

2018 – 2019 New Student Special Circumstances Form

Office of Financial Aid Fax: 401.254.3356 Email: finaid@rwu.edu

Name:				RWU ID #:	
	Last	First	MI	•	

We appreciate that the Free Application for Student Aid (FAFSA) may not present an accurate picture of your unique financial situation and resources available. This Special Circumstances Consideration form allows you to supplement your FAFSA information or document any financial circumstances that have changed or arisen since your FAFSA was filed. The RWU FA Appeals Committee will reevaluate your eligibility for additional federal, state or institutional aid in the context of the information you provide. Our financial aid staff may require further documentation and will work with your family to make sure you are receiving the fullest consideration for aid eligibility while adhering to federal, state, and institutional policies and guidelines.

Complete both pages of this form, attaching detailed documentation that best explains the nature of your situation. Keep in mind:

- (1) The student must complete the FAFSA before the FA Appeals Committee can review this appeal.
- (2) Filing this form does not guarantee an adjustment to your financial aid package.
- (3) If your FAFSA was selected for federal verification, you must complete that process *before* your appeal is reviewed.
- (4) Decisions of the Appeals Committee are final. Further appeals will be reviewed when newer information or circumstances arise.

Special Circumstances for Consideration

INSTRUCTIONS: Please review and indicate below which special circumstance applies to you based on your status as a dependent or independent student. **Check all that apply and provide as much supplemental material as possible.** Information noted below as *Required Documentation* must be submitted with this form to avoid delays in our ability to make a timely appeal determination.

Special Circumstance	For Dependent Students	For Independent Students	Required Documentation
☐ Loss of Employment	2017-2018 income earned	2017-2018 income earned	Complete signed copies of:
	by you or your parent(s)	by you and/or your spouse	 Last pay stub showing year-to-date earnings
	will be less than that earned	will be less than that earned	 Copy of termination notice from employer
	in 2016	in 2016	- Unemployment benefit notice
☐ Other Loss of Income	You or your parent(s)	You and/or your spouse	Complete signed copies of:
- Alimony	received benefits in 2016	received benefits in 2016	- Original 2016 benefit statement listing total
- Child Support	that have ceased or been	that have ceased or been	amount received
- Retirement/Pension	reduced in 2017 or 2018	reduced in 2017 or 2018	- Revised benefit statement listing updated
- Social Security (Taxed)			amount to receive and effective date
- Worker's Compensation			
_			
☐ Separation or Divorce	Your parents separated or	You and your spouse	Complete signed copies of:
	divorced AFTER filing the	separated or divorced AFTER	- Divorce decree or separation agreement or proof
	FAFSA, but not later than 12/31/18	filing the FAFSA, but not later than 12/31/18	of separate addresses (i.e. utility bill / lease)
	12/31/16	later triali 12/31/18	
☐ Death of Parent or	A parent has died AFTER	Your spouse has died	Complete signed copies of:
Spouse	filing the FAFSA	AFTER filing the FAFSA	- Applicable death certificate
		5	**
☐ Medical / Dental	Paid 2016 medical	Paid 2016 medical expenses	Complete signed copies of:
Expense	expenses by you or your	by you or your spouse were	- Proof of all paid out-of-pocket expenses for
- Dependent child, parent	parent(s) were over 11% of	over 11% of your AGI	2016
who resides with you,	your AGI	•	
self			
☐ Other Consideration			On a separate page, please detail your other
			circumstances that have not been defined on this
			sheet, (i.e. private secondary school expenses for
			younger siblings, care costs for elderly parents, etc.)

STEP 1: Projected Income a				
changes in the financial situation	for yourself and/or	r your parent(s) for one of the	time periods indicated below	V.
Please check the tax year for w	hich your estimated	l income is being provided:	through 12/31/2017) through 12/31/2018)	
Source of Income	Student	Father / Stepfather	Mother / Stepmother	Student's Spouse
Wages, Tips, Salary				
nterest and/or Dividend Income				
Jnemployment Compensation				
Worker's Compensation				
Pensions and/or Annuities				
Severance Pay				
Retirement Benefits				
Disability Benefits (taxable)				
Social Security Benefits (taxable)				
Child Support				
Alimony				
Total of all income	\$	\$	\$	\$
STEP 2: Explanation of Specific cumstances and providing any STEP 3: Signed Statement of certify that the information prodocumentation. I understand that Government and the University. Furthermore, I understand that supposed in formation must sign	of Certification vided here is correct the factors in determinent in the second of th	et to the best of my knowledge rmining a family's contribution	derstand your particular situates and that I have attached all on are based on laws and guid I who are in similar economic	appropriate delines by the Federal c situations.
Student's Signature		Date Student'	's Spouse's Signature (if applicable)	Date
Student 3 Signature		Date Student	5 Spouse 5 Signature (11 applicable)	Date

- 1. If you filed your 2018-2019 FAFSA and received an EFC = Zero (0), you already received the **maximum in federal aid**. Submitting this appeal **may result in an increase in RWU institutional aid only**.
- 2. If the estimated income for 2017 or 2018 is approximately the same or higher, (due to receiving unemployment, severance pay, other untaxed income, etc.), than the 2016 income listed on the FAFSA, submitting this appeal **will not** produce a change to your financial aid offer.
- 3. Some aid funding awarded on appeal is based on a one fiscal-year status, while other awards may be renewable. Each circumstance is reviewed on an individual basis.