

RWU Administrative System Maintenance Schedule 2026*

January						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	\$	10
11	12	13	14	15	16	17
18	19	20	21	22	\$	24
25	26	27	28	29	30	31

February						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	\$	7
8	9	10	11	12	13	14
15	16	17	18	19	\$	21
22	23	24	25	26	27	28

March						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	\$	7
8	9	10	11	12	13	14
15	16	17	18	19	\$	21
22	23	24	25	26	27	28
29	30	31				

*Maintenance dates are subject to change. If there are dates scheduled for maintenance that impact your business process, please contact us via colleaguesupport@rwu.edu.

Cloning (copy of production to create a test account) will make test unavailable until all new software updates are placed into the account and the changes are communicated via email. Please note cloning to test will be run twice a quarter and updates will be completed each month. Data for the census dates of March 1st and October 1st will be captured the day before at 11:30pm. If the census date falls on a non-work day, the census/test account will be created the next available work day.

Department heads and/or their designees are asked to complete and submit a Patch Review report if their area is impacted by recently installed updates. If assistance is needed with testing, please send us an email via colleaguesupport@rwu.edu and we will schedule a day/time to review.

If cloning isn't scheduled for a specific month, software updates will still be installed into test and users will be notified.

Weekly maintenance at 8:30pm. Users will be notified via email if maintenance requires quiet systems.

Production Software Updates and Self-Service Maintenance: The RWU Colleague system will be unavailable to all users as of 8:30pm until the following morning unless otherwise notified. Software updates will be placed into production as of the previous cloning date.

University & School of Law pay day as published by HR represented by \$ symbol.

University & School of Law holiday or floating holiday as published by HR.

April						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	\$	4
5	6	7	8	9	10	11
12	13	14	15	16	\$	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					\$	2
3	4	5	6	7	8	9
10	11	12	13	14	\$	16
17	18	19	20	21	22	23
24	25	26	27	28	\$	30
31						

June						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	\$	13
14	15	16	17	18	19	20
21	22	23	24	25	\$	27
28	29	30				

July						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	\$	11
12	13	14	15	16	17	18
19	20	21	22	23	\$	25
26	27	28	29	30	31	

August						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	\$	8
9	10	11	12	13	14	15
16	17	18	19	20	\$	22
23	24	25	26	27	28	29
30	31					

September						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	\$	5
6	7	8	9	10	11	12
13	14	15	16	17	\$	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	\$		3
4	5	6	7	8	9	10
11	12	13	14	15	\$	17
18	19	20	21	22	23	24
25	26	27	28	29	\$	31

November						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	\$	14
15	16	17	18	19	20	21
22	23	24	25	26	\$	28
29	30					

December						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	\$	12
13	14	15	16	17	18	19
20	21	22	23	\$	25	27
27	28	29	30	31		

Listing of Maintenance Dates:

Date:	Event:
Monday, January 5, 2026	Cloning Production to Test
Tuesday, January 6, 2026	Weekly Maintenance
Tuesday, January 13, 2026	Weekly Maintenance
Friday, January 16, 2026	Patch Results Due
Tuesday, January 20, 2026	Weekly Maintenance
Tuesday, January 27, 2026	Production Colleague and Self-service Updates
Monday, February 2, 2026	Software Updates for Test (not cloned)
Tuesday, February 3, 2026	Weekly Maintenance
Tuesday, February 10, 2026	Weekly Maintenance
Friday, February 13, 2026	Patch Results Due
Tuesday, February 17, 2026	Weekly Maintenance
Tuesday, February 24, 2026	Production Colleague and Self-service Updates
Monday, March 2, 2026	Census Cloning Production to Test
Tuesday, March 3, 2026	Weekly Maintenance
Tuesday, March 10, 2026	Weekly Maintenance
Tuesday, March 17, 2026	Weekly Maintenance
Friday, March 20, 2026	Patch Results Due
Tuesday, March 24, 2026	Weekly Maintenance
Tuesday, March 31, 2026	Production Colleague and Self-service Updates
Wednesday, April 1, 2026	Cloning Production to Test
Tuesday, April 7, 2026	Weekly Maintenance
Tuesday, April 14, 2026	Weekly Maintenance
Friday, April 17, 2026	Patch Results Due
Tuesday, April 21, 2026	Weekly Maintenance
Tuesday, April 28, 2026	Production Colleague and Self-service Updates
Friday, May 1, 2026	Software Updates for Test (not cloned)
Tuesday, May 5, 2026	Weekly Maintenance
Tuesday, May 12, 2026	Weekly Maintenance
Friday, May 15, 2026	Patch Results Due
Tuesday, May 19, 2026	Weekly Maintenance
Tuesday, April 26, 2026	Production Colleague and Self-service Updates

Date:	Event:
Monday, June 1, 2026	Cloning Production to Test
Tuesday, June 2, 2026	Weekly Maintenance
Tuesday, June 9, 2026	Weekly Maintenance
Tuesday, June 16, 2026	Weekly Maintenance
Friday, June 19, 2026	Patch Results Due
Tuesday, June 23, 2026	Weekly Maintenance
Tuesday, June 30, 2026	Production Colleague and Self-service Updates
Monday, July 1, 2026	Cloning Production to Test
Tuesday, July 7, 2026	Weekly Maintenance
Tuesday, July 14, 2026	Weekly Maintenance
Friday, July 17, 2026	Patch Results Due
Tuesday, July 21, 2026	Weekly Maintenance
Tuesday, July 28, 2026	Production Colleague and Self-service Updates
Monday, August 3, 2026	Software Updates for Test (not cloned)
Tuesday, August 4, 2026	Weekly Maintenance
Tuesday, August 11, 2026	Weekly Maintenance
Friday, August 14, 2026	Patch Results Due
Tuesday, August 18, 2026	Weekly Maintenance
Tuesday, August 25, 2026	Production Colleague and Self-service Updates
Tuesday, September 1, 2026	Cloning Production to Test
Tuesday, September 8, 2026	Weekly Maintenance
Tuesday, September 15, 2026	Weekly Maintenance
Friday, September 18, 2026	Patch Results Due
Tuesday, September 22, 2026	Weekly Maintenance
Tuesday, September 29, 2026	Production Colleague and Self-service Updates
Thursday, October, 2026	Census Cloning Production to Test
Tuesday, October 6, 2026	Weekly Maintenance
Tuesday, October 13, 2026	Weekly Maintenance
Friday, October 16, 2026	Patch Results Due
Tuesday, October 20, 2026	Weekly Maintenance
Tuesday, October 27, 2026	Production Colleague and Self-service Updates

Date:	Event:
Monday, November 2, 2026	Software Updates for Test (not cloned)
Tuesday, November 3, 2026	Weekly Maintenance
Tuesday, November 10, 2026	Weekly Maintenance
Friday, Wednesday 13, 2026	Patch Results Due
Tuesday, November 17, 2026	Production Colleague and Self-service Updates
Tuesday, December 1, 2026	Cloning Production to Test
Tuesday, December 8, 2026	Weekly Maintenance
Friday, December 11, 2026	Patch Results Due
Tuesday, December 15, 2026	Production Colleague and Self-service Updates