

FCAS CC Meeting Wednesday April 13, 2016 GHH 107

Meeting began at 2:06

Present: L.Rossi, K.Mele, E.Tooley, R.Soto, A.Updike, C.Fagan

(Member J. Platania was attending FSCC meeting, being held at the same time, to address concerns this committee addressed regarding MA Psych petitions and the Pass/No Pass question.)

**Committee Business**

**1. Motion to approve minutes of March 23 2016: KM ET 5-0-0.**

**2. Eballot results of March 28, 2016 (and relevant discussion)**

- Chair will post comments and eballot tallies to Curricunet in the Action Comment column on the Course Proposals.
- Outcome for the following three petitions were Approve, pending edits:
  - FILM 430 Special Topics in Film Studies (Approve/ Bring to Committee/ Abstain/ Absence, 5-1-0-0).
  - POLSC 340 International Political Econ (Approve/ Bring to Committee/ Abstain/ Absence, 6-0-0-0).
  - COMM 265 Visual Rhetoric-Visual Culture (Approve/ Bring to Committee/ Abstain/ Absence, 6-0-0-0).
- Related, Chair requested registrar to adjust Curricunet so that Action Comment column is ordered by affected faculty rather than all faculty in ABC order by first name. This would bring any comments on any proposal to the top of the page, rather than sitting at the very bottom, where they have been difficult to locate since we began using Curricunet.
  - CM confirmed that Curricunet Action Comment column is being updated per above. Other committee members checked other petitions and noted the same.
- Update of former eballot November 11, 2015 item POLSC 383
  - Question regarding necessity of requesting learning outcomes vs matching of course description to content of class in minor change requests.
  - Discussion regarding minor changes for classes already on the books: they do not require learning outcomes, etc. For CC mentoring purposes, LR has been drafting a doc of MINOR CHANGES TO COURSE requirements based on precedents and events of the last year or so—what's required. The document will also assist in accommodating/creating consistency for what's required for various kinds of changes and also for the gray areas. This document is in early draft form and will likely be a helpful compilation that will also serve as a guide to this committee.
  - Committee agreed to move POLSC 383 with requests for outstanding revisions/documents
- Update of former eballot March 9, 2016 item ANTH 454
  - ANTH 454 (adjusted agenda to include), all pieces in place—move it.

**3. FCASCC elections ongoing; closing 3 pm April 15**

**4. FCAS CC by-laws discussion and update to accommodate leave of Chair**

- Language presented by Judy Platania

*The CAS CC will honor a one semester leave or sabbatical awarded an elected Chair. In this case, an interim Chair will be elected. If the leave is awarded in the fall, the elected Chair will return in the spring and complete his/her term. If the leave is awarded in the spring, the elected Chair's term is completed at the end of the fall semester. In this case, election to chair will take place at the last meeting as stated above.*

- Conversation regarding what happens in the rare event that a one-semester fall leave unexpectedly becomes a full year, the committee reserve the right to manage the replacement/continuation of interim chair for the duration of the year. Agreed that would be a rare event, but wrote relevant, parenthetical language to include. This assures that the decisions are kept at the committee level.

#### **Additional FCAS CC bylaws discussion**

- C. Fagan is Collection Management Librarian. Please correct this title. Also adjust “his/her designee”
- Note that dean or designee attends meeting
- Clarify where minutes, etc. are housed
- No longer use the wordpress ecommhawks site for petition submission, review or record of minutes.

Vote to approve changes to by laws—5-0-0

- New bylaws conversation—direction of proposals/petitions according to FCASCC bylaws are out of date and are also out of date with the FSCC bylaws, a document that is supposed to be aligned with our curriculum flow. Is there a FSCC steering committee?
- The FSCC bylaws (can't locate online) are out of date—petitions do not currently follow curricular flow as set in the FSCC bylaws and policies, perhaps because we now use Curricunet, which altered some of the requirements for petitions. This might help explain the frustration experienced by petitioners because the expectations across the university are not in agreement.
- The committee compared the FSCC bylaws and curriculum flow with the requirements in Curricunet, and found places where information does overlap, and there are places where it does not. Essentially, part of the reason why the curriculum flow slows down is due to these kinds of inconsistencies.

#### **5. FSCC review of petitions and FCASCC minutes discussion**

- There is no reference to a request for minutes to accompany petitions in the Curriculum policy. FSCC now requiring every proposal that moves from school committees is accompanied by draft/ approved minutes. Chair LR went through Senate minutes to find motion, which predates Policy, requiring school cc minutes.
- How can we have additional criteria that depends on who the chair is of the FSCC and is not in the procedures? It seems we are expected to follow ‘published’ procedures that are not published. The FSCC and the curriculum policy need to be updated to reflect the different tiers of the review process and their roles—what is the dean’s role—are there specific responsibilities at each level of this process, beginning with the dean’s office, moving to the school committee, and on to the FSCC?
- The chair of the FCAS CC will send a letter, which was shared with and received the support of the FCASCC, to the FSCC and the FS Executive Board.

## First Readings

### 1. **Modify School Program** BA in English Lit

- What constitutes “global literature”? How are the ASIAN 100 and ENG 320 equal in fulfilling requirements?
  - The department is not looking at the question in terms of sequence or mastery; the department recognizes skills/accomplishments will be different, but there will be equal exposure to global literature. This requirement is about *exposure* not so much *mastery*. The two syllabi reflect one another in terms of content. Petitioner added two learning outcomes to each syllabus, stated in the same language, to insure the committee’s request for consistency between courses.
- The electives: why some not others?
  - To unroll this expansion of the program slowly and deliberately; can accommodate case-by-case.
- Change in catalog copy—nice representation of deliberate, structured program
- The FCAS CC noted this petition has the approval of the School of Education.
- FCAS CC requests the petitioner address and clarify the GSS and English 220 and English 100 waived requirement, as described in the Action Comment area of Curricunet.

Motion to approve at First Reading, pending impact response from GSS concerning ENG 100 prerequisite change, ET AU 5-0-0.

### 2. **Modify School Program** BA in POLSC and IR

- POLSCI request to drop COMM 210 for POLSCI and International Relations majors.
- It is a College Requirement—can the FCASCC make a blanket option to all majors to drop the COMM 210 requirement? What actually *is* a College Requirement? What/Who determines “College Requirement”?
  - Within CAS, Dance does not have this COMM 210 College requirement. How/why is this program exempt?

At 3:30PM Chair LR motioned to extend the meeting. Approved 5-0-0

- Who owns “Speech” /COMM 210 requirement? Is it a department/program purview to alleviate enrollment pressures of another?
- If a department/program wishes to remove the COMM 210, committee recommends that program provide documentation/evidence that shows the program’s curriculum and learning outcomes satisfactorily demonstrate that its students achieve competency and proficiency in the outcomes currently identified for COMM210. Committee member shared COMM210 learning outcomes.
  - FCASCC requests petitioner make the argument that students in the POLSC and IR programs would receive the content and practice of COMM 210 to meet the College Requirement.
  - Request petitioner demonstrate that the required POLSC and IR courses reflect what the catalog copy of COMM 210 says is covered in the course.
  - Request documentation (examples) of how required courses taken by all students, or experiences required by all students in the major programs will address COMM210

outcomes.

- This request is weighted by the fact that we would be permitting an entire major to replace the college requirement.
- Account for the “lost” three credits leading to the 120—would these be recovered within the major, or how otherwise?
- Discussion to continue, no motions made.

Motion to adjourn LR 3:50PM

### March 28, 2016 Eballot Results Summary

#### 1. FILM 430 Special Topics in Film Studies

Check in the box below  
For either *Approve* or *Bring to Committee*

<i>Approve</i>	XXXXXX
<i>Bring to Committee</i>	X

**Comments:** (if *Approve with Edits* or if *Bring to Committee* selected)

- Within the petition justification, a title change for the course is mentioned. Please update the ‘title of course’ field. Will the 200 level and 400 level special topics courses have the same title?
- Please provide approval sign-off of petition that includes those faculty teaching within the interdisciplinary Film Studies minor (FAC members).
- Indicate the faculty credentialed to teach this course. None are currently indicated.
- Indicate session offered (remain Special Offering?)
- The proposed lower level special topics in Film Studies course (FILM 299) indicates variable 1-3 credits. Why is this course variable credit and why 1-4 credits? Sample syllabus/i to differentiate from introduction to film studies.
- The requisite tab indicates changes in the prerequisites for this course, which should be indicated in the description of the proposal.

#### 2. POLSC 340 International Political Econ

Check in the box below  
For either *Approve* or *Bring to Committee*

<i>Approve</i>	XXXXXX
<i>Bring to Committee</i>	

**Comments:** (if *Approve with Edits* or if *Bring to Committee* selected)

- Provide department sign-off of support/agreement concerning ‘correct prerequisite’ and/ or the ‘error’ in current catalog.
- Please correct the prerequisite (as intent of the petition) within the course description field (Main tab in petition) and select Spring in the course offering field (Units/Hours tab)

### 3. COMM 265 Visual Rhetoric-Visual Culture

Check in the box below  
For either *Approve* or *Bring to Committee*

<i>Approve</i>	xxxxxx
<i>Bring to Committee</i>	

**Comments:** (if *Approve with Edits* or if *Bring to Committee* selected)

- Provide departmental sign-off of support/ approval.
- Please update course description field within petition- description lacks question and quotation marks found in the current catalog's description of course.
- Justification field describes COMM 165 as alternative introductory course for students entering the COMM 265 course. Why is the COMM 100 and 101 added as possible introductory COMM course prerequisite but the COMM 165 course is not an option? (Please update Requisite tab if COMM 165 is to be included.)
- Indicate current course offering frequency, semester offering, and grade option for this course.