CALL FOR PROJECTS
Spring 2015 & Fall 2015

Application Deadline: August 4, 2014

Application for CPC Project Assistance

Instructions: We encourage non-profit organizations and municipal agencies to contact the CPC with ideas for projects that can benefit the community while providing meaningful service-learning for RWU students. Please fill out the Application for Project Assistance, answering all applicable questions and including all supporting documents.

In order for any project to be considered for assistance, completed applications must be submitted to CPC Project Coordinator, Stephany Hessler, by 5 pm on August 4, 2014. Applications may be submitted by:

Email: shessler@rwu.edu  
Fax: (401) 254-3565  
Mail: RWU Community Partnerships Center  
Roger Williams University  
One Old Ferry Road  
Bristol, RI 02809-2921

Any questions regarding the application process can be directed to Stephany at (401) 254-5211.

CPC project services are performed by students in support of their educational experience. Applicants shall understand that any deliverables generated through an accepted project are intended to provide conceptual information only to assist design and planning and as such are not intended, nor should they be used for, construction or other project implementation. Professional and/or other services may be needed to ultimately implement a sponsor’s desired goals.

SECTION 1: Organization Information

Name of Organization: South County Habitat for Humanity

Mailing Address: PO Box 68 Shannock, RI 02875

Name of Project Contact Person(s): Jay Sharutenberg

Contact Information:

Phone: 401-213-6711x306  
Fax: 401-213-6715

E-mail: jay@southcountyhabitat.org

Type of Organization

☐ Public (town, city, municipality, special district, government agency)  
☐ Private (citizen, non-profit)  
☐ Other (please explain)

Description of Organization and Mission:
South County Habitat for Humanity (SCHH) is a nonprofit affordable housing ministry. Our mission is to eliminate substandard housing in South County by creating simple, decent, affordable homes in partnership with people in need. We seek to accomplish this goal through a hands-on approach by using volunteer labor and tax-deductible donations of money, materials, and land. South County Habitat for Humanity offers homeownership opportunities to families living at or below 60% of the Local Area Median Income (LAMI) in Washington County, Rhode Island.

On average, how many individuals does your organization serve per year?

In 2014, we will be placing four families in four new homes for a total of 13 people. We are also going to be placing five families in refurbished homes. Since we do not have those families chosen yet, we cannot give an accurate number of people served. We had 468 people volunteer for us last year in the ReStore, build sites, office and special events. We also expect to perform some critical repairs on five or six homes this year through Hope Rebuilders serving five or six families.

How did you hear about the CPC?

Through the Housing Network of Rhode Island

SECTION 2: Project Description

Title of the Project: Habitat Construction House Plans & Construction Drawings

Project Location (Address, City, State, and Zip): 1555 Shannock Rd and various build locations in Washington County.

General Project Description (you may attach a longer narrative if necessary):

South County Habitat for Humanity proposes that the CPC at RWU take existing plans of three different house designs and make electronic versions of the plans in Autocad. This would allow Habitat to use the plans for future houses and make changes to them based on the criteria needed for the house at the time.

Potential Scope of Work/Tasks for RWU CPC1 (you may attach a longer narrative if necessary):

Using existing hard copy D size drawings convert them into digital files using the Autocad design program. Once completed also provide a PDF version of the plans.

What will be the final product output for this project? (survey, website, design plans, drawings, etc.)

The design plans will be used for future houses Habitat builds.

Proposed Project Schedule (when the tasks/project needs to be completed):

We would like to have the plans available by May of 2015.

Please provide the names and contact information for any staff members or volunteers who will be playing a primary role in the proposed CPC project.

Jay Shartenberg, Director of Operations will be the primary contact. jay@southcountyhabitat.org, x306

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What resources/previous work would the CPC be building upon that you already have completed? (Please select all items that are applicable)

- Strategic Plan
- Marketing & Communication Plans
- Additional organizational documents
- Preliminary photos of the site/project
- Maps
- Previous research
- Survey results
- X Architectural or building plans

What active support would your organization be able to contribute should your project be selected?

- Funding
- X Volunteers
- X Staff time
- Consultants
- Other (please list)

SECTION 3: Project Outcomes

Please describe how this project will benefit your organization and the advancement of your mission:

The digital files of the plans will give Habitat the ability to adapt a house plan to the specific criteria needed for the house we are building for that site. It will allow Habitat to deal with modifications such as ADA accessibility or specific design criteria required by the town we are building in.

Please describe how this project will benefit RWU students.

SCHH is a volunteer-based organization that has experience with hundreds of college-age volunteers through our partnership with URI. We know that we can provide a positive, meaningful experience that will give students real world experiences preparing residential design plans that will be used to build homes for low to moderate income families.

SECTION 4: Financial Information

What is your organization’s annual operating budget? Please include a copy of your most recent budget with the application.

$2,061,974

What are your major sources of funding?

- Home sales
- ReStore revenue
- Government grants
- Unrestricted contributions from corporations and individuals

How much funding from your annual operating budget is set aside for this project (if any)?

None
SECTION 5: Private Sector Involvement

Have you or your organization discussed the project with practicing professionals (e.g. architect, engineer, planner, consultants, etc.)?  
(please circle one): Yes X / No

If no, please explain why:

SECTION 6: Supporting Documents

Please include the following items when submitting your application:

☐ Budget for the current fiscal year
☐ List of current Board members
☐ Copies of supporting resources identified in section 2 as needed to support your application