**RWU Honors Program**

**Honors Petition for Community Engagement Substitution** Semester/Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name (Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Rank: FR SO JR SR

Course No. & Section \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credits: \_\_\_\_\_\_\_\_\_

Faculty Sponsor (Print Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete and return this form with the appropriate signatures to the Honors Program Office in Stonewall IV, or electronically to Dr. Campbell at jmcampbell@rwu.edu.

Honors Advisory Council Approval by Community Engagement Committee Chair

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please include a copy of this document as the cover page to the proposal, with the required faculty signatures. Additionally, in an attached document, the student and faculty should collaboratively answer the following questions:

1. What is the name of the community program or agency that will serve as the partner for the community engagement experience? Is there a formal partnership/agreement between the agency and RWU?
2. Explain how the partnership with the community agency represents a community-driven service need/problem.
3. Describe the plan for the student’s direct service/contact with the agency, including the anticipated tasks. Provide an estimate of the number of hours of direct service or contact the student will have with the community partner. If possible, please break down how many hours will occur weekly, and how many will occur in total across the entire semester. (Note that a minimum of 15 hours per semester is required.)
4. Describe how the proposed CE project represents an *academic learning* experience and/or the real-world application of knowledge. Generally, the CE components should occur as part of a course or independent study learning experienced, supervised by a designated faculty sponsor or mentor within that area of specialization.
5. Describe how *purposeful reflection* on individual, cultural, and political dynamics of social change will be built into the CE experience (via an assignment, discussions with the faculty mentor, group discussions, journaling, etc.).
6. Explain how the student’s learning and performance will be evaluated. If evaluation is occurring as part of a course, what graded assignments will be required to ensure the student is meeting the Honors Program learning outcomes? (Note that the supervising faculty will be asked to complete rubrics corresponding with the Honors CE learning domain). Alternatively, the results of the students’ work may be disseminated to the Honors community for evaluation, either as a presentation or in the form of another artifact (such as a paper, visual portfolio, or poster).

**Timeline for Submitting an Honors Petition for CE Substitution**

November 1st (fall)/April 1st (spring): **Honors Petition for CE Substitution Form DUE**

November 15th (fall)/April 15th (spring): **Review by Honors Advisory Council CE subcommittee**

December 1st (fall)/May 1st (spring): **Revisions of Honors Petition DUE**

December 15th (fall)/May 15th (spring): **Final Decision by Honors Advisory Council CE subcommittee**

**Honors Contact Information**

Additional questions regarding the Honors Community Engagement Requirement may be submitted to the Honors Program Director or the Honors Program Office.

Honors Living-Learning Center, Stonewall IV

[Honors@rwu.edu](mailto:Honors@rwu.edu); 401-254-3663