Welcome Faculty, to Follett Discover!!

Follett Discover is a powerful online tool that transforms the course materials discovery and adoption process for faculty and helps students obtain, organize and instantly access their required and recommended course materials from within your learning management system.

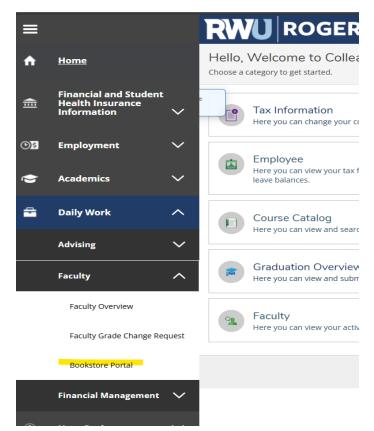
Summary of key benefits

- Search, view recommendations and adopt traditional and nontraditional materials, including YouTube videos, open educational resources (OER) and massive open online course (MOOC) content
- Easily view related course materials, including what other faculty are using
- Immediately readopt previously used materials
- Read and respond to peer reviews
- View pricing and format options students will see
- Create custom content for students, through XanEdu's course pack tool
- Build a personalized collection of reference materials

Watch the Follett Discover demo videos at: https://follett.com/video/follett-discover-the-faculty-experience/

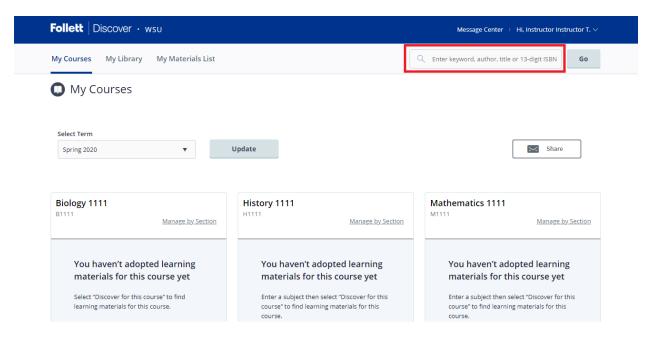
Log In

The Link can be found in Rogercentral click on Daily work then Faculty then Bookstore Portal(See picture below). It can also be found in the Office 365 app launcher under "Follett Bookstore"

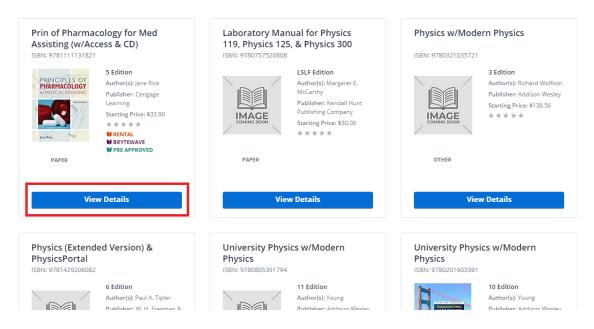


Main Page screen

You can use the global search in the top right hand corner of the screen (highlighted in red) to find course materials using keywords, Author, Title or 13 digit ISBN #



This screen will show the search results, once you have decided which course material you would like to view click "view details"



Once you have selected the course material you would like to use, you can then see information about this course material including the price students would pay for it at the bookstore and format options (buy New/Used, Rent New/Used and digital options). You can then choose if you would like that course material to be required, recommended or suggested for your class/section. Here is an example below showing what the screen will look like once you click on the title you want to research or select as a course material.

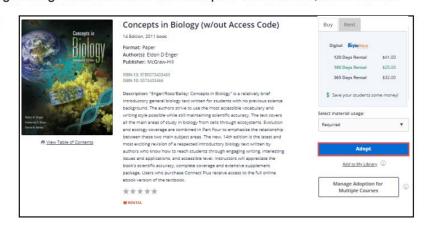
The course material details page displays information including the description, table of contents, lowest price available to your students and availability options such as rental or digital.

Scrolling down you will see neighboring institutions who have adopted this material, related items

from this publisher, materials that other instructors adopted

To adopt a material:

- Select the material usage
- 2. Click Adopt to submit.



And that's it! You can always go back to your main screen and see/update adoptions or add course materials to your library for future adoptions or to make next semester's adoption that much quicker!!

If you need any quick help at the top of the page, you can click the mouse over your name at the top right side of the page and find an FAQ section.



Things to think about when submitting Adoptions

- Adopt an optional title as "recommended" if the book is not "required" for the course. In the bookstore system, "choice" does not mean "optional". Adopt books as "choice" if students are required to pick a title from a list (the message displayed to students will be "choose one of the following:"). If you make a distinction between recommended and optional titles, add a note with your adoption submission or send me an email, and I will post a message for the students.
- Your adoption will apply to all of your sections of a course by default. Toggle to "manage by section" if your course includes any online sections, zero-credit discussions, or lab sections that use different materials (or do not require materials)
- Search by ISBN if possible. If you search by author or title, please avoid adopting out of print titles, international editions, or a hardcover when paperback is available. Some publications may be missing from the search results. There is an option to request titles that are missing from our database.
- After you submit your adoptions, we will finalize the pending requests after reviewing the submissions for any issues or follow-up questions.

Not finding the course materials you are looking for? Try a couple of these helpful suggestions below

- Make sure you are using the 13 ISBN #
- Remove any dashes in the ISBN 978-1234567890 should be 9781234567890
- Searching by title? Try using the whole title to narrow your search. No finding the options you were looking for? Try broadening the search with less of the title
- No Books required? Click the link for "I have no materials to adopt for this course"
- Required/Recommended/Choice The default usage for titles is "required". If a purchase is optional, please adopt it as "recommended". Adopt the book as "choice" if students are required to choose from a list of two or more titles (i.e., "choose one of the following:")

If any faculty member is having issues with the tool, please do not hesitate and reach out to your course materials manager Steven Maus @ Steven.M@follett.com

Bookstore Team