



The Tuition Exchange Inc.

1743 Connecticut Avenue, NW

Washington, DC 20009

[www.tuitionexchange.org](http://www.tuitionexchange.org)

### SCHOLARSHIP RECERTIFICATION

**School Year** 20\_\_\_\_\_ -20\_\_\_\_\_

**Student Name** \_\_\_\_\_

**Student SSN** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Student Permanent Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Parent Name** \_\_\_\_\_

**Importing Institution** \_\_\_\_\_

Recertification applicants must complete ALL areas of the Scholarship Recertification form and return it to Roger Williams University's tuition liaison officer, Melissa Enos, in the Office of Human Resources. It is the responsibility of the recertification applicant to ensure deadlines are met.

Roger Williams University and The Tuition Exchange mandates each student applicant remain a dependent (as defined by the IRS) of a full-time employee. Therefore, this recertification application is to be submitted with IRS documentation for proof of dependency.