

**Roger Williams University
Institutional Animal Care and Use Committee (IACUC)**

Application to Change an Approved Protocol

All research projects or course activities involving the use of live vertebrate animals must be reviewed and approved by the Institutional Animal Care Committee (IACUC) prior to project initiation and/or animal acquisition.

This form is appropriate for requesting approval for minor changes to an already approved protocol. Investigators wishing to make major changes or to introduce a new protocol, should complete the application form for new protocols ([link](#))

Roger Williams University policy requires that all investigators make an effort to limit the use of vertebrate animals to studies which have scientific merit and/or significant educational value and for which alternative model systems do not exist. For a more complete statement of university policy, please visit the RWU IACUC webpage: <http://departments.rwu.edu/mns>.

All faculty, staff and students preparing to submit a protocol to the IACUC committee must first complete the online training course at <http://www.citiprogram.org>. Please select "Roger Williams University" in the "participating institutions" drop down box. New users will be prompted to create a user name and password. Select the CITI Recommended Learner group for HSR or Lab/Animal Welfare.

This application may be submitted electronically or printed out as hard copy. Electronic submissions will be accepted at iacuc@rwu.edu provided the principal investigator provides an electronic signature or a signed hard copy of the RWU statement of assurance page ([link](#)).

For paper submissions, bring the original and 6 copies to the chair of the IACUC committee ([link](#)).

Application to Change an Approved Protocol

Faculty Investigator _____

Home Phone or Cell Phone# _____

Phone # _____ Email Address _____

Campus Address: _____

Protocol Type: Faculty Research Student Research
 Class Activity

Project Title: _____

Date of Original Project Approval: _____

Original Protocol Number (internal use): _____

Nature of the change to the existing approved protocol:

Check all that apply

- New Investigator (faculty), same procedures
- New Investigator (student), same procedures
- New Animal Species, same procedures
- New Number of Animals Required, same procedures
- New Permits Obtained
- New Analgesic, Anesthetizing, Euthanizing agent
- New Drug, Experimental agent, same basic procedure and purpose
- New Location for Study
- Other Minor Change - explain: _____

Complete the relevant sections:

New Investigator: _____ Home or Cell Phone# _____

Campus Phone # _____ Email Address _____

Campus Address: _____

New Student Investigator: _____

Phone # _____ Email Address _____

Local Address: _____

Is this research part of a thesis? Y N

Will you receive academic course credit? Y N

Will you be paid to work on this project? Y N If yes, source? _____

New Animal Species:

Common Name:

Reason for change:

New Number of Animals Involved:

Explain change. Justify any additional animals involved:

New Permits Required/Obtained:

Attach copies of applicable state or federal permits

Permit Agency:

Permit Number:

Expiration Date:

New Analgesic, Anesthetizing, Euthanizing agent:

Describe and justify change

New Drug, Experimental agent, same basic procedure and purpose:

Identify new agent. Describe reason for change.

New location for study

Identify new location and any new safety precautions that must be considered

Other Minor Change-

Describe and justify change _____

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Change to Approved Protocol: Review Status Sheet

Original Protocol Number: _____

Date Change Submitted: _____

Review Date: _____

Investigator: _____

Project Title: _____

IACUC Committee Recommendation for Change to Existing Protocol:

- Approved Change
- Conditionally Approved with Revisions (see comments attached)
- Rejected (see comments attached)
- Changes require a new proposal application

Signature of IACUC Committee Chair: _____