WHAT IS THE RWU COMMUNITY PARTNERSHIPS CENTER?

The Roger Williams University (RWU) Community Partnerships Center (CPC) provides project-based assistance to nonprofit organizations and government agencies in communities in Rhode Island and Southeastern Massachusetts. Our mission is to undertake and complete projects that will benefit the local community while providing RWU students with experience in real-world projects that deepen their academic experiences.

CPC projects draw upon students and faculty from RWU programs in areas such as:

- Accounting
- Architecture
- Business
- Communication
- Community Development
- Construction Management
- Digital Media
- Education
- Engineering
- Environmental science and sustainability
- Finance
- Graphic Design
- History & American Studies
- Historic preservation
- Justice studies
- Law
- Management
- Marketing
- Political Science
- Psychology
- Public Administration
- Public Relations
- Urban Design
- Visual Arts
- Web Development

The Center has completed projects ranging from: market research and planning, historical research, mill redevelopment feasibility studies, urban policy analysis, design projects for affordable housing and education facilities, community business district revitalization, neighborhood revitalization plans, museum exhibit design, historic building rehabilitation studies, social services research, website and graphic design, environmental sustainability planning, and survey development.

CPC project services are performed by students in support of their educational experience. Applicants shall understand that any deliverables generated through an accepted project are intended to provide conceptual information only to assist in design and planning and as such are not intended, nor should they be used for, construction or other project implementation. Professional and/or other services may be needed to ultimately implement a sponsor’s desired goals.

HOW CAN YOUR ORGANIZATION PARTNER WITH THE RWU CPC?

As we prepare for upcoming semesters, we are seeking new projects that can benefit local communities while providing our student/faculty teams with opportunities to apply their learning, engage the community, and create final products that provide benefits to all.

We hope that your organization considers applying for project assistance with the RWU Community Partnerships Center this year. The next deadline for applications for projects is October 1, 2013.

In order to ensure ample time for faculty to develop curriculum to engage students in community projects, the CPC has moved to a year-long application period. Applications submitted for this deadline may be considered for either of the two upcoming academic semesters. The CPC will hold another call for projects in April of 2014, should your organization need more preparation time. In order to assist organizations as they prepare their applications, we are happy to answer specific questions by e-mail or by phone. We look forward to working with you in the future and encourage you to contact us should you have any questions, comments, or concerns.

CONTACT INFORMATION:

Stephany Hessler
Phone: (401) 254-5211
E-mail: shessler@rwu.edu

Arnold Robinson
Phone: (401) 254-3307
Email: arobinson@rwu.edu

RWU Community Partnerships Center
Roger Williams University, One Old Ferry Road, Bristol, RI 02809-2921 | Website: http://cpc.rwu.edu
CALL FOR PROJECTS  
Spring 2014 & Fall 2014 

Application Deadline: October 1, 2013

Application for CPC Project Assistance

Instructions: We encourage non-profit organizations and municipal agencies to contact the CPC with ideas for projects that can benefit the community while providing meaningful service-learning for RWU students. Please fill out the Application for Project Assistance, answering all applicable questions and including all supporting documents.

In order for any project to be considered for assistance, completed applications must be submitted to CPC Project Coordinator, Stephany Hessler, by 5 pm on October 1, 2013. Applications may be submitted by:

  Email: shessler@rwu.edu
  Fax: (401) 254-3565
  Mail: RWU Community Partnerships Center
       Roger Williams University
       One Old Ferry Road
       Bristol, RI 02809-2921

Any questions regarding the application process can be directed to Stephany at (401) 254-5211.

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SECTION 1: Organization Information

Name of Organization: Scituate Preservation Society

Mailing Address: P.O. Box 551
North Scituate, Rhode Island 02857

Name of Project Contact Person(s): Bill Frederickson, President Scituate Preservation Society

Contact Information:
Phone: 401-864-7718
E-mail: risps@cox.net

Type of Organization
  - Public (town, city, municipality, special district, government agency)
  - Private (citizen, non-profit)
  - Other (please explain)

Description of Organization and Mission:

1. The identification, acquisition, preservation, restoration and maintenance of historical, educational, and cultural objects within the Town of Scituate, Rhode Island.
2. The Society shall provide educational and informational resources to its members, citizens of Scituate and other interested parties.

How did you hear about the CPC?
The SPS received information about the CPC through a forwarded email.

SECTION 2: Project Description

Title of the Project: Scituate Preservation Society Museum Project – Creating a museum space

Project Location (Address, City, State, and Zip): 706 HARTFORD PIKE
HISTORIC GRANGE BUILDING #39
P.O. BOX 551
NO. SCITUATE, RI 02857

General Project Description (you may attach a longer narrative if necessary):

1. SPS needs to create a museum space in the second floor of our 1895 Grange building. Appropriate storage and display areas will allow us to conserve our collection of textiles and other artifacts and better share our collection with our community. The creation of a formal museum will also allow us to broaden our fundraising efforts to support the museum.

Potential Scope of Work/Tasks for RWU CPC¹ (you may attach a longer narrative if necessary):

- Complete an onsite review of the second floor of an 1895 Grange building
- Design a space within the above second floor that will serve as both a museum for the conservation, storage, and display of the SPS collection and a small meeting space.
- Determine the cost of executing the design for fundraising purposes

What will be the final product output for this project? (survey, website, design plans, drawings, etc.)

- Design plans, drawings, and cost analysis for the conversions of the Grange space to a museum/small meeting space.

Proposed Project Schedule (when the tasks/project needs to be completed):

- May/June 2014

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Please provide the names and contact information for any staff members or volunteers who will be playing a primary role in the proposed CPC project.

Mary Morse  
401-474-4832  
memorse@yahoo.com

William Frederickson  
401 864 7718  
risps@cox.net

What resources/previous work would the CPC be building upon that you already have completed? (Please select all items that are applicable)

- Strategic Plan
- Marketing & Communication Plans
- Additional organizational documents
- Preliminary photos of the site/project
- Maps
- Previous research
- Survey results
- Architectural or building plans

What active support would your organization be able to contribute should your project be selected?

- Funding (limited)
- Volunteers
- Staff time
- Consultants
- Other (please list)

SECTION 3: Project Outcomes

Please describe how this project will benefit your organization and the advancement of your mission:

The Scituate Preservation Society has a long term goal of creating a Scituate Museum within the Scituate Grange Building. The project is consistent with the first part of our mission statement, “The identification, acquisition, preservation, restoration and maintenance of historical, educational, and cultural objects within the Town of Scituate, Rhode Island.” SPS needs professional guidance in the development of a design to repurpose the second floor of an historic Grange building to a museum and meeting space. At present SPS has no space to display elements of its collection or storage areas which meet museum/conservation standards. The creation of a museum/meeting space will allow us to preserve and maintain our collection in an orderly manner. A small meeting space will allow us to resume presenting programs related to the history of the town of Scituate. Professional design plans for a museum/small meeting space would allow SPS to apply for grants to execute the design plans. Many competitive grant programs require the submission of professionally created plans and budgets.

Please describe how this project might benefit the overall community, including specific groups that could benefit from this project (i.e. target populations, neighborhoods, specific town/city/region).

The creation of a museum and small meeting space will allow SPS to provide community groups such as historical societies, libraries, and schools as well as individuals with an interest in the history of Scituate with greatly improved access to the SPS collection for research or other purposes. The small group meeting would be available to community groups to use as a function space.
Please explain why you have chosen to seek assistance from the RWU CPC with your project request, instead of undertaking the project using fee-for-services from a paid professional:

The SPS operating budget is largely consumed by annual expenses leaving little funds for special projects. The design expertise which could be provided by RWU is something which SPS could not afford to fund.

Please describe how this project will benefit RWU students.

RWU students would be engaged in an authentic project combining design and historical architecture. This is a project that should creative challenge students as they must be respectful of the historic character of the Grange building while creating a space to museum standards. The completed design plans could be added to the participating students’ portfolios.

**SECTION 4: Financial Information**

What is your organization’s annual operating budget? Please include a copy of your most recent budget with the application.
$8,500.00 to $9,500.00

What are your major sources of funding?

The Scituate Preservation Society is able to meet its annual operating expenses through fundraising at the annual Scituate Art Festival, membership dues, and building rentals.

How much funding from your annual operating budget is set aside for this project (if any)?

**SECTION 5: Private Sector Involvement**

Have you or your organization discussed the project with practicing professionals (e.g. architect, engineer, planner, consultants, etc.)? *(please circle one)* Yes / No

SPS had the textile collection evaluated by a credentialed textile conservator who donated her time to evaluate the collection
If no, please explain why:

**SECTION 6: Supporting Documents**

Please include the following items when submitting your application:

- Budget for the current fiscal year
- List of current Board members
- Copies of supporting resources identified in section 2 as needed to support your application