

Provost's Fund for Student Research Guidelines and Application Instructions

The Office of Academic awards grants for student research through the Provost's Fund for Student Research. Grants are awarded in the Fall and Spring of each academic year. Grant applications must be submitted as an email attachment to Lisa Quinn (lquinn@rwu.edu) in the Office of the Provost.

For 2020-2021, in line with University travel restrictions, the Provost's Fund for Student Research will award up to \$25,000, with an approximate 50/50 percentage split between two funding rounds. Students may apply for grants for any legitimate purpose that would enhance their research efforts. For example, grant money could be used to access special research collections, data compilation, the purchase of equipment unique to the student's project and not covered by a mentor's grant (if applicable), or for research presentations.

Nature and scope of the project:

The faculty/student collaboration in the project is flexible. The two models that have been used most commonly are:

- Faculty-directed projects where the student works under the faculty member in a substantial way; or
- Student-directed projects where the faculty member serves as mentor and advisor.

Guidelines:

- Funding should be targeted to research, publication, and onsite presentation expenses
- The final project should carry the student's name in its final form
- The final project should formally acknowledge the support of the University
- Student applicants must be in good academic standing
- Maximum grant amount: \$500 per student and \$750 per project

Timeline for 2020-2021:

- Application deadline Round 1: October 12 (Awards made on or about November 2)
- Application deadline Round 2: February 8 (Awards made on or about February 22)
- Grant funds must be expended between November 2, 2020 through June 15, 2021

How to Apply:

Submit the completed PFSR Checklist (as the cover sheet) and the following as a single PDF by email to Lisa Quinn (lquinn@rwu.edu) prior to the deadline above:

1. Narrative description of the project written as to be accessible to non-specialists;
2. Abstract (100 word max);
3. Budget with specifics of how this grant money would be used, with as much supporting material and detailed information as possible, and details of any other funding received;
4. Letter of support from faculty mentor/sponsor that includes discussion of the appropriateness the grant request to the project and the budget; and
5. Optional second letter of support.

Applications to the Provost's Fund for Student Research are reviewed by a committee comprised of the Provost (or their designee), the Chairperson of the University Life Committee of the Faculty Senate (or their designee), and a second faculty member selected by the Senate Elections Committee.