Roger Williams University

**Office of the Registrar 401-254-3530**

## Student Veteran's Certification Worksheet

***Please read this entire form carefully it affects your VA payment - Complete and submit to the School of Continuing Studies (SCS) Registration Coordinator at scs@rwu.edu*** **:** This RWU form must be completed **every semester**. If it is **not** submitted, you will **not** be certified and you will not receive your VA payment.

**Name:**_____

**Last** **First** **Middle Initial**

**RWU Student ID #:**_____ **Gender: M /F** **Last 4 digits of SSN** _____

**VA Education Benefit - Please check your current status (select all that apply): * Branch of Services:** _____

□ yes □ no **Tuition Assistance (Active Duty) - Tuition assistance will be used before VA benefits are applied.**

□ yes □ no **I would like to use my VA benefits as payment for my health insurance**

□ **3rd Party** are you eligible for another tuition benefit program (i.e. Employer) _____

**Name of Company**

**□ CH 30** **Montgomery GI Bill** **□ CH 31** **Voc Rehab** **□ CH 35** **Veteran's Spouse/Dependent** **□ VRAP** **VET Retraining Assistance**

**□ CH 1606*** **MGIB Select Reserves** **□ CH 1607*** **REAP** ***(If less than half-time you cannot use both GI Bill & Tuition Assistance)**

**□ CH 33** **Post-9/11 GI Bill** **□ Yellow Ribbon**

**Please indicate percentage of entitlement the VA approved for CH 33 _____%**

**Remaining months of eligibility:** _____

**IMPORTANT:** CH 33 and CH 31 are the only benefits which pay the school directly. Students using all other benefits will be responsible for paying Tuition & Fees up front (unless they are using a STAP/STEP Waiver or Day Waiver).

**Mailing Address: It is your responsibility to inform the college and the VA of any name and /or address change.**

_____

**Street** **City** **State** **Zip**

**Telephone number:** _____ **EMAIL:** _____

**Course # and title:**_____ **Credit #** _____ **Term/Year** _____

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**Important Information regarding your VA Payment:**

- The VA will only pay for courses that apply to a student's certificate of degree program.
- The RWU Certifying Official cannot certify students for courses that are not part of their program. This means the Tuition and Fees will not be paid for that course (under CH 33) AND the student's monthly stipend will be reduced (under all VA Education benefits);
- Certificate of Eligibility (COE) – RWU requires an up-to-date COE be submitted to the Office of the Registrar. COE is the letter you receive form the VA indicating your entitlement to VA benefits.
- For Additional information of questions regarding this form, contact the ***SCS Registration Coordinator at scs@rwu.edu***

**Signature Required: I attest the information above is true and accurate. I understand that I am responsible for any unpaid balance that the VA does not cover.**

**Signature:** _____ **Date:** _____