

FCAS CC Minutes

Wednesday, April 12, 2017

2:00-3:30 GHH 301

Present: Lauren Rossi, Adria Updike, Erin Tooley, Lori Lee Wallace, Bonita Cade, Renee Soto, Christine Fagan.

1. **Committee Business**

- minutes-taker AU start at 2:04 pm
- approve minutes of March 22, 2017 Approved LR – RS 6-0-0.
- New chronological Courses/Programs Pending in queue: BA Comm, COMM 295, COMM 201, COMM 480 Eballot to address second reading/ minor change petitions.
- Petitions Awaiting changes: BA POLSC/IR, PHYS 202, Math Minor, Comp. Math Minor, BS Math Minor, Math 225, Math 221, Math 342, BA Music
- March2017 Eballot results (results and comments following) **(Approve, with or without edits: Bring to Committee: Abstain: Absent)**
 - PHYS 370 Mathematical Methods in Physical Sciences (4-0-0-2), no requests
 - Aquaculture and Aquarium Science BA (4-0-0-2), no requests
 - BIO 326, Field Ecology: Ecology of the Rockies (4-0-0-2), no requests
 - BIO 235, Biological Illustration (4-0-0-2), no requests
 - Deactivation: POLSC 306 Political Attitudes and Behavior (3-1-0-2), request minor edits/ changes
 - POLSC 307 Gender in American Politics (4-0-0-2) request minor edits/ changes

2. **Second Reading/Courses, Programs**

(Petition/Nature of Proposal/Date Notified-Posted)

None

3. **First Reading/ Courses, Programs**

(Petition/Nature of Proposal/Date Notified-Posted)

Discussion of pre-reading requests of CC and petitioner. We will look at the major program petition to first put changes and course petitions in context, then move to the specific courses.

BA in Graphic Design/ Major Modification, 1/24/17

Petition discussion points/ questions:

- Please consult with a librarian (C. Fagan) concerning if resources are adequate. Journals, database, etc.
- Under 'impact of change': Petition states portfolio application not required. This statement and reference to its use as an application process should not be stated or referenced in catalog. A portfolio review is required for progress within the program. No required portfolio for admission but for acceptance into the program?
- How does the removal of the portfolio for admission match up with the accreditation requirements of the discipline? Is there an intent to be accredited? Is there intent to make this a BFA track/ program, both with portfolio reviews and separate courses for majors?
- NASAD: if we want to be accredited, does this require a student portfolio review prior to acceptance to a design program? If yes, how would this work? Some institutions have open admissions but require portfolio review prior to the end of the first half of the degree program. If the progressive portfolio reviews serve this purpose, then it should be within the rationale/catalog copy.
- Is there an intent to be exclusive- Need to be a declared major or plan to declare to even register for foundation courses?

- What about students who do the minor/core who decide they want to be majors (or vice versa)? They haven't taken the right courses. Is this not an option? Only state that students would register for DSGN 102, but that remains in the first year of undergraduate study.
- There are many inconsistencies in course names/ numbers and inclusion of what courses are electives in the program. Is there a technology elective course? Please clarify and remove references that are in error, within both the attached documents and the program sequence.

Catalog copy:

- As there are multiple references to program review as the impetus for the proposed program and course changes, could we have access to the review?
- How is this going to be covered with only one full-time faculty member? 8 new courses on top of all current classes?!
- Degree requirements in catalog copy: "An internship is not required for completing the major, but is highly recommended." remaining parts of this sentence and next sentence "Students are required to complete Citizen Designer in lieu of an internship." ought not to be present. It is misleading in its reference to former catalog copies which only confuse incoming students and advising.
- "Students must complete a final portfolio including a personal website portfolio and may opt for a thesis project.... required studio courses" Confusion about what's actually meant here. Please clarify.
- Please have the catalog copy of the program within the Curricunet proposal and that within the two attachments all be the same. (Technology course electives, possible courses as electives, headings of the course listings)

Portfolio questions/ clarification:

- Parts of this copy are already in the catalog. Remove statement from catalog copy saying that a portfolio is not required for admission. This reference is to an old catalog and is no longer relevant with the progress reviews in the proposed catalog copy.
- Replace 'hitting benchmarks' with 'reaching benchmarks'? What are those benchmarks? **How does a student know they are hitting them? Does/ how will this tie into accreditation?** Does the dean's office / administration support accreditation of a program with one F/T faculty?
- What's the difference between passing a class and 'hitting these benchmarks' or growth in their work? What does 'hitting the benchmarks' mean? Please define and clarify.
- **How does the portfolio get populated?** Is the portfolio based on course work only? What are the components of a portfolio?
- Do you need a portfolio for the minor and/or core? If not, do they have an opportunity to be critiqued or is it exclusive to only majors?

Course questions/ clarification:

- Many programs have the major built off of the minor/ Core curriculum, in particular when having a portfolio review process, such as BFA option in VARTS (pg 149ff). We are uncomfortable with separate courses for minors/cores that can't be translated into the major (at least as far as we can tell at this time in the review of these petitions).
- What is the relationship between the new foundation courses (101 102) and the current 100/110? How different are the proposed 100 and 200 courses from the other 100/ 200 courses in the minor/ core programs?
 - Why not 100 level foundation courses with sections only for majors? How different are these 101/102, 100/110 classes for majors/minors? We attempt to avoid redundancy in courses and not allow two identical classes under different numbers.

- Do the proposed foundation courses provide the same learning outcome/ content as those courses currently serving as prerequisites to upper level design courses? Need minor modifications for existing courses to fit into new requirements.
 - DSGN 220 (required for BA) requires DSGN 210 but 210 is not required for the major or even an optional elective. Will 210 be banked/ replaced?
 - DSGN 310 (required for major) requires other DSGN courses that don't count for the major. Are the prerequisites for this course to change or are there other courses missing from the required course listing for the major?
 - Currently the 100 and 110 are prerequisites to upper level courses that are remaining in the BA redesign. No minor change petitions are submitted to alter the prerequisites of the courses requiring 100/ 110 to now include somehow the 101, 102 sequence.
- DSGN 300 can be used for the minor, but not listed anywhere in re-design of program. Is it going to be banked? What about DSGN 440 and 450? Same thing.
- Course listings issues- attachments have different course numbers and titles than the program sequence
- What does double asterisk (listed by some courses) mean in the catalog copy? Single asterisk has multiple meanings?
- Will there be a technology course requirement? Where does the CIS 206 belong? The VARTS 361 is in some copies of the program requirements and not in others. Likewise with URBN 100.
- CD 352 and MGMT 352 are cross listed. Does it matter which one they take? (CD/MGMT 352 should be listed if either)
- How to ensure FILM 430 Special Topic in Film Studies is relevant to graphic design program? Remove from listing as elective (when the topic is relevant, then course substitution/allowances can be signed for students)
- Why was ANTH 100 dropped? And MRKT 200? Advanced ANTH courses are accepted for electives but not ANTH 100? Lots of the listed electives are upper level courses outside of the GD program and many have non-counting pre-requisite courses (like that of MKT 200). Is there a justification/ rationale for this?
- Can a CIS student double-dip (or triple) with this major?

Invite Valerie Sloan, petitioner, to the next meeting to discuss petitions and to seek further clarification.
No votes taken, pending further information.

Motion to adjourn: 3:33 pm.

March 2017 Eballot results:

New Course PHYS 370, Mathematical Methods in Physical Sciences 10/27/16

Check in the box below

<i>Approve</i>	xxxx
<i>Approve with edits/ comments</i>	
<i>Bring to Committee</i>	

Comments:

New Program: Aquaculture and Aquarium Science BA, 11/16/16

Check in the box below

<i>Approve (as is)</i>	xxxx
<i>Approve with edits/ comments</i>	
<i>Bring to Committee</i>	

Comments:

New Course: Bio 326, Field Ecology: Ecology of the Rockies, 11/11/16

Check in the box below

<i>Approve (as is)</i>	xxxx
<i>Approve with edits/ comments</i>	
<i>Bring to Committee</i>	

Comments:

New Course: Bio 235, Biological Illustration, 12/10/16

Check in the box below

<i>Approve</i>	xxx
<i>Approve with edits/ comments</i>	x
<i>Bring to Committee</i>	

Comments:

Minor Change Petitions:

School Course Deactivation: POLSC 306 Political Attitudes and Behavior, 2/26/17

Check in the box below

<i>Approve</i>	x
<i>Approve with edits/ comments</i>	xx
<i>Bring to Committee</i>	x

Comments:

- Please provide outcome of evote (2/25/17) and participants within this ballot.
- Do the other department members concur that this course's content is the incorporated into the two other classes?

Minor Course Change: POLSC 307 Gender in American Politics, 2/26/17

Check in the box below

<i>Approve</i>	xx
<i>Approve with edits/ comments</i>	xx
<i>Bring to Committee</i>	

Comments:

If the older, approved petition is available to the originator, then that record should be directed to Registrar to correct the problems/ inconsistencies with the description and course title in the catalog and Curricunet.

This should not necessitate a petition if this is catalog correction of an already approved course and course change. (Only record found, amongst FCAS or FSCC minutes, was the original petition 'Women in Politics' in 2008. The change of name and description petition (post 2008) to Race and Gender or Gender in American Politics has not been located, however the name change does appear in the 2011-2012 catalog.)

Otherwise, if that approval record is not available:

1. Please update the Main tab with the pertinent information (not just reference old petition proposal) and provide requisite tab with current requisite (POLSC 100).
2. Provide dept approval of title and description change.
3. Please ensure that the course description and title within the petition's main tab are as wanted in the catalog.