Office of the Registrar
(401) 254-3510

Day Program Transfer Course Pre-Approval Form

Policy: Matriculated students who wish to take courses at other regionally accredited institutions and transfer credit to RWU must obtain prior approval from the dean of their college or school.

- It is the student's responsibility to provide catalog copy of the course description(s) at the time the request is made.
- The University does not factor transfer credit into the RWU cumulative grade point average (GPA).
- RWU only accepts transfer credit for courses completed at other regionally accredited colleges or universities **with a grade of C or better.**

Name:	RWU ID#	Major:
Mailing Address:		Minor:
street *city* *state* *zip*		
Transfer Instit		
City/State:		

COURSE APPROVALS

Course #	Course Title	RWU Course #	RWU Course Title	major	minor	core	elective	Credits	Approve	Deny	Signature: Dean of the Course	OFFICE USE ONLY Credit Awarded	Date	Rec. By
1				☐	☐	☐	☐		☐	☐				
2				☐	☐	☐	☐		☐	☐				
3				☐	☐	☐	☐		☐	☐				
4				☐	☐	☐	☐		☐	☐				
5				☐	☐	☐	☐		☐	☐				

Reason for request:

Total Credits

I understand that it will be my responsibility to have an official transcript mailed from the other institution to the RWU Registrar's Office.
I understand that 45 of the last 60 credits must be completed at RWU.

Student's Signature	Date	Signature, School Dean	Date

Routing: Confirmation of Pre-Approval will be mailed to the student. After credit has been recorded the Registrar's Office will notify the student in writing.

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