Process for Selecting Pass / No Pass

Information Technology and the Registrar’s Office have finalized the process for all students to be able to select the Spring 2020 courses they would like to change to Pass / No Pass. Instructions on how to make this selection can be found at the bottom of this message.

Below please find some frequently asked questions that may assist you in making the decision to change a course to Pass / No Pass. Students are also strongly encouraged to contact their faculty academic or a professional advisor in the Advising & Peer Mentorship Office if they have questions about selecting the Pass / No Pass option for any courses.

Q. Can a student select all of their courses as Pass / No Pass?

A. Yes, students may elect to select Pass / No Pass for ALL of their Spring 2020 courses. Students also have the option of selecting any number of courses as Pass / No Pass.

Q. How does this work for students that select courses as Pass / No Pass?

A. For courses that are selected as Pass / No Pass, faculty will enter grades as they usually do using the current grading scheme (A, A-, B+, B, B-, C+, C, C-, D+, D, D- and F) for undergraduate students and (A, A-, B+, B, B-, C+, C and F) for graduate students. If the student receives a passing grade (D- or above for undergraduate students and C or above for graduate students), the student will receive a P. If the faculty member grades the student with an F, the student will receive an NP. Faculty will not know which students have selected the Pass / No Pass option. Please note that some courses require a minimum grade of C- in a prerequisite course. Students should consult with their academic advisors before selecting P/NP for a course that is a prerequisite or gateway course to further courses.

Q. How will this impact a student’s GPA?

A. The Pass and the No Pass grades do not impact a student’s GPA. If a student passes a 3 credit course, the P is recorded on the student's record and the student earns 3 credits. If the student does not pass the course and receives an NP, the GPA is not impacted and the student does not earn 3 credits.

Q. How does this impact a course a student is repeating?

A. If a student is repeating a course and chooses the Pass / No Pass option:

- If the student passes the course, the previous grade will remain on the student’s record, but the grade earned will not become part of the GPA calculation. So if a student earned an F in WTNG.100 in a previous semester and is repeating WTNG. 100 in Spring 2020 and elects for the Pass / No Pass option for this course, if the student passes the course, the student will earn a P and the F from the previous semester will no longer be calculated into the student’s GPA.

- If a student doesn’t pass the course they are repeating, the grade from the previous course will continue to be calculated into the student’s GPA.

Q. How long do students have to make this decision?

A. The deadline to choose the Pass / No Pass option for any Spring 2020 course is June, 1, 2020.
Q. If a student did not select the Pass / No Pass option for a course and does not like the grade they receive at the end of the semester, can they still change to the Pass / No Pass option?

A. Yes, as long as the student notifies the Registrar’s Office before June 1, 2020, courses can still be changed to Pass / No Pass. So if a student receives an F and the student notifies the Registrar’s Office that they would like to turn that course into a Pass / No Pass course before June 1, 2020, the Registrar’s Office will change that grade to an NP. If the student earns a passing grade, the Registrar’s Office will change that grade to a P.

Q. How will this impact students’ athletic eligibility, financial aid, academic standings, etc?

A. Because of the unprecedented nature of this health crisis and the continuous changes at the Federal, State, local and University levels, we will continue to monitor implications and potential impact on students. The University, in compliance with Federal, State, Local and other regulations will do everything we can to ensure students are not negatively impacted. The University will continue to update students as more information becomes available.

If students have concerns about potential impacts, they are encouraged to contact the Center for Student Academic Success’ Advising & Peer Mentorship Office at CSAS@rwu.edu.

Students with questions about their financial aid should speak to a financial aid counselor by contacting the Financial Aid Office at finaid@rwu.edu.

Student athletes who are currently ineligible or student athletes currently ineligible, on academic probation, or at risk of becoming ineligible should speak with Athletic Director Kiki Jacobs or Compliance Officer Kelly Thompson for more information.

Selecting Courses as Pass / No Pass

1. Log into RogerCentral

2. On the left menu, select the Academics option (graduation cap icon)

3. Click on the last option - REQUEST to CHANGE to PASS / NO PASS
4. Check the course(s) you would like to change to Pass / No Pass. Please note that labs and other non-graded courses will show at the bottom of this screen. Once you select courses as Pass / No Pass, those courses will then show at the bottom of the screen as well.

Please review which courses you have selected very carefully before hitting the I ACCEPT button. Once you click I ACCEPT, the course(s) will be changed to Pass / No Pass.

5. Click I ACCEPT

Please review which courses you have selected be very careful before hitting the I ACCEPT button. Once you click select, the course(s) will be changed to Pass / No Pass.

Please note that this automated process will remain in place until Spring 2020 grading begins on May 7, 2020. Once faculty begin submitting grades for the Spring 2020 semester, the Registrar’s Office will communicate a new process on how to select the Pass / No Pass option for courses that have been graded.