Accessible (ADA) Parking – Frequently Asked Questions
Roger Williams University

Who must register a disability placard or license plate with RWU?
All individuals parking on campus using **ADA-designated parking spaces**—including students, faculty, and staff with **annual parking permits and upon renewal**—must register their **state-issued disability placard or disabled license plate** with **RWU Transportation Services**.

How do I register my disability placard or plate?
Placards and plates may be registered through the **RWU parking portal** or in person through **Parking and Transportation Services**.

Registration requires:

For disability placards:

- A clear copy of the **front and back of the placard**
- Whether placard is permanent or temporary (with expiration date)

For disability license plates:

- A photo of the license plate
- The corresponding vehicle registration

Where may I park with an annual permit and registered placard or plate?
Once your disability placard or plate is registered and linked to your **annual RWU parking permit**:

- You may park in **ADA-designated spaces.**

What if I need parking closer to my classes or workplace?
If you require **additional or alternative parking accommodations** due to a disability-related need:

- **Students** should contact **Student Accessibility Services** to discuss functional access needs.
- **Faculty and staff** may contact **Human Resources** for guidance on workplace-related accommodations.

Transportation-related accommodation requests are reviewed and considered on a **case-by-case basis**, based on:

- The nature of the functional limitation
- Particular individual needs

Can I request a temporary or short-term parking accommodation?
Yes. If a **temporary disability or short-term medical condition** requires accessible parking beyond the assigned permit zone:

- Students should contact **Student Accessibility Services** for guidance.
- Faculty and staff should contact **Human Resources** for guidance.
- Transportation Services should be contacted to review parking availability and access options.

All temporary accommodation requests are evaluated individually.

Does having a disability placard override RWU parking rules?
No. A disability placard or plate **does not exempt a vehicle from RWU parking regulations**, including:

- Permit requirements
- Timed parking rules
- Fire lanes, loading zones, or restricted access areas

Improperly parked vehicles may be subject to citation or towing, even if displaying a disability placard.

Who should I contact with questions?

- **RWU Parking and Transportation Services** – Parking permits, zones, enforcement, and ADA space registration
- **Student Accessibility Services** – Student accommodation needs and access support
- **Human Resources** – Employee workplace accommodation guidance

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[i] *Reviewed on:*

- *2026-11-17 by:* *Cabinet (Approved)*
- *2026-08-31 by:* *Kathleen Souza* *(Environmental Health & Safety)*
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- *2026-06-26 by:* *Joseph Loiselle* *(Public Safety)*
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- *2026-03-13 by:* *John King* *(Student Life)*

- *2026-02-23 by: Thomas McDonough (Human Resources)*