

MAJOR ADJUSTMENT FORM (MAF)

LAST NAME: _____

STUDENT ID: _____

DATE: _____

FIRST NAME: _____

ANTICIPATED GRADUATION DATE: _____

1. Fill in all student information at top of the form.
2. Use the drop down menu to make your selections.
3. Once you have completed the form, go to print, then save as a .pdf.
4. Attach form to email and send to Current Dean and New Dean or Advisors for necessary signatures.
 - A. Dean Signature for current Primary Major/Certificate AND Dean for new Major/Certificate added.
 - B. Advisor Signature for all Second Major, Minor or Core changes.
 - C. For major changes, a new Advisor assignment may be necessary. ***Please see instructions highlighted in Advisor Section.***
 - D. Advisor Signature for Catalog Year changes.
5. Please return form with all necessary signatures to the Registrar's Office by email to: registrar@rwu.edu.

	CURRENT	ADD OR CHANGE	REQUIRED SIGNATURES
PRIMARY MAJOR			<i>Current Dean Signature</i>
			<i>New Dean Signature</i>
ADVISOR IF SUBMITTING MAF FOR ADVISOR CHANGE ONLY, NEW ADVISOR & DEAN SIGNATURE ARE REQUIRED			<i>Dean Signature</i>
			<i>New Advisor Signature</i>
SECOND MAJOR			<i>Advisor Signature</i>
MINOR			<i>Advisor Signature</i>
SECOND MINOR			<i>Advisor Signature</i>
CORE CONCENTRATION			<i>Advisor Signature</i>
CATALOG YEAR (CHANGES ONLY)			<i>Advisor Signature</i>
NOTES OR COMMENTS			

EDUCATION MAJORS: CHANGES MUST BE APPROVED BY THE EDUCATION DEPARTMENT.

PLEASE FORWARD TO: Wendy Smith/wasmith@rwu.edu/Law School - ED 58