CALL FOR PROJECTS
Spring 2014 & Fall 2014

Application Deadline: October 1, 2013

Application for CPC Project Assistance

Instructions: We encourage non-profit organizations and municipal agencies to contact the CPC with ideas for projects that can benefit the community while providing meaningful service-learning for RWU students. Please fill out the Application for Project Assistance, answering all applicable questions and including all supporting documents.

In order for any project to be considered for assistance, completed applications must be submitted to CPC Project Coordinator, Stephany Hessler, by 5 pm on October 1, 2013. Applications may be submitted by:

Email: shessler@rwu.edu
Fax: (401) 254-3565
Mail: RWU Community Partnerships Center
    Roger Williams University
    One Old Ferry Road
    Bristol, RI 02809-2921

Any questions regarding the application process can be directed to Stephany at (401) 254-5211.

CPC project services are performed by students in support of their educational experience. Applicants shall understand that any deliverables generated through an accepted project are intended to provide conceptual information only to assist design and planning and as such are not intended, nor should they be used for, construction or other project implementation. Professional and/or other services may be needed to ultimately implement a sponsor’s desired goals.

SECTION 1: Organization Information

Name of Organization: North Attleborough Historical Commission

Mailing Address: Town Hall, 43 South Washington Street, North Attleborough, MA 02760

Name of Project Contact Person(s): Ann J. Chapdelaine, Chairperson; Mark Fisher, Town Administrator

Contact Information:

Phone: Ann: c 508-79-4466 ; Mr. Fisher: 508-699-0100  Fax: 508-695-4466

E-mail: Ann: designer1446@comcast.net; Mr. Fisher: mfisher@nattleboro.com

Type of Organization  
X Public (town, city, municipality, special district, government agency)
□ Private (citizen, non-profit)
□ Other (please explain)

Description of Organization and Mission:
The North Attleborough Historical Commission is part of town government and is governed under Town Bylaw, Article VII, Section III and Chapter 40, Section 8d of the Massachusetts General Laws for the “Preservation, Protection, and Development of the Historical and Archaeological assets of the Town.
How did you hear about the CPC?

Direct email.

**SECTION 2: Project Description**

**Title of the Project:**
The Coddling Farm Culture and Learning Center Business Plan

**Project Location:**
217 High Street, North Attleborough, MA 02760

**General Project Description**

The project will Create a Business Plan to follow through with the Historic Building Assessment being prepared by CPC students in the Fall of 2013 and the vision of the town.

The vision of the Coddling Farm Culture and Learning Center was created as a result of the efforts of the Historical Commission in surveying the community to find a best use for this agricultural building and property owned by the Town which is located less than a mile from the town center business district.

**Potential Scope of Work/Tasks for RWU CPC**

Create a Financial Model with 5 year projections for the Coddling Farm Culture & Learning Center.
Create risk-mitigating milestones (Events when completed that would make the Coddling Farm Culture and Learning Center likely to succeed.) These would include funding options, marketing, grants available, etc.
Create a financial cost analysis to rebuild the barn if this was not included in the Historic Building Assessment.

What will be the final product output for this project? *(survey, website, design plans, drawings, etc.)*

**A Business Plan / Recommended Financial Model with 5 year projections to create the Coddling Farm Culture & Learning Center**

**Proposed Project Schedule (when the tasks/project needs to be completed):**

The proposed project should be completed as soon as possible so that the town will be able to move forward on renovating the barn. The barn will continue to be threatened with deferred maintenance and lack of town appropriation unless the town has a well-developed business plan with which to move forward.

Please provide the names and contact information for any staff members or volunteers who will be playing a primary role in the proposed CPC project.

**Ann J Chapdelaine, Historical Commission Chairperson** cell: 508-789-4466; designerr448@comcast.net
**Mark Fisher, Town Administrator** 508-699-0100; mfisher@nattleboro.com

What resources/previous work would the CPC be building upon that you already have completed? *(Please select all items that are applicable)*

- [ ] Strategic Plan
- [ ] Marketing & Communication Plans
- [x] Additional organizational documents
- [x] Preliminary photos of the site/project
- [x] Maps
What active support would your organization be able to contribute should your project be selected?

- Funding
- X Volunteers
- X Staff time
- Consultants
- Other (please list)

SECTION 3: Project Outcomes

Please describe how this project will benefit your organization and the advancement of your mission:

Our Historical Commission continues to be a proactive leader in our mission to identify, protect and preserve the historic and archaeological assets of the Town. This would be our largest project and would demonstrate the benefits of adaptive reuse for this significant historic building. This ambitious project could inspire adaptive reuse of other deteriorating historic buildings in North Attleborough and we have many of these buildings that are privately owned. This project will encourage re-use instead of rip down.

Please describe how this project might benefit the overall community, including specific groups that could benefit from this project (i.e. target populations, neighborhoods, specific town/city/region).

The Inhabitants of the Town of North Attleborough will benefit with the knowledge gained from the project Business Plan and 5 year projection. The Town will have a clear vision of the scope of the project and will be in a better position to move it forward through the Town process for such Capitol Improvement/Funding Projects.

The Town will gain the necessary information and direction to save this historic rural property through this business plan for the creation of a community culture and learning center that will benefit people of all ages.

Please explain why you have chosen to seek assistance from the RWU CPC with your project request, instead of undertaking the project using fee-for-services from a paid professional:

The Town has no funds appropriated for this project.

Please describe how this project will benefit RWU students.

The RWU students will benefit in learning the process that it takes to take a vision to its creation. They will explore alternatives while creating a realistic Business Plan that the Town can go forward with.

SECTION 4: Financial Information

What is your organization’s annual operating budget? Please include a copy of your most recent budget with the application.

$927.00

What are your major sources of funding?

How much funding from your annual operating budget is set aside for this project (if any)?

None

SECTION 5: Private Sector Involvement

Have you or your organization discussed the project with practicing professionals (e.g. architect, engineer, planner, consultants, etc.)? Yes / No

If no, please explain why:

No appropriation of funding for this purpose.

SECTION 6: Supporting Documents

Please include the following items when submitting your application:

☐ X Budget for the current fiscal year
☐ X List of current Board members
☐ X Copies of supporting resources identified in section 2 as needed to support your application