From the Department of Environmental Health and Safety

To report a safety issue on campus, e-mail: ksouza@rwu.edu or cconley@rwu.edu

Holiday decorations can make the holiday season more festive, but they can also pose serious fire and life safety hazards if they are not carefully chosen and displayed. Be safe and enjoy your holiday season.

The following items are not allowed:

- Incense, candles, and oil lamps
- Live or cut trees and wreaths
- Artificial trees that are not fire retardant
- Fog machines
- Decorative lighting that is not UL (Underwriter Laboratory) listed
- Any other item not permitted per the Student Handbook

The following actions are not allowed:

- Hanging items from or attaching items to the ceiling (including decorative lights)
- Hanging items from or attaching items to the outside of the building
- Blocking or covering windows
- Putting up posters, tapestries, or other decorations on room doors, egress doors, ceilings, corridors, and stairways.
- “Wrapping” doors
- Stringing together electrical cords
- Hanging decorative lights in the hallway
- Any other action not permitted per the Student Handbook
- Hanging items from any fire and life safety equipment including pull stations, extinguishers, sprinkler heads, etc.

The following items are allowed if they meet the criteria listed here:

- Decorations that are fire retardant and are safely displayed – away from doors, windows, electrical equipment, sources of heat, and fire safety equipment (including pull stations, extinguishers, sprinkler heads, etc.).
- Decorative lights that are UL listed, in good condition, that are unplugged or turned off when the occupant leaves the room
- Review the Student Handbook and Portable Heater Policy for requirements regarding appliances, electrical devices and heat producing items.