

FCAS CC Meeting Minutes – October 14, 2015

GHH Room 300, 2-3:30PM.

Present: Christine Fagan, Erin Tooley, Adria Updike, Lauren Rossi, Renee Soto, Kate Mele, June Speakman

Visitors: Jeffrey Meriwether and Autumn Quezada-Grant (to discuss History petitions); Judith Platania (to discuss BA Psychology petitions)

I. **Committee Business**

- a. Minutes of September 23, 2015
Motion to Approve: RS, AU 6-0-0

- b. Discussion of CPC course numbering

Should there be a designated course # for CPC courses (similar to special topics or internship #ing)? (CPC courses exist as 429 in ECON, FNCE, CIS, IB, MGMT, ACCTG. 429 not commonly used # in catalog- only POSLC and CJS 429 exist, not as CPC courses.)

Recommendation to FCAS:

FCAS CC recommends that FCAS courses use the number 429 for CPC courses and to list titles as Community Partnerships Center _____ Studies (example: Community Partnerships Accounting Studies). This is to be consistent with the CPC currently offered and in the catalog for the School of Business.

Motion to Approve: JS, LR 6-0-0

II. **History**

Jeffrey Meriwether and Autumn Quezada-Grant attended the Oct. 14th meeting to provide context for the department's many petitions, discuss its proposed changes and answer any preliminary questions the committee members may have. Related minor course change and new course petitions will move with a program change petition.

Petitioners explained the following:

- The new program is being generated in response to department's Program Review.
- On the advice of a prior dean, new course petitions were entered before submission of the Program Petition [which accounts for the order with which the committee has been receiving petitions].
- The current dean is still reviewing some of the petitions, and some syllabi are not available due to the death of a department member (this problem is related to the course Ancient History and the revision and renumbering of the course from 320 to 391).

- Petitioner has not been able to make revisions to current petitions while they are in dean's review due to Curricunet settings.
- The program petition, which was submitted to the Word Press platform, did not migrate to the Curricunet platform.

Chair made clear that the committee needs the program petition to see the full program in context and to guide the committee's readings of new courses. To generate the petition, petitioners should use the Curricunet tab "Major School Program Modification" since the current catalog copy will need to be removed and the new program and courses put in place. The committee made a number of recommendations and observations (noted below). The Chair listed items for the petitioner.

- Such a significant change to the program indicates that department should also submit a Business Plan.
- Citing the Program Review would be helpful to substantiate the rationale for the program modification.
- Currently, there are two petitions for HIST 294 Civil Rights Movements.
- New prerequisites HIST 100 and HIST 103 are listed with new courses, but the petitions for the prerequisites need to be submitted in order to read these new courses.
- HIST 103 is a banked course and as such the number cannot be used for a new course.
- Departmental approval needs to be uploaded to every petition ("Attached File" tab).
- Petitions should indicate that other programs impacted by the program modification have been notified and have acknowledged the notification. Petitioner has done a survey of those programs, but will double check to identify any other affected majors.
- There should be separate petitions for banking, timed for the current graduating class (3-4 years from current catalog)
- Replacement courses should contain a statement that majors cannot take the course twice to earn graduation credit.
- CPC courses submitted as 450: 450 is commonly used for research courses. Committee is recommending the use of 429 to designate a CPC course.
- Petitioners should make sure the prefix HIST is consistent (some are listed as HIS).
- Petitioners should review the need for additional library resources with Christine Fagan.

Discussion: Petitioner is considering how to designate CPC and writing intensive courses within the course descriptions. Particularly, when writing instruction is integral to the history major, questions about how to represent writing in the major and/or individual courses still need to be resolved.

Discussion: With the adoption of introductory survey courses, the upper level course content/descriptions may change. The changing of prerequisites and minor course description changes could be combined into a single petition for these courses. All courses that require the introductory history survey courses would not need petitions if the prerequisite course numbers were the *only* change. (Notification of impacted programs/ departments would still be necessary.)

UPDATE 10/19/2015: After conversation with Registrar, *concerning the history petitions and whether upper level courses will need separate petitions if only the prerequisite course #s are changing*. The impact of the petition (course changing #) shows the courses/ programs requiring the 'old' course #. These will be changed 'automatically' when the change of course # is approved and through curriculum process.

All courses that require the introductory history survey courses would not need petitions if the prerequisite course numbers was the *only* change. (Notification of impacted programs/ departments would still be necessary.)

If changing course title/ content then separate petitions for each course would be needed. (Notification of impacted programs/ departments would be necessary.)

III. **Psychology, BA**

Notification: Minor course changes: *As all requested changes were done for the following petitions, these petitions were approved.*

Minor course change: PSYCH 280 PSYCH.280 - Intro to Abnormal Psychology

Minor course change: PSYCH 313 PSYCH.313 - Psychology of Infancy

Minor course change: PSYCH 315 PSYCH.315 - Intro to Clinical Psych

Minor course change: PSYCH 318 PSYCH.318 - Psychological Testing

Minor course change: PSYCH 365 PSYCH.365 - Sensation & Perception

Minor course change: PSYCH 369 PSYCH.369 - Advanced Legal Psychology

Minor course change: PSYCH 395 PSYCH.395 - Themes in Cultural Psychology

Minor course change: PSYCH 435 PSYCH.435 - Advanced Abnormal Psych

Platania noted that FS CC sent petitions back for departmental approval sign-off to be attached to each petition. She has added approvals to each petition.

1. **Second Readings**

New Course: PSYCH 311 Psychology of the Family

Discussion:

- The learning outcomes appear to be at a "low" level for a 300-level course, geared more toward students reporting knowledge—"identify" or "have knowledge of" than toward evaluating or synthesizing course content. No recommendations were made.
- Brief course description of the proposal and the course justification are the same. Language needs to be put in place to distinguish these two parts of petition. Brief course description of the proposal should cover this content: We are proposing a new course – what the course covers. The justification should cover this content: We are proposing this course because . . .

Motion to Approve pending requested changes: JS, ET 6-0-0

2. First Readings:

New Course: PSYCH 446 Seminar in Psychology

- Platania noted that the petitioner has revised the learning outcomes rather than submitting a sample syllabus as requested by the committee because the topics are too variable. Committee reviewed learning outcomes again.

Discussion: How will the course be staffed? Platania noted:

- Dropping History of Psychology from the foundation requirements will allow room in the schedules of some full time faculty. Although a number of full time faculty are committed to teaching foundation courses, so not every one will be available to staff the course.
- Teaching responsibilities have not been laid out across the major or the MA program.
- To balance the load and requirements across the major, it will not be easy to deliver two sections per semester, but faculty who want to teach the course can make it part of their load.

Discussion about the title “Seminar” in Psychology:

- Committee members are concerned that with the number of psychology majors the cap of the seminar might “float up” and the seminar experience will become diluted. Faculty in FCAS (particularly in the Core) have been working hard to create a culture of the “seminar” in the face of some administrative push to run seminar courses over 20+ students (though with current administration, there is progress in this regard).
- Class size needs to be driven by curriculum, not by moving students through a required course in the major.
- If three sections of 446 are needed to run it as a seminar, will the department run three of them?
- Both seminar and lecture are checked, which raised another point of discussion. Committee concluded that given the intra-psychology approach, some lecture seems relevant despite the title “seminar.”
- Why not call the course “Capstone”? The proposal reads as if it is a capstone for the major. The title “Capstone” would allow for course cap to be more than 18-20 if needed.

Petition in need of some additional changes:

- Course description needs to be consistent with catalog—Fall/Spring should be Fall, Spring.
- Uncheck cross listing box and increase courses in major box.

Motion to Approve on a first reading pending changes: LR, JS 6-0-0

Major Program Change: PSYCH B.A. in Psychology, BA

- Platania reminded the committee that the department's Program Review motivated the program change.
- Committee reviewed summary of program [Program Squencing.pdf) and changes petitioner made to reflect the accurate number of credits: 43 was changed to 40 credits, and noted the new courses listed in the summary.
- Petitioner will double check catalog copy to make sure it is consistent with program summary.

Motion to Approve on a first reading: KM, RS 6-0-0

- IV. **Psychology, MA:** These items were removed from the agenda at the request of the petitioner, per committee member Erin Tooley.

The minor course changes and new courses will move with the program change petition.

1. **Program changes:**

PSYCH M.A. Clinical Psychology, MA 4/6/2015

2. **Minor course changes:**

Minor course change: PSYCH 598 Practicum in Psychology 4/2/2015

3. **New courses:**

New Course: PSYCH 592 Clinical Practicum I 4/1/2015
New Course: PSYCH 593 Clinical Practicum II 4/1/2015
New Course: PSYCH 594 Clinical Practicum III 4/1/2015
New Course: PSYCH 595 Research Practicum 4/1/2015
New Course: PSYCH 596 Directed Research 4/1/2015
New Course: PSYCH 514 Helping Relationships 3/24/2015

Motion to adjourn 3:37 pm, AU