

## Policy for internal transfer to the business school

Students majoring in other schools of the university can apply to transfer to a major in Accounting, Economics (BS), Finance, Management, or Marketing in the Mario J. Gabelli School of Business. There are two admissions cycles each year as shown in the table below:

Admissions cycle	Application deadline	Acceptance notification	Transfer effective
Fall	1 December	15 January	Spring semester
Spring	1 May	15 June	Fall semester

Admissions decisions are made based on the applicant's academic record and a written recommendation from a Gabelli School faculty member. Students must be in good academic standing in order to be considered for transfer.

Applicants are encouraged to take the following courses prior to or during the semester they submit their application:

1. MATH 141, Finite Mathematics, and/or MATH 124, Statistics
  - a. MATH 136, MATH 207, or MATH 213 can be substituted for MATH 141
  - b. MATH 250 or MATH 315 can be substituted for MATH 124
2. WTNG 102, Expository Writing
3. BUSN 100, Enterprise
4. ECON 111, Principles of Microeconomics, and/or ECON 112, Principles of Macroeconomics
5. CIS 102, Computer Applications in Business
6. CIS 105, Spreadsheets (ENGR 115 can be substituted)

The Gabelli School accepts students with strong academic records and good recommendations, but may need to deny admission because of enrollment limitations: The school reserves the right to refuse admission to any applicant.

The admissions decision may be positive (admission granted), negative (admission denied), or, in a limited number of instances, recommend reapplication. In the case of a recommendation to reapply, the admissions decision letter will spell out the steps the applicant should take to reinforce his candidacy (e.g., take an additional business course or courses).

Application forms for transfer to a major in Accounting, Economics (BS), Finance, Management, or Marketing in the Mario J. Gabelli School of Business are available in the Dean's Suite, Room 109, School of Business, or online at the school's web site.