FCAS CC Meeting Agenda– November 11, 2015

GHH Room 300, 2-3:30PM.

Attending: Lauren Rossi, Adria Updike, Renee Soto, Erin Tooley, Christine Fagen (*ex officio*), Dean Robert Eisinger (*ex officio*), Frank DiCataldo (visiting), June Speakman (at 2:20 pm).

I. **Committee Business**

Minutes of October 28, 2015 – Motion to approve, pending small typographically changes, approved. RS, ET, 4-0-0.

Attached file to email
http://rwu.edu/academics/academic-affairs/curriculum-process/agendas-minutes

First Readings:

Psychology, MA

1. **Program changes:**
   PSYCH M.A. Clinical Psychology, MA   4/6/2015

• The minor course changes and new courses will move with the program change petition.
• Frank DiCataldo has been invited to attend (~2:10PM) the FCAS CC meeting to discuss the MA Clinical Psychology program, its courses, and to answer questions of the committee.
• Major tracks have been added to program sequence, course sequences as well. Catalog copy has been revised. Business plan remains the same. Curricunet does not allow multiple tracks to be built into program, leading to credit number mismatch (93 total in Curricunet Program Sequence/Summary, each track has fewer (60 or 45), as explained in proposed catalog copy).
• Proposed catalog copy: copy description of clinical training should be included with the general clinical track as well as under forensic. (as stated now, it appears to only apply to forensic track).
• When do students pick a track, and is it possible to switch tracks? Frank – eventually want students to apply to a particular track and not change. Students might be able to switch from 45 credit track to 60 credit track, but not backwards if they wait too long.
• Should 'prepare students for licensure' be included under "MA in Clinical Psychology seeks to …"? Agreed that it should be added and specify it is for the 60 credit tracks.
• What should they require? Is a psychology undergrad required? Recommended, not required. No changes to be made to catalog copy.
• Add extra line of space under 'Forensic Track (60 credits)'
• Courses in MA tracks should be listed numerically.
• Add spaces were necessary, add periods to the end of bullet points and list numbered statements.

- Consider adding grade requirements (course or overall program gpa) to Proposed Catalog Copy. (see page 192 and 194 of current catalog for wording)
- Current catalog on page 192 includes a statement of not allowing non-matriculated or visiting students to take graduate psychology classes. Undergrads who are not enrolled in the 4+1 program cannot register for these courses. Page 194 mentions required courses under 'graduate school grading systems'. Might want to mention that a B- in each class is the minimum grade required, but an overall GPA of 3.0 required to stay in the program.
- Library resources/ holdings needed for the new program should be checked.

2. **Minor course changes:**

   Minor course change: PSYCH 598 Practicum in Psychology   4/2/2015

   This will be included on a future electronic ballot

3. **New courses:**

   New Course: PSYCH 592 Clinical Practicum I   4/1/2015
   - After "and attend small group supervision." add "At least five of these clinical hours shall include direct client observation or co-facilitation of individual and/or group counseling sessions."   Take out "(5 hours direct….)" from first sentence.

Suggestion: Students will be placed in a 45 hour (3hr/week) clinical placement in the community. Students will observe various clinical processes such as intake interviews, diagnostic assessments, and psychosocial interviews. A minimum of five clinical hours (of the 45 hours) shall include direct clinical observation or co-facilitation of individual and group treatment/ counseling sessions. Students will also participate in clinical team meetings, client review meetings and attend small group supervision. Students will also participate in small group practicum supervision with a faculty supervisor. Practicum supervision will consist of no more than five students and meetings will be held weekly for 90 minutes.

- Rationale for the course in terms of the major and/or minor: Supervision 'within the setting' does not address rationale as stated.
- Instruction Type does not include Practicum. Need to add this button as a button (note for FCAS CC).
- Add course syllabus under 'Course Content' including general information, meeting times, etc. Include grading scales, methods of evaluation (how is the letter grade determined?). What happens if they miss hours? Switch to pass/fail, add details to syllabus as to what constitutes a 'pass'. (A course syllabus can be as an attached file also, please note 'see attached syllabus' in course content field.)
- Under 'Student Learning Outcomes' lettered choices (a), (b) turns into numbers. Replace with commas instead of (a), (b), 3, 4.
- Add 'psychology department' under "Faculty Consulted, Department, Division, or Other Programs this change will impact. "Faculty prepared to teach this course does not specify persons (names).
- Add departmental sign-off sheet as an attached file.
- Change offering from 'fall' to 'spring' under Units/Hours.
- Motion to approve on first reading, pending changes: ET, AU, 5-0-0.

A reordering of the course review was requested by petitioner (present at meeting).

New Course: PSYCH 593 Clinical Practicum II   4/1/2015

- Changes recommended for PSYCH 592 can be used to revise this petition prior to a first reading.
- Sent back with no comment.

New Course: PSYCH 594 Clinical Practicum III   4/1/2015

- Changes recommended for PSYCH 592 can be used to revise this petition prior to a first reading.
- Sent back with no comment.

New Course: PSYCH 595 Research Practicum   4/1/2015

- Changes recommended for PSYCH 592 can be used to revise this petition prior to a first reading.
- Sent back with no comment.

New Course: PSYCH 596 Directed Research   4/1/2015

- Changes recommended for PSYCH 592 can be used to revise this petition prior to a first reading.
- Sent back with no comment.

New Course: PSYCH 514 Helping Relationships   3/24/2015

- Should this be a pre-requisite for Counseling and Psychotherapy or other courses in the MA tracks? This course is the first course of the MA Psychology graduate program. (Some graduate psychology courses do have prerequisites while others do not. Are pre-requisites required or just remove all from graduate psych classes?)
- Course is checked as 'repeatable' under Methods of Grading – remove repeatability (typically for 430 courses).
- Methods of Instruction – Lecture is checked, but seminar listed under syllabus. But can't call something a seminar if the enrollment is not capped at 15 (or 20 sometimes). Change to 'seminar' under 'methods of instruction' if this is your intention.
- Provide student learning outcomes (not objectives) from syllabus.
- Syllabus mentioned 'Blackboard', change to 'Bridges'.
- Need a departmental sign-off sheet.
- Motion to approve at first reading, pending changes. JS, RS, 5-0-0.

Motion to adjourn at 3:28 pm. AU, ET.