

SSNS CC Minutes

Wednesday, September 13, 2017

2:00-3:30 GHH 301

\*\*Abbreviated meeting due to State of University at 3PM.\*\*

Initial meeting of SSNS CC, convene at 2:05PM.

Present: members: Bonita Cade, Judith Platania, Lauren Rossi, Roxanna Smolowitz, Laura Turner, Adria Updike, Lindsey Gumb

## 1. **Committee Business**

- members: Bonita Cade (SS), Judith Platania (SS), Lauren Rossi (MNS), Roxanne Smolowitz (MNS), Laura Turner (SS), Adria Updike (MNS), Lindsey Gumb (Library)
- SSNS CC Chair- L. Rossi nominated and accepted role.
- minutes-taker- L. Rossi
- organization of committee
  - SSNS CC by-laws discussion
    - Change references of CAS to SSNS
    - Update referenced web addresses
    - Edited version is to be distributed amongst the members for additional comment before approval.
  - Working site, operations
    - Contact IT about setting up a Bridges worksite for CC.
    - L. Rossi will contact Mario about updating Academic Affairs site to include SSNS CC agenda and minutes.
- Queue Petitions (of FCAS CC) Awaiting changes: BA POLSC/IR, PHYS 202
  - The petitioners will be reminded of these petitions and CC comments (by email).
- New chronological Courses/Programs Pending in queue: BS Bio, BA Bio, BA Env. Sci, BS Env. Sci., Env. Sci. Minor, Bio 250

In the initial previewing of petitions within the SSNS CC queue, the BS Bio and BA Bio were missing information in a number of fields. The petitions were returned, with a request to update the program sequence, resources, impact of change, and department approval fields.

Meeting adjourned at 2:55 PM.