

**Directions for the Completion of your
Student Teaching Application and Student Teacher Permit Application**

As the prospective teaching candidate, it is your responsibility to complete all of the information and get all of the required signatures prior to returning the forms. The deadline for completed applications is October 9th for a Spring 2016 Student Teaching Placement.

Student Teaching Application

1. Student Teaching applications will be distributed by your RWU Clinical Educator during a Practicum Seminar in late September or early October.
2. Complete all of the information on the front of the form.
3. Schedule **an appointment** with your advisor(s). If you are an **Elementary Education** major you need to meet with your **School of Education** Advisor. If you are a **Secondary Education** major you **also need to meet with your Major Advisor**.
4. Complete the **Student Teaching Eligibility** Form portion of the application with your advisor.
5. Check off the criteria statements on the form and sign the application to certify that all of the information on your application is accurate.

Student Teacher Permit Application Form

6. Complete all of Section A, B-1, B-2, B-3, and B-4 of the Rhode Island Educator Certification **Student Teacher Permit Application**. Use the Certification Code information located on page 2 of 5 to obtain the necessary codes for section B-4. Complete Section C of the application and sign and date the application. ****You DO NOT need to complete section B-5.**

Return the **completed Student Teaching Application form and Student Teacher Permit Application** to Office 76 or 77 (the Field Experience Office) by the appropriate deadline. **It is recommended that you take the Praxis II Test prior to Student Teaching. While passing the Praxis II Test is not required to Student Teach or graduate from RWU with a degree in education, you may not apply for a Rhode Island Certificate of Eligibility for Employment (your initial certificate to teach) without passing the appropriate Praxis II exam(s).**