BY-PASS CONTRACT REVIEW FORM

FOR CONFERENCE & ATHLETIC FACILITY

STANDARD LEASING ARRANGEMENTS

RWU SUBMITTER NAME:	
CONTRACT INFORMATION AND NATURE OF EVENT:	
Contract Amount: \$	Has the business dept./area reviewed the contract and approved the business terms/conditions of the relationship? Yes No
	If not, why?
Conferences (Form #1)(12/13/18)	Athletics (Form #1) (Rev 10/30/15)
Conferences (Form #2)(12/13/18) Joe Carney:	Kristin Jacobs:
I hereby certify that the attached standard agreement previously approved by the Office of General Counsel has not been altered and therefore is eligible for by-pass of legal review. I understand that if any legal, compliance, risk mitigation and/or insurance terms have been altered or amended, the contract <u>must</u> go through legal review before signature.	
Hereby certified:	
Signature of Submitter	Date
<u>Instructions</u> :	
Submitter: *Complete form and have approved as noted above *Submit all to Jerry Williams (Finance) for signature	· · · · · · · · · · · · · · · · · · ·
Finance: *After contract is signed, forward the signed <u>FORM</u> *Return contract to Conferences/Athletics (OGC does not need a copy)	only (but not the contract) to OGC

Administrative Update: 09/28/19 Form Update: 12/13/18