

Special Circumstance	For Dependent Students	For Independent Students	Required Documentation
<input type="checkbox"/> Loss of Employment	2017-2018 income earned by you or your parent(s) will be less than that earned in 2016	2017-2018 income earned by you and/or your spouse will be less than that earned in 2016	Complete signed copies of: <ul style="list-style-type: none"> - Last pay stub showing year-to-date earnings - Copy of termination notice from employer - Unemployment benefit notice
<input type="checkbox"/> Other Loss of Income <ul style="list-style-type: none"> - Alimony - Child Support - Retirement/Pension - Social Security (Taxed) - Worker's Compensation 	You or your parent(s) received benefits in 2016 that have ceased or been reduced in 2017 or 2018	You and/or your spouse received benefits in 2016 that have ceased or been reduced in 2017 or 2018	Complete signed copies of: <ul style="list-style-type: none"> - Original 2016 benefit statement listing total amount received - Revised benefit statement listing updated amount to receive and effective date
<input type="checkbox"/> Separation or Divorce	Your parents separated or divorced AFTER filing the FAFSA, but not later than 12/31/18	You and your spouse separated or divorced AFTER filing the FAFSA, but not later than 12/31/18	Complete signed copies of: <ul style="list-style-type: none"> - Divorce decree or separation agreement or proof of separate addresses (i.e. utility bill / lease)
<input type="checkbox"/> Death of Parent or Spouse	A parent has died AFTER filing the FAFSA	Your spouse has died AFTER filing the FAFSA	Complete signed copies of: <ul style="list-style-type: none"> - Applicable death certificate
<input type="checkbox"/> Medical / Dental Expense <ul style="list-style-type: none"> - Dependent child, parent who resides with you, self 	Paid 2016 medical expenses by you or your parent(s) were over 11% of your AGI	Paid 2016 medical expenses by you or your spouse were over 11% of your AGI	Complete signed copies of: <ul style="list-style-type: none"> - Proof of all paid out-of-pocket expenses for 2016
<input type="checkbox"/> Other Consideration			On a separate page, please detail your other circumstances that have not been defined on this sheet, (i.e. private secondary school expenses for younger siblings, care costs for elderly parents, etc.)

STEP 1: Projected Income and Benefits. You must provide the following information, including the best estimate of the changes in the financial situation for yourself and/or your parent(s) for one of the time periods indicated below.

Please check the tax year for which your estimated income is being provided:

- ☐ 2017 (1/1/2017 through 12/31/2017)
☐ 2018 (1/1/2018 through 12/31/2018)

Source of Income	Student	Father / Stepfather	Mother / Stepmother	Student's Spouse
Wages, Tips, Salary				
Interest and/or Dividend Income				
Unemployment Compensation				
Worker's Compensation				
Pensions and/or Annuities				
Severance Pay				
Retirement Benefits				
Disability Benefits (taxable)				
Social Security Benefits (taxable)				
Child Support				
Alimony				
Total of all income	\$	\$	\$	\$

STEP 2: Explanation of Special Circumstances. Attach a signed, written statement detailing the specifics of your circumstances and providing any pertinent information that will help us better understand your particular situation.

STEP 3: Signed Statement of Certification

I certify that the information provided here is correct to the best of my knowledge and that I have attached all appropriate documentation. I understand that the factors in determining a family's contribution are based on laws and guidelines by the Federal Government and the University. I understand these guidelines are the same for all who are in similar economic situations. Furthermore, I understand that submission of my appeal does not automatically qualify me for an increase in funds. All persons providing information must sign below.

Student's Signature

Date

Student's Spouse's Signature (if applicable)

Date

Parent's Signature (if student is dependent)

Date

Important notes about submitting an appeal due to special circumstances:

1. If you filed your 2018-2019 FAFSA and received an EFC = Zero (0), you already received the **maximum in federal aid**. Submitting this appeal **may result in an increase in RWU institutional aid only**.
2. If the estimated income for 2017 or 2018 is approximately the same or higher, (due to receiving unemployment, severance pay, other untaxed income, etc.), than the 2016 income listed on the FAFSA, submitting this appeal **will not** produce a change to your financial aid offer.
3. Some aid funding awarded on appeal is based on a one fiscal-year status, while other awards may be renewable. Each circumstance is reviewed on an individual basis.