

## RWU ESL Teacher Certification Program

### APPLICATION INSTRUCTIONS

2021-2022 Cohort

**Program Eligibility Requirements** - To apply, candidates must:

- Be employed by a partnering school district
- Have access to working with MLLs during the 2021-2022 school year
- Have a valid R.I. Teaching Certificate
- Have attained an overall GPA of 3.0 or higher from an undergraduate **or** graduate degree

### Required Application Documents

- Copy of a valid RI teaching certificate
- Copy of Transcript from an Undergraduate or Graduate institution, demonstrating a minimum 3.0 GPA
- Two letters of recommendation attesting to your commitment to the profession, your professionalism, and your anticipated success in a self-paced program. Letters used previously for employment purposes will not be accepted.
- An application essay: 200-300 words, 12pt font, double-spaced indicating why you would like to become certified in ESL and acknowledge the initiative required for participating in a competency-based, self-paced program. **See rubric criteria, technology access, and hybrid program proficiency requirements on the following pages.**

### Application Process

1. Prepare all the required application documents. Documents should be saved using this format:

**Last name First Initial\_ Title of Document**

For example: WilliamsR\_RICertification

WilliamsR\_Transcript

WilliamsR\_LetterofRecommendation1

WilliamsR\_LetterofRecommendation2

WilliamsR\_Essay

2. Between January 11, 2021 and April 1, 2021, go to our [program website](#) and click the link to apply.
3. Create account in application system and complete application questions.
4. Upload all the required application documents listed above.
5. Submit your complete application online. Please make sure you have attached all five required application documents. Only complete applications will be considered for acceptance.
6. When a decision has been made, you will receive an email from RWU. Please be patient. There may be some time between when you submit your complete application and a when you receive the decision regarding acceptance.

**RWU University College**  
**ESL Certification Candidate Essay Rubric**

<b>Criteria to be Assessed</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
1. Organization and Spelling, Punctuation, Grammar	<p>Writing has a compelling and logical flow of ideas.</p> <p>Writing uses correct punctuation and spelling 100% of the time.</p> <p>Writing uses proper grammar 100% of the time. Sentences flow well and vary in construction and length.</p>	<p>Writing has a logical flow of ideas.</p> <p>Writing has a few errors to fix, but generally uses correct conventions.</p> <p>Writing has a few grammar problems. Sentences flow well but do not vary much.</p>	<p>Organization is rough but workable. It sometimes gets off topic.</p> <p>Writing has enough errors in the essay to distract a reader.</p> <p>Writing has enough grammar errors to distract a reader. Some sentences do not flow well and/or are not varied at all.</p>	<p>Writing rambles and is disorganized.</p> <p>Writing has numerous errors that make the paper hard to read.</p> <p>Writing has numerous grammar mistakes and poor sentence construction that make the paper hard to read.</p>
2. Social Identity	<p>Nuanced discussion of personal identity and relationship to teaching.</p> <p>Specific and critically reflective.</p> <p>Demonstrates self-knowledge.</p>	<p>General discussion of personal identity and relationship to teaching. Somewhat specific and reflective.</p> <p>Demonstrates some self-knowledge.</p>	<p>Vague discussion and understanding of personal identity and its relationship to teaching. Demonstrates limited self-knowledge.</p>	<p>Social identity is minimally or not addressed.</p>
3. Commitment to supporting MLLs	<p>Nuanced discussion of commitment to supporting MLLs.</p> <p>Demonstrates deep commitment to asset perspective.</p>	<p>General discussion of commitment to supporting MLLs.</p> <p>Demonstrates asset perspective.</p>	<p>General discussion of commitment to supporting MLLs.</p>	<p>Commitment to supporting MLLs is minimally or not addressed.</p> <p>May include deficit perspective.</p>
4. Acknowledgment of program requirements and commitment to engaging fully in program	<p>Acknowledges responsibilities and expresses commitment to engaging fully in program with substantive detail.</p>	<p>Acknowledges responsibilities and expresses commitment.</p>	<p>Some acknowledgement of responsibilities and commitment.</p>	<p>Does not acknowledge responsibilities and offers no plans or goal for committing to program.</p>

# Technology Access and Hybrid Program Proficiency Requirements

This program is designed to utilize a hybrid model. Many program components require access to the Internet. You will also need access to your own computer, a webcam, and a headset or microphone for your computer. The following list outlines the expectations for candidates' dispositions, skills, and technology access to effectively engage in the program components.

- Individual Attributes
  - Ethical and honest
  - Self-motivated to study and learn independently
  - Self-disciplined in time management and pacing of work requirements
  - Proactive about reaching out with inquiries and when facing issues
  - Open to collaboration and communication through multiple platforms
- Access to Technology and Study Space
  - Desktop computer, laptop, tablet or Chromebook
  - Broadband Internet Access (at least 5MBPS)
  - Updated security & virus protection
  - Web Camera
  - Headset with microphone or speakers/microphone in device
  - Physical space for studying and completing assignments
- Digital Literacy Skills
  - The ability to be self-directed in learning new technology skills (e.g. following a handout, a step-by-step tutorial, online video tutorials, or access to support to learn necessary skills)
  - Basic understanding of computer hardware and software
  - Maneuvering a mouse
  - Using a keyboard
  - Saving, naming, copying, moving, backing up, renaming and deleting electronic files and folders
  - Installing software and virus protection
  - Using software applications like Microsoft Word, Excel, PowerPoint
  - Using web-based applications (apps) like Google Docs, Sheets, and Gmail
  - Copying and pasting text images
  - Spell-checking documents
  - Saving files in various formats (.doc, .pdf, etc.)
  - Attaching and downloading files and images via email
  - Navigating the Internet
  - Finding resources through search engines
  - Familiarity with using browser plug-ins (e.g. PDF reader, video, audio)
  - Familiarity with recording and saving video and audio using an electronic device
  - Familiarity with using document scanners or document scanning apps to convert handwritten work to PDF file