



# CLASSROOM TECHNOLOGY GUIDE

RWU Classroom and Event Support  
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*GSB 223*

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Information  
Technology

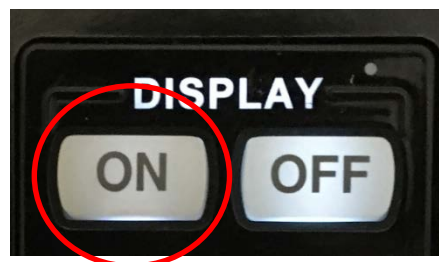
The room comes equipped with an **Epson projector and a room PC** along with **VGA and HDMI laptop connections**. The room is controlled by push buttons located on the wall near the teacher station. The source button will glow when selected.



The **HDMI, VGA, and Ethernet cord** for laptop connection are located on the teacher station.



To turn on the display, press **ON** button. The projector will turn on. The startup process takes 30 seconds.

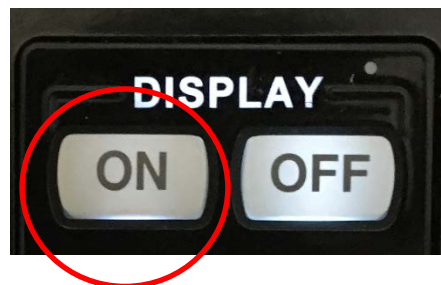


## Using the Room computer

Located on the teacher station is a dell **computer**. To power on the computer, press the power button. The button will glow **blue** when on.



To project the PC, turn the system on by pressing the **ON** button. The system will take 30 seconds to start up.



Next, select the **PC** button on the control panel.



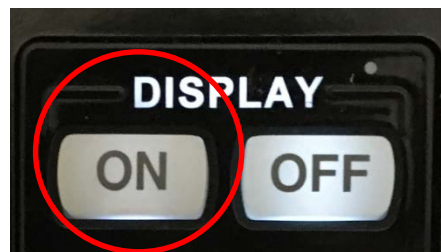
The computer will project onto the screen.

## Connecting a laptop

To connect via **VGA**, plug the VGA cord into your laptop and the audio cord into the headphone jack.



To project the laptop, turn the system on by pressing the **ON** button. The system will take 30 seconds to start up.



Next, select the **Laptop** button on the control panel.



Your laptop will project onto the screen.

To connect via **HDMI**, plug the HDMI cord into your laptop.



To project the laptop, turn the system on by pressing the **ON** button. The system will take 30 seconds to start up.



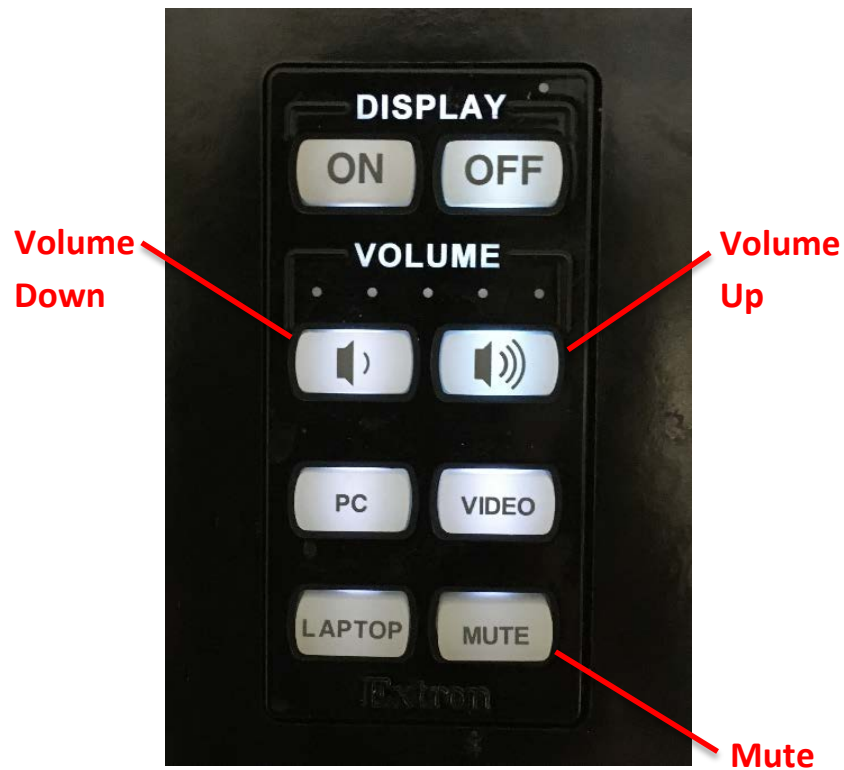
Next, select the **Video** button on the control panel.



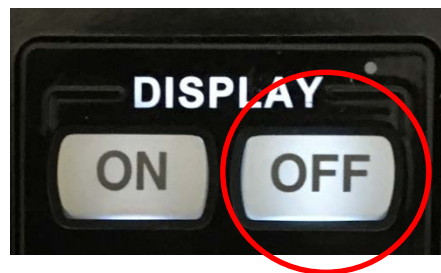
Your laptop will project onto the screen.

## Adjust Audio

To adjust the room volume, press the volume control buttons located on the wall panel.



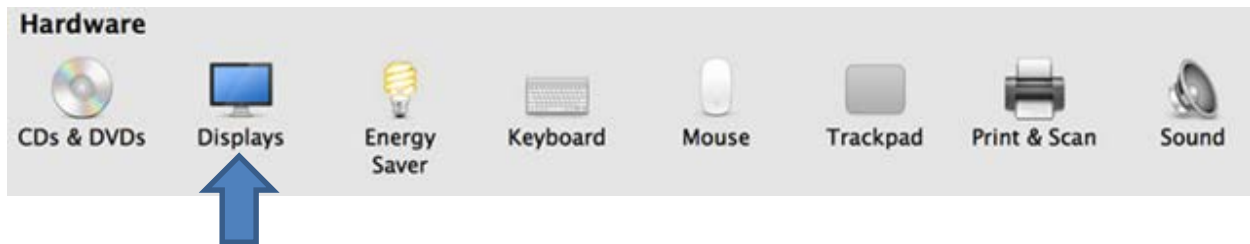
When you are finished, press the OFF button to shut down the room.







When connecting your mac click on **the Apple icon** (🍏). From the drop down menu, select **System preferences**. From the **System preferences** menu, click **Displays**.



In display options, select the **Arrangement** tab. Check the **Mirror Displays** box. The projected image will now mirror your computer.

