

## Change of Name Form

To change the legal name maintained on the student's official Roger Williams University record, the student must complete this form and submit it with supporting documentation to the Registrar's Office.

- Directions:**
1. Please print all information
  2. Present proof of name change (see list below)

*International students with F or J visas must present passport and matching I-20 or IAP-66*

**RWU ID Number:** \_\_\_\_\_

**New Name:** \_\_\_\_\_  
Last First Middle

**Prior Name:** \_\_\_\_\_  
Last First Middle

**Reason for Change:** \_\_\_\_\_  
\_\_\_\_\_

Are you a current student?  Yes  No

If you are not currently enrolled please report the last date of attendance at RWU: \_\_\_\_\_

Are you an international student  Yes  No

If yes, what is your visa type?  F  J  Other, please specify: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Registrar Office Use Only

#### Documentation presented for change:

- Court Order
- Marriage License/Certificate
- Passport (with matching I-20 or IAP-66 for international students)
- Social Security Card
- Military ID
- Government ID

#### Registrar's Office Use Only

Date Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_

Processed By: \_\_\_\_\_

- Forwarded to International Student Programs (international students only)
- Forwarded to RWU IT (all students)
- Forwarded to RWU Unicard Office