



Office of the Registrar
 (401) 254-3510
 Fax: (401) 254-3363

COURSE STATUS FORM

Directions: Students must complete this form for each term in which they take courses Pass/No Pass, or audit courses and submit it to the Registrar's Office by the appropriate deadline. See reverse side for policies and deadlines.

Name _____
 Last First Middle Initial Social Security Number Student RWU ID #

Semester or Session of Course Status: Fall Spring Winter Mini-Mester Summer I Summer II Summer III 20____

Course(s) Taken Pass/No Pass			
SYN #	DEPT. ###.##	COURSE TITLE	INSTRUCTOR
_____	_____	_____	_____

Course(s) Audited			
SYN #	DEPT. ###.##	COURSE TITLE	INSTRUCTOR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ Date _____
 Student's Signature Instructor's Signature Date _____

The instructor's signature is required to enroll in a course for an audit grade. The instructor's signature for Pass/No Pass guarantees that s/he is aware of the grading action.

PASS/NO PASS GRADES

- Juniors and seniors may enroll in one course per semester outside their major area on a Pass/No Pass basis.
- Those who pass the course receive the appropriate credit; those who fail the course receive no credit.
- **Students who elect this option must file a Course Status form with the Registrar's Office no later than the last day to drop a course without the W (withdrawn) grade for the semester or session.** See the Academic Calendar for deadline.
- University Core Curriculum course requirements may not be taken on a Pass/No Pass basis. Professors may not assign Pass or No Pass grades as substitutes for passing or failing grades unless the course is designated Pass/No Pass for all students or a student formally elects the Pass/No Pass option within the timeframe noted above.
- Instructor's signature is required so that s/he is aware of the action for grading and advising purposes.

AUDITING COURSES

- Students may audit a course if space is available.
- Courses audited are indicated on the transcript, but credits and grades are not assigned. The extent to which auditors may participate in a course is established by the professor.
- Permission must be obtained from the professor before a student registers for a course as an auditor.
- There is no charge for one audited course per semester for students classified as full-time, but additional audited courses are billed at the established rate. Anyone not classified as a full-time student must pay the established rate for each audited course.
- A student who enrolls in a course as an auditor may elect to change to credit-bearing status and receive credit and a grade. All changes must be made **no later than the last day to drop a course without the W (withdrawn) grade for the semester or session.** See the Academic Calendar for deadline. A Course Status form must be filed with the Registrar and payment in full must be made for the applicable tuition and fee charges resulting from the change to the Bursar's Office.