205	Bristol - Marine and Natural Sciences Center - 205 LAB	24	Lab Tables	14 max (58.3) 12 ideal (50)	9	9	10
MNS*206	Bristol - Marine and Natural Sciences Center - 206 LAB	1	Lab Tables		0	0	0
MNS*206A	Bristol - Marine and Natural Sciences Center - 206A LAB	1	Work Station		0	0	0
MNS*207	Bristol - Marine and Natural Sciences Center - 207 LAB	18	As is		6	7	8
MNS*208	Bristol - Marine and Natural Sciences Center - 208 LAB	24	Lab Tables	8 max (33.3)	9	9	10
MNS*210	Bristol - Marine and Natural Sciences Center - 210	32	Rows		12	12	14
MNS*211	Bristol - Marine and Natural Sciences Center - 211 COMPUTER LAB	25	Computer Lab		9	10	11
MNS*212	Bristol - Marine and Natural Sciences Center - 212	41	Rows		15	16	18
MNS*213	Bristol - Marine and Natural Sciences Center - 213	32	Variable		12	12	14
MNS*214	Bristol - Marine and Natural Sciences Center - 214 CONF. RM.	18	Conf Room		6	7	8
NC 104	Sound proof practice room 8/14	32	Rows		12	12	14
NC*103	Bristol -Performing Arts Annex - 103	50	As is		18	20	22
NC*106	Bristol -Performing Arts Annex - 106	33	Rows		12	13	14
NC*107	Bristol -Performing Arts Annex - 107	25	Rows		9	10	11

NCRH*119	Bristol - North Campus Residence Hall - 119 NOT BOOKABLE SPACE	20	Residence Hall		7	8	9
NCRH*219	Bristol - North Campus Residence Hall - 219	20	Residence Hall		7	8	9
S*103	Bristol - Stonewall Terrace - Honors Lounge 103	20	Variable		7	8	9
S*104	Bristol - Stonewall Terrace - Honors Lounge 104	20	Computer Lab		7	8	9
S*108	Bristol - Stonewall Terrace - Honors Lounge 108	20	Variable		7	8	9
S*106	Bristol - Stonewall Terrace - Honors Lounge 106	12	Variable		4	4	5
SB*100	Bristol - Mario J. Gabelli School of Business - 100	32	Computer Lab		12	12	14
SB*104	Bristol - Mario J. Gabelli School of Business - 104	24	Restricted		9	9	10
SB*107	Bristol - Mario J. Gabelli School of Business - 107	36	Variable		13	14	16
SB*110 NOT BOOKABLE	Bristol - Mario J. Gabelli School of Business - 110	8	As is		3	3	3
SB*216	Bristol - Mario J. Gabelli School of Business - 216 NOT BOOKABLE	12	Work Station		4	4	5
SB*217	Bristol - Mario J. Gabelli School of Business - 217	29	Rows		10	11	13
SB*222	Bristol - Mario J. Gabelli School of Business - 222	22	Computer Lab	12 (54.5)	8	8	9
SB*223	Bristol - Mario J. Gabelli School of Business - 223	32	Computer Lab	16 (50)	12	12	14

SB*308	Bristol - Mario J. Gabelli School of Business - 308	42	Open		15	16	18
SB*309	Bristol - Mario J. Gabelli School of Business - 309	35	Rows	10 (25.6)	13	14	15
SB*316	Bristol - Mario J. Gabelli School of Business - 316	24	Variable		9	9	10
SB*318	Bristol - Mario J. Gabelli School of Business - 318	25	Rows		9	10	11
SB*329	Bristol - Mario J. Gabelli School of Business - 329	26	Rows	8 (30.8)	9	10	11
SB*334	Bristol - Mario J. Gabelli School of Business - 334	50	Tiered	17 (34)	18	20	22
SB206	Bristol - Mario J. Gabelli School of Business - 206 CONF. ROOM	12	Conf Room		4	4	5
SC 203B	Bristol - Richard L. Bready Mt. Hope Bay Sailing & Educational Center - 203B	15	As is		5	6	6
SC*203	Bristol - Richard L. Bready Mt. Hope Bay Sailing & Educational Center - 203	30	As is		11	12	13
SC 202 - NOT BOOKABLE	Environmental Soils Lab - NOT BOOKABLE	45	Lab Tables		16	18	20
SE 205	Bristol - School of Engineering, Computing & Construction Management - 205 LAB	20	Work Station		7	8	9
SE LOBBY	Bristol - School of Engineering, Computing & Construction Management - Lobby	100	Open		37	40	45

SE*115	Bristol - School of Engineering, Computing & Construction Management - 115 CONF RM	15	Conf Room		5	6	6
SE*119	Bristol - School of Engineering, Computing & Construction Management - 119 LAB	28	Work Station		10	11	12
SE*121	Bristol - School of Engineering, Computing & Construction Management - 121 LAB	15	Lab Tables		5	6	6
SE*122	Bristol - School of Engineering, Computing & Construction Management - 122 LAB	15	Lab Tables		5	6	6
SE*124	Bristol - School of Engineering, Computing & Construction Management - 124	79	As is	20 (28.5%)	29	31	35
SE*125	Bristol - School of Engineering, Computing & Construction Management - 125 OFF LINE	20	As is		7	8	9
SE*126	Bristol - School of Engineering, Computing & Construction Management - 126	40	Rows	13-15 (32.5-37.5)	15	16	18
SE*132	Bristol - School of Engineering, Computing & Construction Management - 132	36	Rows		13	14	16

SE*200	Bristol - School of Engineering, Computing & Construction Management - 200 LAB	8	As is		3	3	3
SE*201	Bristol - School of Engineering, Computing & Construction Management - 201	44	Semi Circle		16	17	19
SE*203	Bristol - School of Engineering, Computing & Construction Management - 203 LAB	16	Lab Tables		6	6	7
SE*204	Bristol - School of Engineering, Computing & Construction Management - 204 LAB	22	Work Station		8	8	9
SE*206	Bristol - School of Engineering, Computing & Construction Management - 206 COMP LAB	26	Computer Lab	13 (50)	9	10	11
LAW 33	Bristol - School of Law	40	Moveable Tables	21 (52.5)			
LAW 256	Bristol - School of Law	20	Conf Room	Unusable			
LAW 262	Bristol - School of Law	101	Fixed Tiered Seating	31 (30.7)			
LAW 276	Bristol - School of Law	36	Court Room	21 (58.3)			
LAW 279	Bristol - School of Law	20	Conf Room	Unusable			
LAW 280	Bristol - School of Law	10	Conf Room	Unusable			
LAW 283	Bristol - School of Law	199	Fixed Tiered Seating	59 (29.6)			

LAW 285	Bristol - School of Law	85	Fixed Tiered Seating	24 (28.2)			
LAW 286	Bristol - School of Law	97	Fixed Tiered Seating	27 (27.8)			
LAW BAYVIEW	Bristol - School of Law	40	Moveable Tables	21 (52.5)			
LAW 244	Bristol - School of Law	18	Conf Room	Unusable			
LAW - PROV 434	Providence - School of Law	50	Moveable Tables	30 (60)			
LAW - PROV 429	Providence - School of Law	24	Moveable Tables	15 (62.5)			
LAW - PROV 432	Providence - School of Law	24	Moveable Tables	15 (62.5)			
LAW - PROV 430	Providence - School of Law	12	Conf Room	Unusable			
LAW - PROV 445	Providence - School of Law	14	Conf Room	Unusable			
LAW - PROV 461	Providence - School of Law	12	Conf Room	Unusable			

APPENDIX B: CLASSROOM MODELS WITH SOCIAL DISTANCE OCCUPANCY

CAS 220

35 Seats down to 15 (42.8%)



From Teaching Station

CAS 221

40 Seats down to 15 (37.5%)



From Teaching Station



From Teaching Station



From Teaching Station

SECCM 124

70 Seats down to 20 (28.5%)
(Note Red X on Tables)



SECCM 124

40 Seats down to 13-15 (32.5-37.5%)
(Note Red X on Tables)



SECCM 206

26 Seats down to 13
(Note Yellow tag on Tables)



GHH G01

60 Seats down to 21 (38.3%)



GHH G05

30 Seats down to 21 (43.5%)



GHH G06

23 Seats down to 10 (43.5%)



GSB 223

32 Seats down to 16 (50%)



Appendix C: University Library Plans

General

- All individuals entering the libraries must wear a mask.
- Confirm with facilities on re-establishing air ventilation and plumbing to eliminate mold, Legionella, etc.
 - Facilities will replace MERV 8 air filters with MERV 13 air filters to filter droplets and enhance air quality to the high cleanliness level. Dampers will be opened to maximize outside air utilization along with increased dehumidification required to make this happen.
 - Facilities is considering High Ceiling Air Decontamination with UV for high use buildings, including the library.
 - Facilities will deep clean prior to opening.
 - We will coordinate with other departments in the buildings to determine hours that the libraries will be open.
- RWU Libraries will be closed to the general public.

Buildings

Main Library

- Everyone will enter and exit the Main Library via the central entry doors (powered, touchless sliding doors).
 - Before entering the entry vestibule, people will need to pause to allow traffic from the opposite direction to exit the vestibule.
 - Taped lines 6 feet apart to enter the building lined to the left and right in front of the building.
- To the degree possible, interior doors will be propped open to avoid touching. Doors into emergency egress stairs and at the top of the central stairs will remain closed as required by the building code. Doors to Technical Services area will remain closed.
- A traffic flow pattern for going up and down the central stairs will be marked. Stay to the right.

Architecture Library

- Entry doors to the Architecture Library will be propped open to avoid touching. Signage will indicate separate entrance and exit doors. To the degree possible, interior doors will be propped open to avoid touching.

Staffing

- Only one librarian and one staff member working at a time in public service at each library. Student workers as needed.
 - Some library services will be accessible remotely to reduce the frequency of close contact between staff and patrons (see below).
- Human Resources will determine who can safely work.
- The number of hours per person per week will be determined by the number of hours that the library is open divided by the number of librarians and staff available.
- Main Library librarians and staff will assist in the Arch Library as needed.

Space

- Maximum number of students in the library will be determined by the seating arrangement needed to ensure 6-foot distancing.
- Estimated seating capacity in the Main Library
 - First floor: 60 seats (does not include MTWCC)
 - MTWCC: use and occupancy to be determined. If scheduled as a classroom, compliance with library and classroom social distancing and cleaning protocols will be required.
 - Second floor: 60 seats
 - Third floor: 36 seats
 - Library Instruction Lab: use and occupancy to be determined. If scheduled as a classroom, compliance with library and classroom social distancing and cleaning protocols will be required.
 - Total: 156 seats
- Estimated seating capacity in the Architecture Library
 - First floor: 24 seats
 - Mezzanine: 2 seats
 - Second floor: 6 seats
 - Total: 32 seats
- Remove chairs to reduce occupancy at tables. Space tables as necessary to comply with distancing requirements.
- Mark carrels that cannot be used with caution tape.
- Control capacity of the libraries by requiring patrons to swipe their ID cards to enter and exit the libraries.
- Remove all but 4-5 computers in the Main Library. Remove all but 2 computers on the central elliptical table in the Architecture Library.
- Change locations of printers to space them further apart. Tape 6-foot distances from copier, printers and scanner.
- We will confer with Media Tech on a hands free solution to printing.
- Limit group study rooms to one person.
- Use table tents to encourage social distancing

Facilities Cleaning and Disinfecting of Physical Space

- Cleaning stations will be needed on each floor of the Main Library, at least 2 per floor (6) plus one at the Information Service Desk and one in the Technical Services area. One cleaning station will be needed on each floor of the Architecture Library (2). Total of at least 10 cleaning stations.
- The libraries will follow University protocols for cleaning tables, chairs and other surfaces.
- Facilities will address rest room cleanliness and disinfecting.

Service

- Plexiglass surround for Information Desks
- Circulation: Purchase 2 self-checkout units, one for the Main Library and one for the Architecture Library. Tape 6-foot distancing from the checkout units.
- Magnet desensitizing will be conducted by borrower
- Research consultations and library instruction classes will be conducted remotely; upgrade Springshare Library Applications service to include screen sharing unless campus Zoom license is purchased.
- OER initiatives will continue to be supported remotely.
- Librarians will need new laptops in order to deliver service remotely.
- Libraries will continue to provide print and electronic resources in support of the curriculum.

Library Material Safety Procedures

- Stacks will remain open, but library will promote the book request service. Library staff will retrieve requested books and place them on hold at the Information Desk. If the library is at full capacity when a patron arrives to check out materials, the patron should call the Information Desk. The library staff will check out the materials to the patron and issue them at the main entrance.
- Faculty will be encouraged to make requests for materials in advance. These materials will be delivered to their mailboxes.
- Materials may be returned in book drops, one at the information Desk in the Main Library, one outside the entrance for the Main Library and one adjacent to the Information Desk at the Architecture Library. Gloves will be worn by staff when removing materials from the book drops. Materials will be checked in by library staff and then quarantined on seven book trucks, one for each day of the week, in the Technical Services area. The length of the quarantine period will be determined by state and CDC guidelines.
- Office supplies will not be loaned from the Information Desk. Give away golf pencils will be provided.

Appendix D: COVID-19 Honor Code

For Covid-19 page (<https://www.rwu.edu/COVID-19>) and Reopening Roger page ([TBA](#))

A Community Effort

Roger Williams University is more than a collective of individual students, staff, and faculty. We are a community advocating for the wellbeing of all members of the university and for a society where everyone can thrive. A healthy community depends on every member to make a commitment to support and protect each other in the pursuit of academic, social, physical, and mental wellbeing. In order to maintain, within reason, the safest campus possible, all of us must commit to supporting and protecting each other. As we address and adapt to the Covid-19 pandemic, and plan for our future together, we commit to doing so grounded in the spirit of Roger Williams: we will respect the community, we will support each other's right to a safe and healthy learning environment, and we will provide equal access to education.

For 'Our Vision' page (<https://www.rwu.edu/who-we-are/our-vision>)

In order to build the university the world needs now, we draw inspiration from our namesake and reflect upon our unique history to chart a visionary course for the future of Roger Williams University. Just as [Roger Williams](#) himself fearlessly advocated for freedom of conscience, equality and tolerance to help improve his community, RWU prides itself on being an innovative, forward-thinking institution devoted to strengthening society through engaged teaching and learning. The commonwealth of our community is our common good. The strength of our students, staff, and faculty is the University's strength. All of us strive toward community success and well-being, holding each other accountable and supporting each other's efforts. It will take all of us to create and maintain the safest campus possible. Together we excel.

RWU Covid-19 Honor Code Pledge

Roger Williams University is a community dedicated to learning. Students live and work together in an atmosphere of mutual respect that is conducive to both personal and academic growth.

Roger Williams University students show positive regard for each other and for the community. Students are expected to uphold a high standard of civility and to be responsible along with all members of the university community for ensuring a safe and healthy campus.

The purpose of the Honor Code is to support a safe and healthy campus community that is conducive to learning where students act with integrity and respect for themselves and others.

As a community, we acknowledge that personal health and safety is a shared duty and COVID-19 is a shared risk. We therefore pledge, as we begin the Fall 2020 semester, to take care of each other and our community during this challenging time by doing the following:

- Using an RWU approved mobile app and commit to self-screening daily for COVID-like symptoms (fever, cough, shortness of breath, difficulty breathing, loss of taste or smell).
- Respect each other's space and safety by maintaining appropriate social distance (at least 6 feet) whenever possible.
- Wear a face covering when in classrooms and other university common spaces, out in public, and always when at least 6 feet of social distance is not possible.
- Wash your hands often with soap and warm water for at least 20 seconds. If soap and warm water are not available, use an alcohol-based hand gel with at least 60% alcohol.
- Follow the cleaning protocols set forth in all residence halls and bathrooms, each classroom, lab space (science, engineering, or computer), performing or visual arts space, or study area space and cooperate with the cleaning protocol posted in these areas.
- Wipe down common items like phones, keyboards, doorknobs, and railings with a disinfectant cleaner.
- Sneeze and cough into your elbow or cover your mouth and nose with a tissue.
- If you are sick, stay home from work, school. Avoid close contact with people who are sick.
- Do not share utensils, water bottles, or other personal items. Many germs that cause viral illness are spread through saliva.
- Do not travel if you are sick. If you have a recurring fever, cough, or shortness of breath, contact Health Services or your primary care provider by phone.

Resources

If you require health care for any reason, you should call your home healthcare provider or RWU [Health Services](#) for guidance on how to access care.

You are advised to:

- Stay home! Stay in your room or apartment!
- CALL AHEAD BEFORE GOING TO HEALTH SERVICES OR HEALTH CARE FACILITY
- Health Services staff are available Monday through Friday from 8:30 am to 5 pm. Call the nurse triage line at 401-254-3757.
- If it is after hours, call a local emergency room or urgent care for assistance.
- Cover every cough or sneeze into your elbow to protect others from getting sick.
- Wash your hands frequently.

CDC-Use of Cloth Face Covering:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/DIY-cloth-face-covering-instructions.pdf>

CDC-Coping with pandemic-related stress:

<https://www.cdc.gov/coronavirus/2019-ncov/community/mental-health-non-healthcare.html>

RI DOH:

<https://health.ri.gov/diseases/ncov2019/>

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- Headache
- Nausea or vomiting
- Diarrhea
- Runny nose or stuffy nose
- Fatigue
- Poor feeding or poor appetite (infants and children)
- Recent loss of taste or smell

Appendix E: Academic Calendar

Roger Williams University
2020-21 Academic Calendar
Revised June 4, 2020

Fall 2020

TBD		Resident Assistant and Peer Mentor, Orientation Advisor Move-In, Screening & Testing Off-Campus Apartments & Commuter Screening & Testing Dates
Aug 15	Sat	Fall Athletes Move-In, Screening & Testing (Tentative)
Aug 16	Sun	First Year Student Phased Move-In Screening & Testing Begins (TBD) (Aug 16-19)
Aug 20	Thu	First Year Student Orientation Begins (Aug 20-23)
Aug 22	Sat	Returning Student Phased Move-In Screening & Testing Begins (TBD) (Aug 22-25)
Aug 24	Mon	Peer Mentor, First Year Student Meetings & Tours
Aug 25	Tue	Fall Faculty Conference
Aug 26	Wed	First Day of Classes
Sept 2	Wed	Last day to add a class without instructor permission
Sept 7	Mon	Labor Day*
Sept 9	Wed	Last day to add a class with instructor permission
Sept 23	Wed	Last day to drop a class without a W grade
Oct 12	Mon	Columbus Day**
Oct 13	Tue	Midterm Warning grades due
Oct 27	Tue	Last day to drop a course with a W grade
Nov 24	Tue	Last day of in-person Instruction Residence halls close
Nov 25	Wed	Thanksgiving recess
Nov 26	Thu	Thanksgiving recess
Nov 27	Fri	Thanksgiving recess
Nov 30	Mon	Projects/Presentations/Reviews
Dec 1	Tue	Projects/Presentations/Review
Dec 2	Wed	Projects/Presentations/Reviews
Dec 3	Thu	Projects/Presentations/Reviews (last day of instruction)
Dec 4	Fri	Reading day
Dec 7	Mon	Final Examinations (Day and Evening Classes)
Dec 8	Tue	Final Examinations (Day and Evening Classes)
Dec 9	Wed	Final Examinations (Day and Evening Classes)
Dec 10	Thu	Final Examinations (Day and Evening Classes)
Dec 16	Wed	Grades due by 12:00pm

Fall Semester Notes

- Labor Day and Columbus Day will be instructional days
- Courses that meet MWF require 2 additional class meetings due to the semester start and end dates
- University College begin and end dates are guided by external contracts and must remain as already established. The UC dates are September 8 to December 22

Spring 2021

TBD		Spring Athletes Move-In, Screening & Testing (Tentative)
Jan 22	Mon	Student Phased Move-In
		Screening & Testing Begins (TBD)
TBD		Spring New Student Orientation
Feb 1	Mon	First Day of Classes
Feb 10	Wed	Last day to add a class without instructor permission
Feb 15	Mon	Presidents Day*
Feb 15	Mon	Last day to add a class with instructor permission
Mar 1	Mon	Last day to drop a course without W grade
Mar 23	Tue	Midterm warning grades due
Apr 2	Fri	University Holiday**
Apr 6	Tue	Last day to drop with a W grade
May 10	Mon	Last Day of Classes
May 11	Tue	Reading Day
May 11	Tue	Final Examinations (Evening Classes only)
May 12	Wed	Final Examinations (Day and Evening Classes)
May 13	Thu	Final Examinations (Day and Evening Classes)
May 14	Fri	Final Examinations (Day and Evening Classes)
May 17	Mon	Final Examinations (Day and Evening Classes)
May 22	Sat	University Commencement 2021

Spring Semester Notes

- Presidents Day will be an instructional day; no Spring Break week
- Maintain the April 2nd University holiday

Reopening Roger

Reopening Roger Williams University Plan

Dr. John J. King, Vice President for Student Life
Chair of the Reopening Roger Steering Committee

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