CALL FOR PROJECTS
Spring 2014 & Fall 2014

Application Deadline: October 1, 2013

Application for CPC Project Assistance

Instructions: We encourage non-profit organizations and municipal agencies to contact the CPC with ideas for projects that can benefit the community while providing meaningful service-learning for RWU students. Please fill out the Application for Project Assistance, answering all applicable questions and including all supporting documents.

In order for any project to be considered for assistance, completed applications must be submitted to CPC Project Coordinator, Stephany Hessler, by 5 pm on October 1, 2013. Applications may be submitted by:

Email: shessler@rwu.edu
Fax: (401) 254-3565
Mail: RWU Community Partnerships Center
Roger Williams University
One Old Ferry Road
Bristol, RI 02809-2921

Any questions regarding the application process can be directed to Stephany at (401) 254-5211.

CPC project services are performed by students in support of their educational experience. Applicants shall understand that any deliverables generated through an accepted project are intended to provide conceptual information only to assist design and planning and as such are not intended, nor should they be used for, construction or other project implementation. Professional and/or other services may be needed to ultimately implement a sponsor’s desired goals.

SECTION 1: Organization Information

Name of Organization: Town of Exeter Welfare Department

Mailing Address: 675 Ten Rod Road
Exeter, RI 02822

Name of Project Contact Person(s): Christine Heart-Skaggs – Welfare Director

Contact Information:

Phone: 401-294-3176
Fax: 401-295-1248

E-mail: welfaredept@town.exeter.ri.us

Type of Organization

X Public (town, city, municipality, special district, government agency)
□ Private (citizen, non-profit)
□ Other (please explain)

Description of Organization and Mission:
The Welfare Department is a chartered town department. We are a resource that offers assistance to ALL residents of Exeter in conjunction with federal, state, and local agencies. The department also acts as a liaison for events in the town.
How did you hear about the CPC?
An email and hard copy was given to me by Town Clerk Lynn Hawkins via Council Assistant Kenneth Findlay.

**SECTION 2: Project Description**

Title of the Project: Medical and Dental Outreach

Project Location (Address, City, State, and Zip): Tentatively EWG High School (not confirmed)
940 Nooseeneck Hill Rd
West Greenwich, RI 02817

General Project Description *(you may attach a longer narrative if necessary)*:

My department would like to host a medical and (if possible) dental clinic outreach for residents of Exeter and surrounding areas. The medical clinic portion would administer basic evaluation, shots-flu, Tdap, shingles, measles, and other basic care. The dental clinic portion would administer basic dental cleaning and evaluations.

We would also have various agencies on hand to answer questions about health insurance, Special Needs Emergency Registry, SNAP, Elderly Affairs, Diabetes, Hearing Aids, Visiting Nurses, etc.

Potential Scope of Work/Tasks for RWU CPC *(you may attach a longer narrative if necessary)*:

I would love for the RWU CPC to assist the agencies, (dentists, medical personnel), scheduling them to attend, and promoting/public relations to the media, other service agencies. This includes contacting possible sponsors. I would also like for them to assist on the day of the event to set up/help run event including answering questions, directing participants and clients as well as clean up.

This event can be smooth running and successful with the right volunteers who are motivated, detailed oriented and self starters.

Basically, all aspects of event planning up to implementation –as much as allowed with your program.

What will be the final product output for this project? *(Survey, website, design plans, drawings, etc.)*

An organized and detailed community outreach event that services a wide variety of people in a timely and efficient manner. Documentation including verbal surveys of clients and written surveys from vendors and participating agencies to determine the effectiveness of the event, volunteers, and outreach.

Support documentation to include newspaper clippings, copies of social and print media communications.

Follow up meeting between RWU CPC students, RWU staff and Exeter Welfare Director (and committee) to determine effectiveness, positives and negatives.

Proposed Project Schedule (when the tasks/project needs to be completed): Project is to occur one calendar year from the start of planning. Target date is September 2014. Contacting of sponsors and organizations would be the first task

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after an initial meeting of CPC, committee members and Welfare Director. At this time, the date/time and location of the event will be revealed.

Public relations work should begin two-three months prior to event with an increase as event draws near.

Please provide the names and contact information for any staff members or volunteers who will be playing a primary role in the proposed CPC project.

Christine Heart-Skaggs – Welfare Director – Exeter, RI
Exeter Food Bank Can-Cans, various nurses, Wood River Health, Salvation Army, members of local service agencies.

What resources/previous work would the CPC be building upon that you already have completed? (Please select all items that are applicable)

- [X] Strategic Plan
- [X] Marketing & Communication Plans
- [X] Additional organizational documents
- [ ] Preliminary photos of the site/project
- [ ] Maps
- [ ] Previous research
- [ ] Survey results
- [ ] Architectural or building plans

What active support would your organization be able to contribute should your project be selected?

- [ ] Funding
- [X] Volunteers—currently searching for
- [X] Staff time
- [X] Consultants—with myself as to direction/etc.
- [X] Other (please list) Use of my office, paper, printer

**SECTION 3: Project Outcomes**

Please describe how this project will benefit your organization and the advancement of your mission:

This project will benefit the clientele of my department in areas that are needed but are hard to attain due to their financial and transportation situations. It will also help residents of the surrounding areas who are in the same situation. Outreaches like this one tend to occur in the northern part of the state which many cannot attend.

Please describe how this project might benefit the overall community, including specific groups that could benefit from this project (i.e. target populations, neighborhoods, specific town/city/region).

This project would be targeting and benefitting needy and underserved members of Exeter, West Greenwich, Westerly, Hope Valley, Richmond, North Kingston, Charlestown

Please explain why you have chosen to seek assistance from the RWU CPC with your project request, instead of undertaking the project using fee-for-services from a paid professional: I am seeking assistance because of financial reasons. My budget is limited to providing assistance for heating, rent, food, and medical. I also believe that an individual's degree education is not complete without some experience in the field.
Please describe how this project will benefit RWU students. They will get actual real-world practice that will affect real people. When doing a project that has an impact on actual humans' well-being, it carries more clout than doing a mock situation. They may use it as a resume builder. They will also receive a letter of reference from my department and acknowledgement from the Exeter Town Council.

SECTION 4: Financial Information

What is your organization’s annual operating budget? Please include a copy of your most recent budget with the application.

My department receives $5950.00 for the year to assist with heating, rent, food, medical and any other needs as presented.

What are your major sources of funding?

The budget is provided to me via citizen votes and the town council.

How much funding from your annual operating budget is set aside for this project (if any)?

There is no funding available. I can set aside $100.00 for snacks or other items as deemed appropriate by the rules that govern this department.

SECTION 5: Private Sector Involvement

Have you or your organization discussed the project with practicing professionals (e.g. architect, engineer, planner, consultants, etc.)? (please circle one): Yes / No

RI Mission of Mercies
Nurses
Salvation Army and various other service agencies were contacted to discuss the project.
If no, please explain why:

SECTION 6: Supporting Documents

Please include the following items when submitting your application:

- [ ] Budget for the current fiscal year
- List of current Board members
- [ ] Copies of supporting resources identified in section 2 as needed to support your application
Town of Exeter, Rhode Island

- go to CT Mission of Mercy
- Nat'l M of Mercies

Mission of Mercies - non-profit

Just dental - yr to coordinate
Easy to use CCR1 bloc

Costs - chiro/ up to code
200,000.00+

Vol. from Dental Hygienists

Mini-level + work to dental
Arrowhead + once a yr.

Medical + Thunder Mist
Tdap vaccines
BCBS - glucose screenings

Need to Solicit Vol.
@ URI = after grad.
wk after labor day

Triage Line (in policy)
Must take in Zukes

Contacts: Janice Bulang - Life-Span Community Service
Glucose/Special Needs Response

Single Day Policies - insurance needed by Me

Jewell MD, in CT
CNA