

FCAS CC Minutes – February 10, 2016
2:00 – 3:30
GHH Room 107

Present: Christine Fagan, Kate Mele, Judy Platania, Lauren Rossi (Chair), Renee Soto, Erin Tooley, and Adria Updike. Dean Robert Eisinger was also present at start of meeting during committee business.

- I. Committee Business
Minutes: Motion to approve minutes of 1/27/16 ET/JP.
- II. E-Ballot
Results provided at end of minutes. CM asked whether Dr. DiCataldo should address P/NP issue in MA in Clinical Psychology petition. (Graduate courses are Pass/Fail which is not option in CurricUNET). Committee clarified that this was a CurricUNET issue so this would not need to be addressed by petitioner and will not be included as part of requested changes to the petitioner. This issue will be posted to petition to notify other readers of this catalog/ CurricUNET discrepancy after Dr. DiCataldo corrects other requested changes and resubmits the petition.
- III. Dean Robert Eisinger
Dean Eisinger came to meeting to discuss MA in Clinical Psychology petition. He agreed with the decision to table the petition until issues addressed and petition resubmitted. CM asked him how much of the committee's job is to copy and edit petitions (concerning the degree to which mechanical or substantive edits are asked of the committee rather than petitioner or earlier reviewing persons). Substantive edits are time consuming for the committee and hold up curricular process. Dean stated that some of the responsibility does fall onto this committee.

To assist petitioners with the development of appropriate learning outcomes, a CM has proposed to develop a research-based document which will be sent to Dean Eisinger for review and/or distribution.

IV. First Readings

1. New School Credit Course COMM 295: Concepts in Communication

- Direct petitioner to submit a program petition to modify the Communication major program as this course increases its number of required courses for the major.
- Change language in course description to “other areas *may* include” to reflect nature of variable topic course.

- Change or remove last sentence (redundant).
- The content of this course may overlap with WTNG 439 (Rhetoric and Persuasion).
- Clarification is needed on purpose of the course. Is this course meant to be a survey theory course (which is how it currently sounds in course description) or a variable topics course?
- The course justification mentions that one goal of this course is to address writing in the discipline. This should be addressed in the course description.
- Petitioner should include an updated, current syllabus for the course that includes corrected pre-requisites and reflects a 200-level course.
- Learning outcomes should reflect theory and should be made more specific to content of course.
- Within the Fulfillment tab, it says this course fulfills a “CONCEPTS course in the Communication & Media Studies major.” Committee is unclear what a “CONCEPTS” course is in the major as this is not in the catalog.

DECISION: Request Changes

2. New School Credit Course FILM 200 Global History of Film

- It is unclear whether the petition for this new course is an elective or requirement for the minor. Petitioner should submit a minor program change petition to address the changes to the minor.
- In course description, the last sentence should be cut or reworded to reflect equal coverage of US and global content.
- In units/hours, sessions (semesters) the course will be offered must be checked.
- Learning objectives should be reworded as outcomes and reflect a 200-level course.
- As the petition is now, the department sign off form is from the Communications department, which does not include all faculty on the Film Advisory Committee. A new sign off sheet is needed that represent all faculty on this committee.
- Also, the minutes attached for the FAC do not reflect the proposed Film 200 course. The committee noticed discrepancies across the different sets of minutes that reflect the same meeting date attached to the different film courses. All of the minutes for the same date should be the same and include discussion of the same courses and the same content.

DECISION: Request Changes

3. New School Credit Course FILM 242 Screenwriting

- If Film would like to have this course cross-listed, the FAC would need to get the approval of Creative Writing program. Rather than a New Course petition, a Minor Course Change petition should be submitted requesting to cross-list the course. We encourage a meeting/ discussion between the Film Advisory Committee (FAC) and the Creative Writing faculty.
- The course description and pre-requisites would need to exactly match those of CW 242, upon cross listing. If Film would like to make this an independent course, they would need a new name and content independent from the CW 242 course.
- Film could also submit a Minor Change petition adding CW242 to the Film minor (adding language to avoid double-dipping).
- The course justification should describe how the course impacts the Film minor.
- Petitioner should submit a minor program change petition to address the changes to the minor with the inclusion of this course.
- Lastly, the petitioner should include catalog copy and a FAC sign-off.

DECISION: Request Changes

Motion to adjourn 3:40 pm: ET

Eballot (of January 27, 2016) results

1. New Course: PSYCH 514 Helping Relationships

Check in the box below
For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- Please compose measurable student learning outcomes (not as course objectives).

2. New Course: PSYCH 591 Clinical Practicum I

Check in the box below
For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- As stated, the rationale for contact hours is confusing (says 6 when course is 3). For clarity, please state, “This course satisfies three of six practicum credit hours required for licensure.”
- “A course will be dropped/banked” needs to be unchecked.
- Grading selection is Pass/ No Pass, however evaluation method indicates Pass/Fail. Curricunet does not have Pass/ Fail as an option for courses. (Graduate programs do not have a ‘No Pass’ option according to 2015-2016 catalog.)

3. New Course: PSYCH 592 Clinical Practicum II

Check in the box below
For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- Course justification needs to be reworded: “Practicum II will satisfy to this requirement.” is unclear.
- As stated, the rationale for contact hours is confusing (says 6 when course is 3). For clarity, please state, “This course satisfies three of six practicum credit hours required for licensure.”
- Please compose all student learning outcomes as measurable outcomes (not as course objectives). (#s 3, 5, 7, and 9.) (Example: rather than [to] develop, to show or demonstrate are measurable.)
- Grading selection is Pass/ No Pass, however evaluation method indicates Pass/Fail. Curricunet does not have Pass/ Fail as an option for courses. (Graduate programs do not have a ‘No Pass’ option according to 2015-2016 catalog.)

4. New Course: PSYCH 593 Clinical Practicum III

Check in the box below
For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- Rationale for contact hours confusing (says 6 when course is 3). Rationale, justification and course description should state, “This course satisfies three of twelve practicum credit hours required for RI licensure.”
- “A course will be dropped/banked” needs to be unchecked.
- Please compose all student learning outcomes as measurable outcomes (not as course objectives). Reword the “advanced use of” learning objectives.
- Grading selection is Pass/ No Pass, however evaluation method indicates Pass/Fail. Curricunet does not have Pass/ Fail as an option for courses. (Graduate programs do not have a ‘No Pass’ option according to 2015-2016 catalog.)

5. New Course: PSYCH 595 Research Practicum

Check in the box below
For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- In the course description, change “date” to “data”.
- Petition indicates students may take this course more than once, which also implies that the course will be offered in multiple sessions? Please select multiple session offerings (Fall/ Spring/ Summer).
- The maximum credit hours for the course should be 3 (not 6). (The three credit course may be repeated to total to six credits.)
- “A course will be dropped/banked” needs to be unchecked.
- In learning outcome #4, add parens before ‘i.e.’ Many of the learning outcomes are ‘apply skills necessary to...’ Removal of this phrase and starting of the individual outcomes with the verb would provide clarity with these outcomes. (Example: ‘Analyze data with various computer-based statistical programs, like SPSS.’ rather than ‘Apply the skills necessary to analyze data with various computer-based statistical programs, like SPSS.’)
- Grading selection is Pass/ No Pass, however evaluation method indicates Pass/Fail. Curricunet does not have Pass/ Fail as an option for courses. (Graduate programs do not have a ‘No Pass’ option according to 2015-2016 catalog.)

6. New Course: PSYCH 596 Directed Research

Check in the box below

For either *Approve* or *Bring to Committee*

<i>Approve with edits</i>	4
<i>Bring to Committee</i>	

Comments:

- Please select minimum contact hour to be 3 as that matches the credit hours selected. (1 contact hour would correlate to 1 credit hour, and this course is not variable credits.)
- Petition indicates students may take this course more than once, which also implies that the course will be offered in multiple sessions? Please select multiple session offerings (Fall/ Spring/ Summer).
- Please compose student learning outcomes. (Currently read as what work student do in the course, not on what they will be assessed.).
- Grading selection is Pass/ No Pass, however evaluation method indicates Pass/Fail. Curricunet does not have Pass/ Fail as an option for courses. (Graduate programs do not have a ‘No Pass’ option according to 2015-2016 catalog.)