

# RWU Mail & Copy Center Pricing

## **Black and White Prints** *(8.5 X 11 paper only)*

- 1 sided & 2 sided in White paper is 6¢ per print (2 sided = .09 cents)
- Stapling, 3 hold punching & GBC Binding add 1¢ per print (one is 4¢ per print ; 2 finishes is 5¢ per print – please note there is a \$5.00 minimum)
- Black and White printing on 11 X 17 is 15¢ per print
- Black and White printing on legal paper 8.5 X 14 is 12¢ per print

## **Color Printing**

8.5 X 11 color printing is by the print – not page

1-99 prints is 55¢; 100-250 is 37¢; 251-499 is 32¢; 500-999 is 29¢; 1000+ is 25¢

8.5 X 14 & 11 X 17

1-99 is 70¢; 100-250 is 61¢; 250 is 50¢; 251-999 is 44¢; 1000+ is 32¢ per print

## **Color Paper**

If printing in black and white one sided is .04 cents per print - if 2 sided its 3¢ per print

If using any of our Astrobright color paper its 5¢ for one sided printing and 4¢ for 2 sided

If using color paper and printing in color, the price of the paper is included in the color print charge.

## **Cardstock**

Regular color cardstock is 10¢ per sheet

80lb and 100lb White is 8¢ per sheet (8.5 X 11 )

Regular 11 X 17 White cardstock is 16¢ per sheet

Classic Crest Cardstock is 20¢ per sheet (not including printing)

60lb cardstock 10¢ per sheet

All Glossy cardstock 8.5 X 11 is 14¢ per sheet

All Glossy Cardstock 11 X 17 is 28¢ per sheet

## **GBC Binding**

Thickness of the Binding - Range is \$2.50 to \$7.00 per book (based on thickness)

Plastic covers are included in the above price.

## **Programs & Booklets**

There is a 25¢ per booklet charge for folding and stapling

## **Folding**

Flat rate of \$5.00 for up to 500 sheets

## **Laminates**

\$1.40 per page

## **Cutting**

70¢ per Cut

Cutting Book Binding is \$ 1.00 per Book

Minimum charge of \$4.00

## **Scanning documents**

50¢ per page if scanning 1-10 pages

If scanning 11-25 pages its 40¢ per page

26-100 is 25¢ per page

100+ is 20¢ per page

## **NCR Paper**

2 part paper

500 Sets = \$87.00    1000 sets = \$119.00

3 part paper

500 Sets = \$114.00    1000 sets = \$169.00

4 part paper

500 Sets = \$143.00    1000 sets = \$219.00